

YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING

08/13/2024 03:30 PM

Yolo County Office of Education | 1280 Santa Anita Court, Suite 120, Woodland, CA 95776

Davis Conference Room Open Session - 3:30 PM



Printed: 08/09/2024 02:31 PM

AGENDA

The Yolo County Office of Education's vision is to be a model of excellence in educational service, innovation, and impact.



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REVISED AGENDA DUE TO CONSIDERATION OF APPROVAL OF VIRTUAL PARTICIPATION OF THE YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING BY TRUSTEE MELISSA MORENO DUE TO EMERGENCY CIRCUMSTANCES (AB 2449)

BOARD MEMBERS

Shelton Yip, President Armando Salud-Ambriz, Vice President Elizabeth Esquivel Melissa Moreno Tico Zendejas

All meetings of the Yolo County Board of Education will be held in person at the Yolo County Office of Education, 1280 Santa Anita Court, Suite 120, Woodland, CA. The meeting will be available for live stream viewing via Zoom:

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Before the meeting by google form:

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Please submit your Google form by the Board meeting date. A moderator for the meeting will read your comments for the record.

- In person at the Yolo County Office of Education, 1280 Santa Anita Court, Suite 120, Woodland, CA 95776 and at each teleconference location.
 - To address the Board concerning an item on the agenda, please complete the form provided at the door.
 - The Board President will invite each speaker to the podium to make verbal comments that may not exceed three (3) minutes.

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For action, to approve Resolution #24-25/01 to open the County School Facilities Fund #35.

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AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5 p.m., Monday through Friday - excluding County Office of Education holidays).

- Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding County Office of Education holidays). [Government Code section 54957.5]
- Board Agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.
- Four (4) calendar days prior to the meeting, a full Board packet is available for review on the Yolo County Office of Education website: www.ycoe.org
- The Yolo County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Executive Assistant to the Superintendent at (530) 668-3702 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three (3) business days prior to the meeting.



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1. OPENING PROCEDURES



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1. 1. Call to Order and Roll Call



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1. 2. Consider Approval of Virtual Participation of the Yolo County Board of Education Regular Meeting by Trustee Melissa Moreno due to Emergency Circumstances (AB 2449)

Description

The Board is being asked to consider approval of virtual participation of the Yolo County Board of Education Regular Meeting by Trustee Melissa Moreno due to Emergency Circumstances (AB 2449).

Recommendation

Staff recommends that the Board approve virtual participation of the Yolo County Board of Education Regular Meeting by Trustee Melissa Moreno due to Emergency Circumstances (AB 2449).

Contact Person

President Shelton Yip will present this item.



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1. 3. Indigenous Land Acknowledgement Statement

Description

Indigenous Land Acknowledgement

We should take a moment to acknowledge the land on which we are gathered. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil Dehe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation.

The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

Approved by Yocha Dehe Tribal Council (July 23, 2019)



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1. 4. Pledge of Allegiance



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1. 5. Approval of Agenda

Recommendation

Motion to approve Agenda.



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2. RECOGNITION OF GUESTS AND PRESENTATIONS



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2. 1. YCOE Employee of the Month - August 2024



Description

YCOE Employee of the Month - August 2024

Austin Adame, Senior Computer Systems Specialist, Information Technology Services

August's topic: "Introduces innovative ideas or processes that improve efficiency or quality. Finds creative solutions to challenges or problems. Contributes to innovation within the organization."

Recommendation

For information.

Supporting Documents



August 2024 Austin Adame

Contact Person

Cindy Nguyen, Interim Executive Director, Human Resources Department will present this item.

HUMAN RESOURCES DEPARTMENT

YCOE EMPLOYEE OF THE MONTH—AUGUST 2024 AUSTIN ADAME, SENIOR COMPUTER SYSTEMS SPECAILIST, INFORMATION TECHNOLOGY SERVICES

Topic: Introduces innovative ideas or processes that improve efficiency or quality. Finds creative solutions to challenges or problems. Contributes to innovation within the organization.

Austin was nominated by a peer and supervisor within our organization who observed consistently demonstrating initiative, creativity, and strategic thinking in developing and implementing numerous systems and processes that enhance the end-user experience within the financial information system, QSS. These improvements benefit not only YCOE employees but also staff and programs across all 5 school districts in Yolo County.

He is not afraid of speaking up to introduce new practices and disrupting old, problematic processes. Austin has quickly gained fluency in Structured Query Language to 1) query our data in new ways, adding value and a different prospective to standardized reporting of QCC. 2) Saw an expensive and often delay-ridden process of vendor-centric improvements and made it his mission to bring these advancements in-house. Whether updating district PO forms and processes, revising our countywide paystubs, or simply questioning current processes, Austin constantly seeks out new, more efficient ways.

Another example of Austin's work is his collaboration with the Washington Unified School Districts' IT team to develop an automated, nightly FIS/HR upload process. This streamlined solution significantly improved their employee onboarding and offboarding procedures. Austin's exceptional work and collaborative spirit were acknowledged by WJUSD staff, who described him as "absolutely amazing to work with, extremely responsive, [and an] outstanding communicator." They praised his skills and professionalism, calling him "truly exceptional."

