The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

BOARD MEMBERS
Shelton Yip, President
Carol Souza Cole, Vice President
Melissa Moreno
Matt Taylor
Tico Zendejas

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS

- Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5 p.m., Monday through Friday - excluding County Office of Education holidays).
- Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding County Office of Education holidays). [Government Code § 54957.5]
- Board Agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.
- The Board agenda is posted on the County Office website: www.ycoe.org

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2).
1. OPENING PROCEDURES

   1. Call to Order and Roll Call
   2. Pledge of Allegiance
   3. Approval of Agenda
   4. Public Comment

2. REPORTS

   1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)
   2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public)

3. ACTION ITEMS

   1. Consent Agenda
   2. Supervisors of Attendance Certification
   3. Request for Allowance of Attendance Because of Emergency Conditions (CDE Form J-13A)
   4. Second Reading of Board Policies - 6000 (Instruction) Series - 3 Policies

4. A PUBLIC HEARING WILL BE CONDUCTED TO RECEIVE COMMENT FROM PARENTS, TEACHERS, MEMBERS OF THE COMMUNITY, AND BARGAINING UNIT LEADERS REGARDING THE YOLO COUNTY SUPERINTENDENT OF SCHOOLS’ RESPONSE AND INITIAL PROPOSAL TO THE YOLO EDUCATION ASSOCIATION (YEA)

5. A PUBLIC HEARING WILL BE CONDUCTED TO RECEIVE COMMENT FROM PARENTS, TEACHERS, MEMBERS OF THE COMMUNITY, AND BARGAINING UNIT LEADERS REGARDING THE INITIAL PROPOSAL TO THE YOLO COUNTY SUPERINTENDENT OF SCHOOLS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND ITS CHAPTER 639

6. INFORMATION ITEMS

   1. Yolo County Superintendent of Schools' Response to the Initial Proposal from the California School Employees Association (CSEA) and its Chapter 639
   2. Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State,
County and Municipal Employees (AFSCME), Council 57, Certificated Unit

3. Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit


5. Empowering Possibilities International Charter (EPIC) Renewal Petition

6. Alternative Education Attendance Reports

7. YCOE Local Control Accountability Plan Update, November 2019

8. Head Start/ Early Head Start Reports

9. Williams Quarterly Report on Yolo County Schools in Decile 1-3 1st Quarter

10. Disposition of Surplus Equipment

11. YCOE Mission and Vision

12. Call for County Nominations for CSBA Delegate Assembly

13. Set Date of Annual Organizational meeting

14. First Reading of Board Policies - 5000 (Students) series - 3 policies

15. Information on closure of YCCA - next steps

7. Suggested Future Agenda Item(s)

8. ADJOURNMENT
1. OPENING PROCEDURES
1.1. Call to Order and Roll Call
1.2. Pledge of Allegiance
1.3. Approval of Agenda

**Recommendation**
Motion to approve Agenda.

*Created on 11/1/2019 at 2:08 PM PST by Yvette Seibert*
*Last Modified on 11/13/2019 at 9:57 AM PST by Yvette Seibert*
1.4. Public Comment

Quick Summary / Abstract
This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

Created on 11/1/2019 at 2:08 PM PST by Yvette Seibert
Last Modified on 11/13/2019 at 4:12 PM PST by Yvette Seibert
2. REPORTS

Created on 11/1/2019 at 2:08 PM PST by Yvette Seibert
Last Modified on 11/13/2019 at 4:12 PM PST by Yvette Seibert
2. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)

Quick Summary / Abstract
a. Board Reports
b. Superintendent
c. Superintendent’s Advisory Team
d. Committees

Recommendation
For Information.

