January 15, 2020  
(APPROVED MINUTES)

PRESENT:  MCGREW, DAVIS JOINT UNIFIED SCHOOL DISTRICT  
MACIAS, ESPARTO UNIFIED SCHOOL DISTRICT  
MASSEY-CLOVER, WASHINGTON UNIFIED SCHOOL DISTRICT  
AYÓN, WINTERS JOINT UNIFIED SCHOOL DISTRICT  
FOSTER, WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
BURRONE, YOLO COUNTY OFFICE OF EDUCATION (YCOE)  
ENGELKEN, YOLO COUNTY SELPA

ABSENT:  None

STAFF:  Lisa Young, Program Specialist, Yolo County SELPA

VISITORS:  None

I.  PAC MEETING CALL TO ORDER

Ms. Engelken officially called the meeting to order at 12:31 p.m.

II.  CONSENT

Approval of January 15, 2020 Agenda  
Approval of November 20, 2019 Minutes

Mr. McGrew made a motion to approve the consent items.  
Ms. Burrone seconded the motion.

DISCUSSION:  None.

AYES:  McGrew, Macias, Massey-Clover, Ayón, Burrone and Foster.  
NOES:  None.
ABSENT:  Massey-Clover.

Motion carried unanimously.

III.  RECOGNITION OF VISITORS/STAFF

Lisa Young, Program Specialist, Yolo County SELPA.

Ms. Massey-Clover arrived at 12:35 p.m.

IV.  FISCAL/BUSINESS ISSUES

4.1  Consider Low Incidence Requests

Members reviewed the low incidence requests.
Mr. McGrew made a motion to approve the low incidence requests. Ms. Ayón seconded the motion.

DISCUSSION: None.

AYES: McGrew, Macias, Massey-Clover, Ayón, Burrone and Foster. NOES: None. ABSENT: None.

Motion carried unanimously.

V. PROGRAM MONITORING & DEVELOPMENT

5.1 Discuss Potential YCOE Horizon Setting in WUSD

Ms. Burrone distributed class lists, by district, for the YCOE Horizon programs. The high school classes are most impacted and an additional location in the Washington school district is being considered. A facility needs to be identified.

Ms. Massey-Clover indicated that the district would like to host a Horizon high school class, but the availability of facilities continues to be a roadblock.

Ms. Massey-Clover will meet with the Washington USD Superintendent to discuss the class lists. She and Ms. Burrone will meet with the high school principal in Washington USD to discuss the need for classroom space.

5.2 Discuss NPS Visitation from SELPA and LEA

Ms. Young said this is a standing item to help support students attending a Non-Public School (NPS). Two unannounced NPS visits are scheduled. Directors are welcome to attend and were asked to contact Ms. Young if specific questions or concerns come up.

Ms. Engelken said these monitoring visits are intended to help ensure the security and safety of our students. If scheduling for the directors is difficult, a program specialist is welcome to attend any NPS visit. She will continue to report to the Superintendents’ Council regarding these visits.

5.3 Discuss IEE Regional Providers and Process

Ms. Young said the regional IEE workgroup has developed a list of regional IEE providers and their associated fees. The document now needs to go through the Region 3 group for approval. Ms. Engelken said that group is meeting next week and she will report out following the regional SELPA director’s recommendations.
5.4 Discuss Teacher Residency Grant

Carolynne Beno, Associate Superintendent, YCOE and Matt Best, Deputy Superintendent, Davis JUSD gave updates on the Yolo Teacher Residency and the Teacher Intern Programs. They wanted to reach out to the directors to establish an interest in supporting future special education teacher candidates in their districts. The programs are targeting undergrads or others that may be interested in becoming a special education teacher. Ms. Beno and Mr. Best also discussed the fiscal pieces and length of each program.

VI. SELPA POLICIES / PROCEDURES / COMPLIANCE

6.1 Review Local Plan Rewrite Crosswalk

The Local Plan re-write template has not been received from CDE.

Ms. Engelken provided an overview of the required sections of the Local Plan. These, and the crosswalk presented, have been shared with the Community Advisory Committee and the Superintendents.

Members reviewed the Local Plan information contained in the meeting packet.

6.2 Discuss CDE Monitoring Structure

Ms. Engelken discussed the new CDE monitoring structure, which will include a “Mega Letter” (previously known as Annual Determinations Letter). The Mega Letter should be coming soon and will be sent to the Superintendents. She said, from all indications, our SELPA should not have any districts in “intensive monitoring” (previously referred to as Comprehensive Review).

Ms. Engelken reviewed additional information contained in the meeting packet. She said CDE’s focus is now on inclusion and moving toward that.

6.3 Review CALPADS Submission and Current Activity

Ms. Young reported on how the LEAs completed the submission of their CALPADS/SEIS data. It was a huge undertaking with an enormous amount of collaboration on the part of everyone involved.

Directors discussed the challenges, setbacks, and successes their districts underwent during the CALPADS/SEIS data submission to CDE.

Members discussed the question of enrollment when a student lives in one district, receives education services at another, and receives special education services as part of a YCOE program. It was determined, according to CALPADS, that the primary enrollment of a student belongs to the district where the student spends the majority of their school day. There can also be a secondary enrollment district and a district of accountability.
Directors wanted to be sure the data is accurate and reflects what is best for the student. Ms. Engelken shared that the PAC will continue to discuss unique cases as we move through year one of this transition.

VII. PROFESSIONAL DEVELOPMENT

7.1 Discuss Upcoming PD Workshops

Ms. Engelken and Ms. Young talked about upcoming SELPA workshops.

7.2 Discuss ADR Sessions

Ms. Engelken discussed the upcoming ADR Sessions March 16 – 17th. Ten people from our SELPA will be attending.

VIII. ROUND TABLE DISCUSSION

8.1 Hot Topics

No topics were mentioned.

8.2 State SELPA Report

Ms. Engelken reviewed information from the State SELPA meetings regarding the Governor’s budget and state laws related to special education.

IX. ADJOURNMENT

Meeting was adjourned at 2:32 p.m.

DATE, TIME, AND PLACE OF NEXT MEETING(S):
Wednesday, February 19, 2020
12:30 PM – 2:15 PM Program Administrators Committee (PAC) Meeting
2:30 PM – 3:30 PM PAC/CBO Jt. Advisory Committee Meeting
YCOE Conference Center, Suite 120, 1280 Santa Anita Ct., Woodland, CA

Respectfully submitted by Vinceena Irgens, SELPA Administrative Assistant