He regularly provides custom reports, addresses questions on various datasets, and looks for ways to improve business processes and system functions for the benefit of the County Office of Education and all Yolo County school district FIS users. Austin is an invaluable asset to the Information Technology Services Team, YCOE, and the districts we support throughout the county. He actively identifies and seeks to resolve issues as they arise, proactively implements and recommends system improvements and best practice security measures, and requires little supervision due to his integrity, strong work ethic, and performance.

Please join us in celebrating and recognizing Austin at our next Yolo County Board of Education meeting.



Board Meeting 1280 Santa Anita Ct, St. 120 Woodland, CA 95776

Tuesday, August 13, 2024 3:30 p.m.





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2. 2. Introduction of New Staff

Description

Introduction of New Staff

Equity and Support Services

Katrina Callaway, Executive Director of Special Projects Adriane Laughter, Director, Prevention and Wellness Jose Gutierrez, Principal, Cesar Chavez Community School

Special Education

Alphonzo Powell, Principal, Greengate School

Early Childhood Education

Kathleen Glassman, Program Administrator, Early Learning and Care Angela Diaz, Health Services/Quality Assurance Manager Silvia MezaLara, Education Services Manager Marlene Hernandez, Site Coordinator Maria Robles, Site Coordinator

Contact Person

Equity and Support Services presented by Stan Mojsich, Assistant Superintendent, Equity and Support Services:

Katrina Callaway, Executive Director of Special Projects Adriane Laughter, Director, Prevention and Wellness Jose Gutierrez, Principal, Cesar Chavez Community School

Special Education presented by Marty Remmers, Director, Special Education:

Alphonzo Powell, Principal, Greengate School

Early Childhood Education presented by Shannon McClarin, Director, Early Childhood Education:

Kathleen Glassman, Program Administrator, Early Learning and Care Angela Diaz, Health Services/Quality Assurance Manager Silvia MezaLara, Education Services Manager Marlene Hernandez, Site Coordinator Maria Robles, Site Coordinator



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3. PUBLIC COMMENT

Description

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door or following the public comment instructions below:

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

For those individuals who wish to make a public comment, please do so in the following manner:

• Before the meeting by google form:

http://bit.ly/Board_Comments

Please submit your Google form by the Board meeting date. A moderator for the meeting will read your comments for the record.

- In person at the Yolo County Office of Education, 1280 Santa Anita Court, Suite 120, Woodland, CA 95776.
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4. REPORTS



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4. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team (SAT)/Committee(s)



Quick Summary / Abstract

- a. Board Reports
- b. Superintendent
- c. Superintendent's Advisory Team (SAT)
 - i. Administrative Services Report
 - ii. Educational Services Report
- d. Committees

Supporting Documents



Admin Services update 8.2024



Ed Services

ADMINISTRATIVE SERVICES AUGUST 2024 UPDATES

Veronica Coronado - Associate Superintendent, Administrative Services

External Business Services

Director, Lorelle Mudd

- 2024-25 District Adopted Budget reviews are in progress.
- Staff have been working with ITS Data Services team to complete fiscal year transition tasks.
- Staff have developed a plan to dedicate time towards making progress on identified priority projects.

Internal Fiscal Services

- The IFS Director position is now vacant, and Vina Guzman from Ryland Consulting is filling in temporarily until the position is permanently filled. The position was posted on EdJoin through August 8th and next steps in the recruitment process are ongoing. Gustavo Aguilera's last day with YCOE was July 31st. We wish him well in his next chapter.
- The IFS team is continuing to work through year-end closing procedures and preparing for the final 23/24 audit visit in early November.
- IFS staff have been working with secretarial staff to test new InformedK12 forms (budget/cash transfer, invoice request, payment voucher, and PO addendum) with automated approval routing. Once feedback is gathered and incorporated and the testing process is completed, the forms will be implemented and go live.

Information & Technology Services

Director, Carl Fahle

- YCOE FAXING SERVICE (X-MEDIUS FAX): YCOE is transitioning from its existing on-premises fax server to a hosted solution, X-Medius Fax. This change will offer increased savings, seamless integration with current hardware and systems, and improved management and functionality (such as sending and receiving faxes directly through email).
- NINJAONE RMM: Technology Services staff have launched a new endpoint management system, NinjaOne RMM, and are currently integrating agency technology systems into the new service. In addition to providing a portal for remotely accessing the agency's Oasis (QCC/QSS) Financial Information System, NinjaOne significantly enhances IT staff's ability to monitor, manage, and secure servers, computers, and other technology systems. This improved efficiency allows for more responsive support to both internal and external customers.
- **SUMMER NETWORK PROJECTS**: Engineering staff have been collaborating with the SOS facilities team to install new fiber lines at Greengate, relocate wireless equipment and technology to their original areas at Greengate and Cesar Chavez Community School (following summer renovations), and integrate new Smart Plugs (BERT Plugs) into the network for centralized agency power management.
- ESPART LAB CONFERENCE ROOM: ITS and SOS staff have completed the set-up and installation
 of new technology in the Esparto Technology Lab to enhance functionality for hybrid and
 interactive meetings and presentations. The updated meeting/training space replicates and
 expands upon the design of the large conference center rooms, providing an optimal
 environment for technology-based training.