Supporting Documents

Admin Services update 11.2019.pdf
Ed Services Board Updates November.pdf

Contact Person
Carolynne Beno, Associate Superintendent, Educational Services and Crissy Huey, Associate Superintendent, Administrative Services will present this item.
2.2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public)
3. ACTION ITEMS

Created on 11/1/2019 at 2:08 PM PST by Yvette Seibert
Last Modified on 11/13/2019 at 10:02 AM PST by Yvette Seibert
3. 1. Consent Agenda

Quick Summary / Abstract
These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

Approval of Minutes:

a. October 22, 2019 Regular Meeting
b. Temporary County Certificates (November 2019)

Supporting Documents

10-22-19 Draft Minutes.pdf
TCC's November 1 totals.pdf
3.2. Supervisors of Attendance Certification

**Description**
Effective January 1, 2019, each district and county office governing board must appoint a Supervisor of Attendance pursuant to Education Code 48240. In accordance with Education Code 48241, no Supervisor of Attendance may be appointed without first having been certified by the County Board of Education to fulfill the role. On September 9, Yolo County Office of Education held the first Supervisor of Attendance training which prepared district identified candidates to perform the duties of the Supervisor of Attendance. Attached to this item is the list of names of candidates who successfully completed the training. These names were brought to the board in October for information. Staff are bringing the list of names back to the board for approval to certify this list as qualified Supervisors of Attendance. Once certified, districts will be notified that their candidates are able to be appointed by their governing boards as their Supervisor of Attendance.

**Recommendation**
It is staff’s recommendation that the board approve this item.

**Supporting Documents**

- Supervisors of Attendance.pdf
- EdCode 48241.pdf
- EdCode 48240.pdf

**Contact Person**
Dr. Micah Studer, Executive Director of Equity and Support Services, will present this item.
3.3. Request for Allowance of Attendance Because of Emergency Conditions (CDE Form J-13A)

**Recommendation**
The Board is being asked to take action.

**Supporting Documents**
- J-13A YCCA.pdf
- J-13A back-up.pdf

**Contact Person**
Crissy Huey, Associate Superintendent, Administrative Services, will present this item.

**Summary**
Hazardous air quality due to area wildfire disasters was the factor in the decision to close all Yolo County Office of Education programs on Friday, November 16, 2018. A letter of support from Dr. Ron Chapman, Yolo County Public Health Officer, was issued on the unanimous decision made by Yolo County Office of Education Superintendent, Dr. Ortiz, along with all Yolo County School District Superintendents. State Superintendent of Public Instruction, Tom Torlakson, also issued a news release in support of school closures.

Once Form J-13A Request for Allowance of Attendance Because of Emergency Conditions is approved by CDE, YCOE is authorized to disregard the closure days in the computation of average daily attendance per Education Code Section 41422 and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to Education Code Section 46200, et seq.

CDE is requesting board approval and signatures of board members on the Affidavit of Governing Board Members page of form J-13A.
3.4. Second Reading of Board Policies - 6000 (Instruction) Series - 3 Policies

**Quick Summary / Abstract**

a. BP/SP 0420.4 Charter School Authorization  
b. BP/SP 5141(a) Health Care and Emergencies  
c. BP 6142.1 (a) Sexual Health and HIV/AIDS Prevention Instruction

**Description**

Dr. Carolynne Beno, Associate Superintendent, Educational Services is undergoing a review of the 6000 series (Instruction) policies. At this time three (3) policies are being presented for adoption.

**Recommendation**

It is recommended that the Board take action to adopt the above policies.

**Supporting Documents**

- BP0420.4 Charter School Authorization.pdf  
- BPSP 5141 Health Care and Emergencies.pdf  
- BP 6142.1 Sexual Health and HIV/AIDS Prevention Instruction.pdf

Created on 11/12/2019 at 3:02 PM PST by Yvette Seibert  
Last Modified on 11/13/2019 at 4:18 PM PST by Yvette Seibert
4. A PUBLIC HEARING WILL BE CONDUCTED TO RECEIVE COMMENT FROM PARENTS, TEACHERS, MEMBERS OF THE COMMUNITY, AND BARGAINING UNIT LEADERS REGARDING THE YOLO COUNTY SUPERINTENDENT OF SCHOOLS' RESPONSE AND INITIAL PROPOSAL TO THE YOLO EDUCATION ASSOCIATION (YEA)
5. A PUBLIC HEARING WILL BE CONDUCTED TO RECEIVE COMMENT FROM PARENTS, TEACHERS, MEMBERS OF THE COMMUNITY, AND BARGAINING UNIT LEADERS REGARDING THE INITIAL PROPOSAL TO THE YOLO COUNTY SUPERINTENDENT OF SCHOOLS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND ITS CHAPTER 639
6. INFORMATION ITEMS
6. 1. Yolo County Superintendent of Schools’ Response to the Initial Proposal from the California School Employees Association (CSEA) and its Chapter 639

**Description**
Collective Bargaining law requires that initial proposals for negotiations be provided for public input (Government Code section 3547). Attached is the Yolo County Superintendent of Schools’ response and initial proposal to the California School Employees Association (CSEA) and its Chapter 639.

