MINUTES

Superintendents’ Council
MAY 6, 2019
(APPROVED)

OPEN SESSION

PRESENT
John Bowes, Superintendent, Davis Joint Unified School District
Christina Goennier, Superintendent, Esparto Unified School District
Linda Luna, Superintendent, Washington Unified School District
Todd Cutler, Superintendent, Winters Joint Unified School District
Tom Pritchard, Superintendent, Woodland Joint Unified School District
Garth Lewis, Superintendent, Yolo County Office of Education (YCOE)
Carolynne Beno, Assistant Superintendent/Director, Yolo SELPA

ABSENT
None

VISITORS/STAFF
Ronda DaRosa, Deputy Superintendent, YCOE
Veronica Moreno, Director, External Business Services, YCOE

05-06-I CALL TO ORDER
Superintendent Lewis called the meeting to order at 8:32 a.m. in the Yolo County Office of Education, Community Room.

05-06-II CONSENT

2.1 Approval of May 6, 2019 Agenda

2.2 Approval of March 4, 2019 Minutes
A motion was made to approve the consent items.
(Cutler, Pritchard)

Discussion: None.

The motion carried unanimously.

Vote: 5-0
Ayes: Bowes, Goennier, Cutler, Pritchard and Lewis.
Noes: None.
Absent: Luna.

05-06-III RECOGNITION OF VISITORS/STAFF
Staff members were welcomed.
05-06-IV PUBLIC HEARING

4.1 Public Hearing: Consider the 2019-2020 Yolo SELPA Annual Service Plan and CASEMIS Definitions; and 2019-2020 Yolo SELPA Annual Budget Plan

Ms. Beno opened the Public Hearing at 8:40 a.m.
No public input was received.
Public Hearing was closed at 8:41 a.m.

05-06-V SELPA POLICIES/PROCEDURES/COMPLIANCE

4.1 Consider the 2019-2020 Yolo SELPA Annual Service Plan and CASEMIS Definitions; and 2019-2020 Yolo SELPA Annual Budget Plan

Ms. Beno discussed the annual CDE requirement for each SELPA to provide a Service and Budget Plan prior to June 30th. She explained how both plans had been vetted by the SELPA, the YCOE Business Office, the Special Education data administrators, the Special Education program administrators, and the CBOs and were approved by the Joint Advisory Committee on April 17, 2019.

Ms. Moreno reviewed the details of the Budget Plan and answered questions.

Ms. Beno discussed the information contained in the Service Plan/CASEMIS Definitions and answered questions.

Superintendent Bowes made a motion to approve the 2019-2020 Yolo SELPA Annual Service Plan and CASEMIS Definitions; and the 2019-2020 Yolo SELPA Annual Budget Plan as presented.

Superintendent Pritchard seconded the motion.

Discussion: None.

Ayes: Bowes, Goennier, Cutler, Pritchard and Lewis.
Noes: None.
Absent: Luna.

Motion carried unanimously.

5.2 Consider Proposed Changes to Policy 0430.406 Program Transfers

Ms. Beno said the SELPA has a policy in place which addresses the process to be followed when a program is transferred. The current policy does not include language regarding the transfer of itinerant services. If a district wanted to take over and provide itinerant services (Deaf and hard of hearing, visually impaired, adapted physical education or assistive technology support), currently provided by YCOE, it would result in the overstaffing of YCOE personnel. That would cost the remaining districts using the YCOE services more money.
The proposed revisions to the Program Transfer Policy would expand the policy to include not only program transfers, but also the transfer of itinerant services. The revisions have been reviewed by the SELPA’s legal counsel.

Ms. Beno encouraged districts to continue having conversations ahead of time with YCOE regarding any possible program/itinerant services transfers.

Superintendent Pritchard made a motion to approve the proposed changes to Policy 0430.406 Program Transfers to include the transfer of itinerant services.

Superintendent Cutler seconded the motion.

Discussion: None.

Ayes: Bowes, Goennier, Cutler, Pritchard and Lewis.
Noes: None.
Absent: Luna.

Motion carried unanimously.

5.3 Review Upcoming Suggested Yolo SELPA Policy Revisions

Superintendent Luna arrived at 8:50 a.m.

Ms. Beno discussed some upcoming policy revisions:

- **Special Circumstance Instructional Support (SCIA) Policy**: Districts feel the current policy is not working effectively and have assembled and ad hoc committee to review and revise it. Members of each district have been working with the SELPA Program Specialist, Lisa Young, to develop an updated policy/process. The new assessment process and rubric are being piloted by the Washington district and YCOE. If other districts wish to pilot them as well they were asked to contact SELPA. Reports will be forthcoming prior to PAC/CBO making a recommendation to the Superintendents’ Council on the policy, assessment process and the rubric.

- **Independent Educational Evaluation (IEE) Policy**: When a special education assessment is done for a student, and the parent disagrees with it, two things can take place: the district can file due process or the district can provide, at public expense, an independent educational evaluation for the family. The current IEE policy does not contain cost limits. Region 3 members are collecting data from assessors in our area to develop standard/acceptable rates for each type of assessment to be included in our policy. Districts can agree to a different rates, outside of the policy, but these cost limits could offer a modicum of protection for the districts.

5.4 Discuss Education Code Section 52062

Education Code Section 52062 requires the Superintendent of a school district
to consult annually with the Director of the Special Education Local Plan Area (SELPA) to determine that specific actions for individuals with exceptional needs be included in the Local Control and Accountability Plan (LCAP) or Annual Update to the LCAP.

Ms. Beno said we do not currently have a support plan for this but will be formalizing the process in a plan after the template comes forward from CDE.

Superintendent Lewis adjourned the meeting at 8:57 a.m.

VI. CLOSED SESSION – Entered into at 8:58 a.m.

VII. REPORT OUT OF CLOSED SESSION

Meeting was re-opened by Superintendent Lewis at 9:03 a.m.

No action was taken in closed session.

VIII. ADJOURNMENT

Superintendent Lewis adjourned the meeting at 9:04 a.m.

DATE, TIME, AND PLACE OF NEXT SCHEDULED MEETING

TBD
Yolo County Office of Education, Community Room
1280 Santa Anita Court, Suite 100, Woodland, CA 95776

Respectfully submitted by Vinceena Irgens, Administrative Assistant