- DATA SERVICES PROJECT UPDATES: Members of the ITS Data Services team have collaborated
 with technical and business staff at partner districts to implement new system enhancements
 linked to the financial information system (QSS/QCC Oasis). Washington USD now has an
 automated process for deactivating services for terminated employees, creating AD accounts for
 substitutes, coaches, paraeducators, and others, and assigning group permissions. Oasis change
 order forms are now active in Woodland and Winters districts, accompanied by updates and
 improvements to existing purchase order forms.
- **SSO INTEGRATION**: Additional systems have been configured to enable SSO (Single Sign-On) services, simplifying management, improving end-user access, and enhancing security through Microsoft's multi-factor authentication. Zoom, Informed K12, and NinjaOne RMM have now all been integrated with SSO.

Support Operations Services

Director, Matt Juchniewicz

- Greengate Structural Project: The restrooms are projected to be completed before the beginning of the school year. Roof work will continue but disruptions to the program will be minimized.
- CCCS Outdoor/ECE Expansion Project: Contract work is finishing up and will be ready for the start of the school year. There will be additional work that will occur during the school year but disruptions to the program will be minimized.
- Suite 100 Mezzanine: Project has been put on hold for now.
- Energy Conservation Project: Plug load management, window film, and building envelope measures have been completed. We are working with the vendor to plan for all other measures.
- Santa Anita Condensate Repair Project: Insurance denied a partial part of our claim. We are looking into alternative options and remedies.
- YCOE Emergency and Safety Project: Updated the Emergency Operations Plan.
- Future Greengate Modernization Project: Eligibility documentation was submitted.
- Future ECE campus expansion: We will be exploring new utility pull into the new campus once the CCCS Outdoor/ECE Expansion project is completed.
- Data Center Fire suppression project: Project on hold until we free up time allocation from current projects.
- January 2023 New Year storms damages: We have submitted our claim and are waiting for approval and funding.

EDUCATIONAL SERVICES DIVISION

BOARD REPORT August 13, 2024

EARLY CHILDHOOD EDUCATION

Shannon McClarin, Director

- The school year for our 12-month programs began on July 3. We were happy to be able to provide two days of Pre-Service to our 12-month staff on July 1 and 2 so they received updates and refresher training prior to beginning their new school year.
- We toured the new Early Childhood Education Center, which will be called the Dr. Jesse Ortiz, Jr. ECE Center on July 9 with our Policy Council parents, YCOE staff and a Woodland City Council member Vicky Fernandez.
- The Early Childhood Education Management Team met in June and July to revisit and revise our program Mission, Vision, Beliefs and Guiding Principles.
- We continue to monitor our active supervision procedures for our 12-month programs which are currently in session and offer coaching and support as needed.

EQUITY AND SUPPORT SERVICES

Stan Mojsich, Assistant Superintendent

- YCOE team members have continued to support our school districts toward their LCAP approvals and the operationalizing of equity within their school district systems.
- As part of a collaboration with YCOE, Freedom Schools, Yolo County, and the school districts within Yolo County. Riverbank Elementary was the host school site for county-wide students from 3rd grade through 5th, who participated in a literacy building program that boosted confidence and was filled with enriching activities. Up to sixty five (65) students mostly from Washington Unified participated by learning the importance of developing multiple literacies and enjoying opportunities for culturally responsive instruction.
- On July 16, 2024 YCOE hosted the Yolo County Youth Commission board meetings and continued work on the upcoming RFP for the YEA grants round 2 funding this Fall and the community engagement needed. In addition, Brown Issues gave a presentation on the impacts of their grant award from round 1. In addition, on July 9, 2024 six members of the Youth Commission participated in a tour and civic engagement session at the Robert T. Matsui federal building with the 9th Circuit Court of Appeals.

SPECIAL EDUCATION

Marty Remmers, Director

- The 2024 Extended School Year (ESY) was a huge success. We had a number of moves from our original sites to different sites during ESY and all of our staff did fantastic work in making ESY an engaging learning environment for our students. Huge shout out to our SOS and IT departments for their amazing support before, during and after the moves.
- Sped management team met during the month of July to revise our Operations Manual, Paraeducator Handbook, and Substitute Teacher Manual. All of which will be completed and rolled out very soon!
- Mr. Remmers attended his quarterly SEACO meeting in Orange County. The two days were filled with legal updates, current trends in special education, site visits, and networking with colleagues.

COLLEGE AND CAREER READINESS

-TBD, Coordinator
- An Ta, Program Specialist III/Administrator
- Hayley Yasui, K12 SWP Pathway Coordinator/Program Specialist I
-Edwin Ortega Beltran, Youth Development/Program Specialist I