**Recommendation**
For information. It is recommended that the Superintendent’s response and initial proposal to the California School Employees Association (CSEA) and its Chapter 639 be posted and set for public hearing at the December 17, 2019 Regular meeting.

**Supporting Documents**
- [Response to Initial Proposal from CSEA.pdf](#)

**Contact Person**
Superintendent Garth Lewis will present this item.
6.2. Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit

Description
Collective bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit, for 2019-20 reopeners was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the December 17, 2019 Regular Board meeting.

Recommendation
It is recommended that the Superintendent receive the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit for collective bargaining proposal for 2019-20 and order that it be posted and set for public hearing at the December 17, 2019 Regular Board meeting.

Supporting Documents
AFSCME Certificated.pdf

Contact Person
Superintendent Garth Lewis will present this item.
6.3. Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit

**Description**
Collective bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit, for 2019-20 reopeners was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the December 17, 2019 Regular Board meeting.

**Recommendation**
It is recommended that the Superintendent receive the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit for collective bargaining proposal for 2019-20 and order that it be posted and set for public hearing at the December 17, 2019 Regular Board meeting.

**Supporting Documents**

AFSCME Classified.pdf

**Contact Person**
Superintendent Garth Lewis will present this item.

Recommendation
For information.

Supporting Documents
EPIC 2018-2019 Annual YCOE Presentation - FINAL.PPTX
EPIC 2018-2019 Annual YCOE Presentation - FINAL.pdf

Contact Person
Jason Sample, Chief Communication and Strategy Officer at EPIC will present this item.
6.5. **Empowering Possibilities International Charter (EPIC) Renewal Petition**

**Description**

The Empowering Possibilities International Charter (EPIC), operated by Gateway Community Charters (GCC), is authorized by the Yolo County Board of Education. The Yolo County Office of Education (YCOE) has provided oversite of EPIC since the Yolo County Board approved EPIC’s Charter Petition in 2015 and EPIC became operational. At the end of the current school year, June 30, 2020, EPIC will have been in operation five years. Since Charter Schools must be re-evaluated for renewal every five years, EPIC has submitted a Charter Petition for renewal (attached) for the Yolo County Board’s consideration.

On November 19, a team from EPIC/GCC will attend the Yolo County Board meeting to present their annual review. EPIC’s Charter Petition for renewal is included in the November Board packet as an information item. Presently, YCOE staff and legal counsel are reviewing EPIC’s Charter Petition and preparing a redline copy of the petition with recommended revisions. If revisions are necessary, YCOE will be requesting EPIC/GCC make any agreed recommended revisions to their Charter Petition prior to the December 17 Yolo County Board meeting.

During the Yolo County Board meeting on December 17, EPIC’s staff will attend the meeting to present their petition, YCOE staff will present our analysis and recommendation, and YCOE’s legal council will be on hand to answer legal questions about EPIC’s Charter Petition. A public hearing regarding EPIC’s Charter Petition will be conducted and the Yolo County Board will take action on EPIC’s Charter Petition.

The Empowering Possibilities International Charter (EPIC), operated by Gateway Community Charters (GCC), is authorized by the Yolo County Board of Education. The Yolo County Office of Education (YCOE) has provided oversite of EPIC since the Yolo County Board approved EPIC’s Charter Petition in 2015 and EPIC became operational. At the end of the current school year, June 30, 2020, EPIC will have been in operation five years. Since Charter Schools must be re-evaluated for renewal every five years, EPIC has submitted a Charter Petition for renewal (attached) for the Yolo County Board’s consideration.

On November 19, a team from EPIC/GCC will attend the Yolo County Board meeting to present their annual review. EPIC’s Charter Petition for renewal is included in the November Board packet as an information item. Presently, YCOE staff and legal counsel are reviewing EPIC’s Charter Petition and preparing a redline copy of the petition with recommended revisions. If revisions are necessary, YCOE will be requesting EPIC/GCC make any agreed recommended revisions to their Charter Petition prior to the December 17 Yolo County Board meeting.

During the Yolo County Board meeting on December 17, EPIC’s staff will attend the meeting to present their petition, YCOE staff will present our analysis and recommendation, and YCOE’s legal council will be on hand to answer legal questions about EPIC’s Charter Petition. A public hearing regarding EPIC’s Charter Petition will be conducted and the Yolo County Board will take action on EPIC’s Charter Petition.
Petition.

**Recommendation**  
For information.

**Supporting Documents**


**Contact Person**  
Carolynne Beno, Associate Superintendent, Educational Services will present this item.
6.6. Alternative Education Attendance Reports

**Description**
The Alternative Education Attendance Reports show trends for overall enrollment, enrollment by gender, enrollment by school district, and overall attendance.

**Supporting Documents**
- Data for Board November 2019.pptx
- Data for Board November 2019.pdf

**Contact Person**
Gayelynn Gerhart, Principal of Alternative Education, will present this item.
6. YCOE Local Control Accountability Plan Update, November 2019

**Description**
As part of our LCAP public reporting process, this is the first of four quarterly updates to the Board of Education around the activities articulated in the YCOE LCAP for 2019-2020. Principal Gerhart and Ms. Ernst-Collins will be on hand to answer any questions.

**Supporting Documents**
- LCAP Quarterly Update November 2019.pdf

**Contact Person**
Gayelynn Gerhart, Principal of Alternative Education, and Mariah Ernst-Collins, Program Specialist of the Foster Youth Services program, will present this item.
6.8. Head Start/Early Head Start Reports

Quick Summary / Abstract
The following reports are being presented to the Board as information:

a. Enrollment update - this is a standing report to the Board
b. Program - this is a standing report to the Board
c. Financial Reports - this is a standing report to the Board
d. Policy Council Meeting Agenda - this is a standing report to the Board
e. Policy Council Meeting Minutes - this is a standing report to the Board

Recommendation
For Information.

Supporting Documents
- Attendance Report October 2019.pdf
- November 2019 Board Report.pdf
- November PC Meeting Agenda 2019.pdf
- LPC Agenda November 2019.pdf
- October 25 2019 PC Minutes.pdf
- Special October 26 2019 PC Minutes.pdf
- LPC Meeting Minutes October 2019.pdf

Contact Person
Gail Nadal, Director, Head Start/Early Head Start and Debra Hinely, Director, Internal Business Services will present these items.
6. 9. Williams Quarterly Report on Yolo County Schools in Decile 1-3 1st Quarter

**Description**
Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of July, August and September 2019.

**Recommendation**
For Information.

**Supporting Documents**
- 2019-Williams 1Q Report Transmittal.docx

**Contact Person**
Deb Bruns, Director, Curriculum and Instruction will present this item.
6. 10. Disposition of Surplus Equipment

**Description**
The Yolo County Office of Education has various items of obsolete equipment that are not required for use by the organization.

A list describing the specific items intended for disposal is attached. Per OP 3270.00, YCOE is providing this itemized list of surplus equipment for the Board’s review.

**Recommendation**
For Information.

**Supporting Documents**

**Copy of Revised 19.11.13 surplus list.pdf**

**Contact Person**
Debra Hinely, Director, Internal Business Services will present this item.
6. 11. YCOE Mission and Vision

**Recommendation**
For Information.

**Supporting Documents**
Yolo-MissionVision-Flier-WEB.pdf

**Contact Person**
Superintendent Garth Lewis will present this item.
6. 12. Call for County Nominations for CSBA Delegate Assembly

**Recommendation**
For Information.

**Supporting Documents**

Nominations-Packet_ForEvenCOEs10242019.pdf

**Contact Person**
Shelton Yip, Board President, will present this item.
6. 13. Set Date of Annual Organizational meeting

**Description**

Per Ed. Code 1009, each year the County Board of Education shall organize at the first meeting on or after the last Friday in November. On December 17th, the following action shall be taken by the Board at a Regular meeting.