- The College and Career Readiness team, in collaboration with YoloWorks!, provided career navigation support for the 2024 City of Woodland Civic Fellows. The activities included mock interviews and resume building. CCR team also presented to Fellows about the Adult Education programming for the 2024-25 academic year and highlighted the importance of essential skill development.
- We've finalized the hiring process for two vacant positions within the College and Career Readiness team. Candidates have accepted job offers and are set to start in early August. The positions that have been filled are the College and Career Readiness Coordinator and the K-12 SWP Pathway Coordinator position. Additionally the team added the new position of Youth Development Program Specialist to continue the work of apprenticeships, early college credit opportunities, support for the Youth Commission and the development of an ethnic studies curriculum for Cesar Chavez Community School. The hiring process was finalized in June, and the person accepted the role and officially started on July 1st.
- In collaboration with the California Student Aid Commission and the Financial Aid Department at Woodland Community, the team has planned for eight workshops this upcoming 2024-25 academic year. The plan is to host one technical assistance workshop at YCOE Conference Center that will present updates and changes to the Free Application for Federal Student Aid (FAFSA) and the CA DREAM Act Application, as well as answer any technical questions. This workshop is tailored for counselors, staff, parents, or community members who provide support to youth/young adults in applying for state and/or federal financial aid. The remaining workshop slots will be offered to Yolo County districts to host at their sites a "Cash4College" style of event where students and their families get hands-on assistance in

completing the Free Application for Federal Student Aid (FAFSA). These workshops will receive support from the College and Career Readiness team and the Financial Aid Department from Woodland Community College.

ALTERNATIVE EDUCATION

Jose Guierrez, Principal

- We had 11 people from Chavez who attended the TIP Grant training. The training is to help support our students to transition into independence and provide mental health support. The initial two-day training will be followed by training once a month for the remainder of the school year. This grant will provide Chavez students with the opportunity to attend conferences, hear speakers who specialize in working with At Promise Youth, buy business attire, and provide a new laptop for every student. This is a very exciting opportunity for our students and staff.
- We have transitioned back to the Chavez site after spending the last few months at the Santa Anita location. The campus upgrades look great, and the staff is very excited about the new basketball court. We have also upgraded our camera systems for increased safety and added an electronic gate.
- We will have a Welcome Back BBQ at Cesar Chavez on Friday, August 16th, from 12 to 2 p.m. We look forward to welcoming our students and all of the adults who support our campus community back. Please take the time to join us if you are free!

PREVENTION AND WELLNESS

Adriane Laughter, Director

- Prevention and Wellness is supporting Chavez Staff with the implementation of the Transition to Independence Practice. YCOE/Chavez received a total of \$750,000 to implement the "TIP" model. In addition to the supports offered to staff and students shared by Mr. Gutierrez, two staff members will be identified as trainers. This will allow Chavez to build capacity and strengthen the implementation of the Transition to Independence Practice throughout the year and sustain the model subsequent years. Additional Chavez and YCOE staff will have the opportunity to be trained by our Chavez trainers throughout the school year. Staff is trained to purposefully engage youth through relationship development, person-centered planning with a focus on their futures. We thank the Chavez staff members in attendance for their commitment to our students.
- Prevention and Wellness staff represented Yolo County Office of Education at Back to School Resource Fair at Riverbank Elementary on July 27th. This free event, open to any child in residing in Yolo County provided activities for kids, access to community resources, and a backpack give away. YCOE staff provided families with information regarding tobacco use prevention, intervention, and cessation programs offered in our schools as a part of our TUPE grant, asFoster and Unhoused youth.
- This Saturday, students within Yolo County will participate in the Salvation Army Child Spree. Students will be paired with a member of law enforcement and will have the opportunity to shop for new school clothes and supplies before the department tore opens to the public.

TEACHING AND LEARNING

-Catherine Irwin, Program Coordinator, Multi-Tiered Systems of Support
-Heather Schlaman, Program Coordinator, Language and Literacy

- In July, the Teaching and Learning Department took a team of 11 teachers and leaders from four of our five partner districts to the Quality Teaching for English Learners (QTEL) Summer Institute in Santa Cruz, CA. Based on Aída Walqui's work in the areas of language development and scaffolding, the QTEL institute orients educators to sociocultural and ecological theories of learning and language development and teaches an approach to lesson design that engages multilingual learners in rigorous academic work while simultaneously expanding their language repertoires. Yolo County educators participated in workshops focused on leadership, newcomer education, secondary science instruction, and literacy for grades 3-5. We will continue to engage with the attendees to support implementation of the OTEL model.
- The Teaching and Learning team and the Special Education department have collaborated to develop a new policy and procedure for reclassification of students in YCOE programs who are dually identified as English Learners and students with disabilities. The new process, which will roll out this fall, will ensure that students with disabilities have equitable access to reclassification as fluent English proficient and that each student is regularly monitored and supported by a team of educators who bring a full range of expertise to the table.



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING **08/13/2024 - 03:30 PM** Printed: 08/09/2024 02:31 PM

4. 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and Public



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5. CONSENT AGENDA 🥒



Quick Summary / Abstract

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

- a. June 11, 2024 Regular Board Meeting Minutes
- b. June 27, 2024 Regular Board Meeting Minutes
- c. July 2024 Temporary County Certificates (TCC's)

Supporting Documents



6-11-24 Minutes



6-27-24 Minutes



TCC's July 2024 4 total

YOLO COUNTY BOARD OF EDUCATION Regular Meeting: June 11, 2024 MINUTES

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 11, 2024, at 3:31 p.m. at a Regular Board meeting session in person. Board Members present were Tico Zendejas, Shelton Yip, and Armando Salud-Ambriz. President Yip presided. Superintendent Garth Lewis was present. (Roll Call held). Trustees Moreno and Esquivel are absent. Melissa Moreno arrived at 3:33 p.m. Elizabeth Esquivel arrived at 3:34 p.m.
- 1.2 <u>Indigenous Land Acknowledgement Statement</u>. The land acknowledgement statement was conducted.
- 1.3 <u>Pledge of Allegiance.</u> The pledge of allegiance was conducted.
- 1.4 <u>Approval of Agenda</u>. Motion to Approve agenda.