1. **Election of Officers**
   1.1 President (see attached Board Bylaw 9121)
   1.2 Vice President

2. **Adopt the 2019 Board Calendar Meeting Dates**
   Draft calendar and BB 9320 Meetings and Notices attached

3. **Appointment of Board Committee Representatives**

4.1 YCSBA Representative

The following are excerpts from the Constitution of the Yolo County School Boards Association: "The objects and purposes of this Association shall be to preserve, advance, and improve the public schools; to encourage and cooperate with all persons and associations whose purposes shall be the betterment of the educational opportunities of the people of Yolo County; to promote the enactment of legislation for the improvement of educational programs; to promote and advance the public education through other means so far as is reasonably possible.

Duties and Obligations of Members: Each member of a represented board shall be entitled to one vote at the annual or any other general meeting, and in the election of officers."

This committee requires representation by one Board Member.

4.2 Policies/Procedures/Bylaw Review Committee
   This committee requires representation by two Board Members (BP/SP 0640.00 attached for information).

4.3 Superintendent’s Compensation Committee
   This committee requires representation by two Board Members.

4.4 Facilities Committee
   This committee requires representation by two Board Members.

4.5 Budget Committee
   This committee requires representation by one Board member.
Recommendation
That the Board at its November 19, 2019 Regular Board Meeting, schedule the Annual Organization Meeting as Tuesday, December 17, 2019 at 3:30 p.m. The Board will review the attached policies and recommend revisions, if necessary, and be prepared to elect new officers, adopt a 2020 meeting calendar, and make committee appointments at the December 17, 2019 Regular meeting.

Supporting Documents
BB 9121 President and Other Officers.pdf
9320 Meetings and Notices.pdf
2020 YCBE Meeting Calendar.pdf
Fiscal Year Summary of Basic Filing Due Dates.pdf
Educational Services due dates.pdf

Contact Person
Superintendent Garth Lewis will present this item.
6. 14. First Reading of Board Policies - 5000 (Students) series - 3 policies

**Quick Summary / Abstract**
- a. BP/SP 5131 Students Conduct
- b. BP/SP 5131.8 Students Mobile Communication Devices
- c. BP/SP 5142 Students Safety
- d. AR 5142 Students Safety
- e. AR 5141.26 Students Tuberculosis Testing

**Description**
Dr. Carolynne Beno, Associate Superintendent, Educational Services is undergoing a review of the 5000 series (Students) policies. At this time three (3) policies with administrative regulations are being presented for information.

**Recommendation**
For information. The Board will be asked to adopt the BP policies at the December 17, 2019 Regular meeting.

**Supporting Documents**
- BP 5131 Revised.pdf
- BP 5131 With Track Changes.pdf
- BP5131.8 Students Mobile Communication Devices- Draft.pdf
- AR 5141.26 Revised.pdf
- AR 5141.26 With Track Changes.pdf
- BP 5142 Revised by CB 11.12.19.pdf
- BP 5142 Revised by CB 11.12.19 with Track Changes.pdf
- AR 5142 Revised by CB 11.12.19.pdf
- AR 5142 Revised by CB 11.12.19 with Track Changes.pdf

**Contact Person**
Dr. Carolynne Beno, Associate Superintendent, Educational Services will present this item.
6. 15. Information on closure of YCCA - next steps

**Recommendation**
For Information.

**Supporting Documents**
YCCA Closure Update November.pdf

**Contact Person**
Carolynne Beno, Associate Superintenent, Educational Services will present this item.
7. Suggested Future Agenda Item(s)

**Description**
January/February 2020 - Trustee Taylor requested a board study session in January or February 2020 to discuss ideas on the charter school.

Future meeting – Trustee Rodriguez requested adding YCOE innovation in area to share with surrounding counties to expand ethnic studies. YCOE should take lead helping neighboring county offices for resources and implementation.

Future meeting - Superintendent Lewis commented on the partnership with Yocha Dehe Wintun Tribe and stated that they were not able to participate tonight in accepting the Native American Heritage month resolution because of their process to review statements. Superintendent Lewis hopes to receive feedback from them next month on the resolution. He also recommends that we honor Yocha De He Tribe's contributions to Yolo County at the next Board meeting.

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8. ADJOURNMENT