MOTION: Salud-Ambriz SECOND: Zendejas AYES: Salud-Ambriz, Zendejas, Esquivel, Moreno, Yip, NOES: None ABSENT: None

2.0 Public Comment

None.

- A public hearing will be conducted to solicit recommendations and comments from the public regarding spending regulations for supplemental and concentration grants; to notify the public of the opportunity to submit written comments regarding the specific actions and expenditures to be included in the Local Control Accountability Plan; to demonstrate to the public how the county office of education intends to meet annual goals for all pupils with specific activities to address state and local priorities and to comply with Education Code §42127(a)(1) and §52060-52077. Public Comment opened at 3:35 p.m. and closed at 3:36 p.m. No comments.
- A public hearing will be conducted to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the 2024-25 Proposed Yolo County Office of Education's Budget.
 Public Comment opened at 3:36 p.m. and closed at 3:37 p.m. No comments.

5.0 INFORMATION ITEMS

5.1 <u>2024 Local Indicators</u> Stan Mojsich, Assistant Superintendent, Equity and Support Services and Gayelynn Gerhart, Director, Special Projects presented the PowerPoint "2024 Local Indicators." Trustee Moreno asked why parents and students were not surveyed and how the ethnic studies curriculum is progressing? Mr. Mojsich

Staff has also created many surveys which is not included in the data.

stated that student survey is collected, and they do include the parent component.

The ethnic studies process started this year, and they are looking at curriculum and texts. When they choose curriculum, they will come back to the Board for approval and piloting of materials. This is also currently one of the actions in the Local Control Action Plan (LCAP). Heather Schlaman, Coordinator, Language and Literacy discussed the robust outline developed and what the next steps are. Trustee Zendejas thanked staff for the presentation and commented that the school climate survey is fantastic. It is great to know that participants feel safe and that they matter. What was the number of students who took the survey? What can we do next year to increase participation? Staff described the process and the technology platform sent out to students. It was also done anonymously, and staff did work on making students feeling safe. They had about thirty (30) students participate in the survey which is a big increase from last year when they had 10 or 11 last year. Trustee Salud-Ambriz gave kudos to staff for committing to students. He also asked if they can include full titles on items in the document in the future? President Yip stated that if the Board had any questions to please contact Superintendent Garth Lewis.

5.2 <u>2024 Local Control and Accountability Plan (LCAP)</u>

Stan Mojsich, Assistant Superintendent, Equity and Support Services and Gayelynn Gerhart, Director, Special Projects presented this item. Mr. Mojsich thanked Ms. Gerhart for helping to write the LCAP. Yolo County has a portrait of a graduate for every district and thanked other departments for their help on this document. Mr. Mojsich continued to review the goals for the Board.

Trustee Zendejas thanked staff for their work on this document and the very clear goals that highlighted priorities. Trustee Esquivel commented that it is very detailed and presents clear information on funding priorities. She would like clarification on slide eight (8) – the budget overview and LCFF (Local Control Funding Formula) funds. She asked what percentage are additional supplemental grants? Staff commented and referred to the PowerPoint. Trustees Salud-Ambriz and Moreno thanked Ms. Gerhart for everything she has done. Trustee Moreno appreciated the visuals throughout the year seeing the pieces reflected. It is also much clearer than in past years which makes it more transparent. President Yip commented that other county offices create the LCAP without looking at demographics/population and appreciates that staff focus on priorities and expenditures in terms of also looking at budget.

Trustee Zendejas left at 4:18 returned at 4:21 p.m.

5.3 2024 School Plan for Student Achievement (SPSA)

Jared Coughlan, Principal, Alternative Education presented the PowerPoint "SPSA." Trustee Moreno thanked staff for sharing that a former trustee (Carol

Souza Cole) is on the advisory board. Gayelynn Gerhart commented that she has been very helpful with the compliance documents.

5.4 Proposed 2024-2025 Budget for the Yolo County Office of Education
Gustavo Aguilera, Director, Internal Fiscal Services (IFS) presented the
PowerPoint "2024-2025 Budget" He thanked Veronica Coronado, Associate
Superintendent, Administrative Services for her support and the IFS team for help
with the budget. Trustee Moreno asked about lottery funds and if they rollover?
Mr. Aguilera stated that the lottery funds do carryover.

Trustee Esquivel noted the LCFF Equity multiplier and asked staff if we have received this or is it being added to the 24-25 assumption. Staff discussed the equity multiplier principal apportionment and the revenue for next year regarding Cost-of-Living Assumption (COLA). She would also like clarification on carryover unspent funds and are they restricted? Mr. Aguilera stated that the funds are unrestricted. He summarized all components and the amounts on carryover from unspent funds. They will continue to carry over in an unrestricted manner with the ending balance and maintain various items. President Yip asked about salary and the funds set aside for PERS and if that will increase funds? Staff stated that the funds set aside wouldn't impact costs. Funds continue to be stable to ensure programs are solvent for students. If there are any questions, please email Superintendent Lewis per President Yip.

Trustee Moreno asked about the status on juvenile hall building facilities and there has been no change per staff.

- 6.0 Suggested future agenda items.
 - EL RISE Future meeting.
 - Status of Juvenile Hall Cost and how many students
- 7.0 <u>ADJOURNMENT</u>. Adjourned at 4:48 p.m.

MOTION: Moreno SECOND: Zendejas AYES: Moreno, Zendejas, Esquivel, Salud-Ambriz, Yip NOES: None ABSENT:

Garth Lewis, Superintendent	

YOLO COUNTY BOARD OF EDUCATION Regular Meeting: June 27, 2024

MINUTES

1.0 OPENING PROCEDURES

Meeting postponed until 2:30 pm due to lack of quorum.

- 1.1 <u>Call to Order and Roll Call</u>. The Yolo County Board of Education met on June 27, 2024, at 2:32 p.m. at a Regular Board meeting session in person. Board Members present were Tico Zendejas, Shelton Yip and Melissa Moreno. President Yip presided. Superintendent Garth is present. Elizabeth Esquivel and Armando Salud-Ambriz are absent. (Roll Call held).
- 1.2 <u>Indigenous Land Acknowledgement Statement</u>. The land acknowledgement statement was conducted.
- 1.3 <u>Pledge of Allegiance.</u> The pledge of allegiance was conducted.
- 1.4 Approval of Agenda.

Motion to Approve agenda. President Yip asked for changes to agenda to include moving action and consent to beginning along with the recognition of employee. Items moved to beginning of agenda:

- 1. Recognition of employee.
- 2. Consent item.
- 3. Action item.

President Yip commented that this agenda is a continuance of the meeting on Tuesday, June 25, 2024.

MOTION: Zendejas SECOND: Moreno AYES:
 Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

2.0 <u>RECOGNITION OF GUESTS AND PRESENTATIONS</u>

2.1 Yolo County Office of Education (YCOE) Employee of the Month – June 2024 Cindy Nguyen, Interim Executive Director, Human Resources introduced Carl Fahle, Director, IT who presented the recognition to Kevin Tevis, Senior Computer Systems Specialist, Information & Technology Services. The Board and staff appreciate his hard work and for being a team player.

5.0 CONSENT AGENDA

Motion to Approve Consent Agenda.

MOTION: Zendejas SECOND: Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.0 ACTION ITEM

ACTION ITEM

6.1 Adoption of the YCOE LCAP and inclusive of the Local Indicators

Motion to approve YCOE LCAP inclusive of the Local Indicators.

MOTION: Zendejas SECOND: Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.2 2024 YCOE School Plan for Student Achievement

Motion to approve 2024 YCOE School Plan for Student Achievement.

MOTION: Zendejas SECOND Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.3 Approval of 2024 Spring Consolidated Application

Motion to approve 2024 Spring Consolidated Application.

MOTION: Moreno SECOND Zendejas AYES: Moreno, Zendejas, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.4 <u>Approval of Plan for Providing Ed. Services to All Expelled Pupils AB 922</u>
Stan Mojsich, Assistant Superintendent, Equity and Support Services presented the plan to the Board. He commented that all five (5) school districts passed the plan. President Yip thanked staff for changes made on the document. Davis JUSD is looking at a subcommittee for district and how they interact with expelled students while having a pathway towards support.

Motion to approve Plan for Providing Ed. Services to All Expelled Pupils AB 922.

MOTION: Zendejas SECOND Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.5 <u>2024-2025 Budget Adoption for Yolo County Office of Education</u>

Trustee Zendejas asked if there are any new changes. No changes per staff.

Motion to approve 2024-2025 Budget Adoption for the Yolo County Office of Education.

MOTION: Zendejas SECOND Melissa AYES: Moreno, Yip, Zendejas NOES: None ABSENT: Esquivel, Salud-Ambriz

6.6 <u>2024-2025 Education Protection Account Spending Plan</u>

Gustavo Aguilera, Director, Internal Fiscal Services, commented on the projected revenue. No changes were made to the document.

Motion to approve the 2024-2025 Education Protection Account Spending Plan.

MOTION: Zendejas SECOND Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.7 <u>Proposition 28 Annual Report</u>

Gustavo Aguilera, Director, Internal Fiscal Services, and Stan Mojsich, Assistant Superintendent, Equity and Support Services, presented the item and PowerPoint. Trustee Moreno asked about the \$72,210 and how is it disbursed? Staff stated that districts get their own money. It is also guaranteed and rolled over to next year if not used for three (3) years.

Motion to approve the Proposition 28 Annual Report.

MOTION: Zendejas SECOND Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.8 Temporary Interfund Cash Transfers

Gustavo Aguilera, Director, Internal Fiscal Services presented this item. Trustee Moreno asked for clarification on what account this is taken from. Mr. Aguilera stated that the transfer fund 20 special reserve is post-retirement and goes to the school's facility fund. Trustee Moreno also asked how much is annually transferred? Mr. Aguilera stated that the resolution comes to the Board annually and is only used if needed. Staff has not done a transfer in prior years but will do a transfer this year because of the Greengate construction project.

Motion to approve the Temporary Interfund Cash Transfers.

MOTION: Zendejas SECOND Moreno AYES: Zendejas, Moreno, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

6.9 RESOLUTION #23-24/54 In Memory of Delaine Eastin (1947-2024)

Superintendent Garth Lewis presented this resolution in recognition of Delaine Eastin's life and public service to the State of California and as a resident of Yolo County. Trustee Moreno thanked staff for including this resolution to honor Ms. Eastin. She expressed much gratitude for her support in women's leadership and development. President Yip commented on working with her in the legislature and as Superintendent of Schools on a regular basis on education and special education

issues. She was also a great neighbor and will be missed.

Motion to approve RESOLUTION ##23-24/54 In Memory of Delaine Eastin (1947-2024).

MOTION: Moreno SECOND Zendejas AYES: Moreno, Zendejas, Yip NOES: None ABSENT: Esquivel, Salud-Ambriz

Trustee Melissa Moreno left at 3:03 p.m.

3.0 Public Comment

None.

4.0 <u>REPORTS</u>

4.1 Board Reports

Trustee Zendejas

None

President Yip

Attended many events including:

- Staff appreciation
- Graduations
- Retirement event
- Shelton thanked staff for being flexible on cancelling meeting on Tuesday.
 - o Have a great vacation and time off.

4.2 Superintendent

Items discussed include:

- Thanked staff for an amazing year.
- Thanked Maria Arvizu-Espinoza, Deputy Superintendent and staff for working on the Roadmap Needs Assessment.

Trustee Zendejas left at 3:06 p.m.

4.3 SAT

Educational Services

Maria Arvizu-Espinoza, Deputy Superintendent, Educational Services, thanked staff for end of the year work.

Items discussed:

- Fiscal and Educational services.
- Compliance documents.

- Roadmap Needs Assessment.
 - o Board of Supervisors (BOS).
 - Consultants and staff.
 - Other organizations have reached out to our county on information for Roadmap.
 - President Yip suggested that we present and share work on Roadmap with other counties and organizations.
 - She will let the Board know when the item is on BOS agenda. Please put this item on agenda in August to keep Board informed per President Yip.

Administrative Services

Veronica Coronado, Associate Superintendent, Administrative Services

Items discussed included:

- Construction updates on Early Childhood Education (ECE) and Greengate. Completion will be at the end of July.
 - Jesse Ortiz (former superintendent) name will be used for new building (ECE).
- Grants received.
- Internal Fiscal Services (IFS) budget.
 - o Trustee Moreno thanked staff on their work.
- Streamlined travel documents for staff.
- Budget.

4.4 Committees

None.

4.5 Associations

None.

7.0 **INFORMATION ITEMS**

7.1 Head Start/Early Head Start Reports

Shannon McClarin, Director, Early Childhood Education presented this item and answered questions from the Board.

- Family childcare providers training was offered.
 - o President Yip appreciates trainings.
- Hired new site coordinator at Alyce Norman.
- Promotions.
- New hires.
 - New Information Specialist.
- Planning for preservice on Monday, July 1 and 2.

7.2 <u>Alternative Education Attendance Report for June 2024</u>

Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item and answered questions from the Board. President Yip wants to see new enrollments and was wondering if the program was going to be at the county fair this year. Anthony Volkar, PIO stated that staff will be there to promote Cesar Chavez Community School, College and Career Readiness, and Head Start.

7.3 Section 52066 LEA Support Plan

Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item and answered questions from the Board. President Yip asked what are external partners? He stated that they are other agencies that support districts outside of Yolo COE.

7.4 <u>Disposition of Surplus Equipment</u>

Gustavo Aguilera, Director, Internal Fiscal Services presented this item and asked if there were any questions from the Board. He discussed the nonprofit Youth Employment Service (YES) who has collected E-waste from Yolo COE since 2016. President Yip asked where the equipment came from? Carl Fahle, Director, Information and Technology Services stated that most of that equipment has been around a long time, and it is prior to his arrival and possibly donated. Most of the equipment no longer supports Google and OES. More disposition of surplus equipment is planned for the future.

7.5 Monthly Board Financial Report

Gustavo Aguilera, Director, Internal Fiscal Services presented this item and answered questions from the Board.

7.6 <u>Statement Certifying Insurance to Cover Assets Purchased with Certificates of Participation</u>

Veronica Coronado, Associate Superintendent, Administrative Services presented this item. Annually they must provide sufficient insurance to the Board.

7.7 No Event of Default Certification

Veronica Coronado, Associate Superintendent, Administrative Services presented this item. Annually they must provide information to Board. She is not aware of any default.

7.8 Covenant to Budget and Appropriate for the 2024-25 Fiscal Year Veronica Coronado, Associate Superintendent, Administrative Services presented this item. This is an annual requirement to the Board.

8.0 Suggested future agenda items.

- EL RISE Future meeting.
- Status of Juvenile Hall Cost and how many students (requested by Trustee Moreno at Board Retreat)

9.0 <u>ADJOURNMENT</u>. Adjourned at 3:35 PM

MOTION: Yip

President Yip thanked staff and hopes everyone has a wonderful time off.

Garth Lewis, Superintendent

YOLO COUNTY OFFICE OF EDUCATION TEMPORARY COUNTY CERTIFICATES FOR DISTRICTS

July 2024

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Sydney Lundy	Single Subject Teaching Credential

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate	

Washington Unified School District

Wushington Onlined School Pistrict		
Applicant Name	Type of Credential/Permit/Certificate	

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate	

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Blanca Fonseca	Administrative Services Credential

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate
Maria Pulido	Child Development Master Teacher Permit
Mary Crabbe	Child Development Associate Teacher Permit

Total TCC's for the Month of July 2024: 4



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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6. ACTION ITEMS



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

6. 1. RESOLUTION #24-25/07 In Recognition of National Hispanic Heritage Month, September 15 - October 15, 2024

Description

Approve In Recognition of National Hispanic Heritage Month, September 15 - October 15, 2024.

Recommendation

Staff recommends approval of In Recognition of National Hispanic Heritage Month, September 15 - October 15, 2024.

Supporting Documents



Latino Heritage Month 2024 version

Contact Person

Trustee Elizabeth Esquivel will present resolution to Superintendent Elodia Lampkin, Woodland Joint Unified School District.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #24-25/7 In Recognition of National Hispanic Heritage Month September 15 – October 15, 2024

WHEREAS, National Hispanic Heritage Month was proposed in 1968 by U.S. Congressman Edward R. Roybal and enacted into law on August 17, 1988; and

WHEREAS, the United States celebrates National Hispanic Heritage Month for a 30-day period starting on September 15 and ending on October 15, which celebrates the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America; and

WHEREAS, September 15 was chosen as this celebration's start date in order to coincide with the anniversary of independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile observe their independence days on September 16 and 18, respectively; and

WHEREAS, Hispanic and Latina/o populations have been integral to the prosperity of the United States, and their contributions to the nation are immeasurable; and

WHEREAS, Hispanic and Latina/o populations have had a profound and positive influence on our country through their strong commitment to family, faith, hard work, and service. They have enhanced and shaped our national character with centuries-old traditions that reflect the multiethnic and multicultural customs of their community; and

WHEREAS, Hispanic and Latina/o population continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science, and sports; and

WHEREAS, based on 2022-23 school year data, the State of California is home to approximately 3,284,788 Hispanic or Latina/o students from kindergarten through grade twelve, which is 56.1% of the student population in California; and

WHEREAS, based on 2022-23 school year data, Yolo County enrolls 14,278 Hispanic or Latina/o students from kindergarten through grade twelve, which is 47.9% of the student population in Yolo County; and

NOW, THEREFORE, BE IT RESOLVED that the Yolo County Board of Education and the Yolo County Superintendent of Schools proclaims the month beginning September 15 and ending on October 15, 2024, as National Hispanic Heritage Month and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 13, 2024, by the following vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	
Shelton Yip, President	Garth Lewis
Yolo County Board of Education	County Superintendent of Schools



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

6. 2. RESOLUTION #24-25/02 In Recognition of National Multicultural Organ Donor Awareness Month, August 2024

Description

Approve RESOLUTION #24-25/02 In Recognition of National Multicultural Organ Donor Awareness Month, August 2024.

Recommendation

Staff recommends approval of RESOLUTION #24-25/02 In Recognition of National Multicultural Organ Donor Awareness Month, August 2024.

Supporting Documents



National Multicultural Organ Donor Awareness Month

Contact Person

Vice President Armando Salud-Ambriz will present this resolution to Kyla Aquino, Senior External Affairs Coordinator, DCI Donor Services.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #24-25/2 In Recognition of National Multicultural Organ Donor Awareness Month – August 2024

WHEREAS, one organ donor can save the lives of eight people through the donation of organs, and improve the lives of up to 75 people with eye and tissue donation; and

WHEREAS, every day 22 people die on the waitlist because of the shortage of organ donors; and every year one-million people need cornea or tissue transplants; and

WHEREAS, on the national waitlist, more than 62,000 patients of color continue to wait for life-saving organ transplants, making up 60% of the those on the waitlist; and

WHEREAS, on the state waitlist, more than 16,000 patients of color continue to wait for life-saving organ transplants, making up 80% of the those on the waitlist; and

WHEREAS, there are 1,400 patients of color waiting for life-saving organ transplants in our local service area; and

WHEREAS, Sierra Donor Services serves the Northern California and Northern Nevada communities and is the center of a dynamic, interconnected system supporting donor families, local hospitals, and transplant centers in the vital mission of saving and improving lives through organ, eye, and tissue donation; and

WHEREAS, in 2022, Sierra Donor Services facilitated the transplant of 438 organs with a record number of heart, lung and pancreas transplants, saving more lives than ever before thanks to the selfless generosity of 190 organ donors and 881 tissue donors; and

WHEREAS, Californians can register to be donors regardless of their age or medical history; and

NOW, THEREFORE, BE IT RESOLVED that the Yolo County Board of Education and the Yolo County Superintendent of Schools proclaim August 2024 as National Multicultural Organ Donor Awareness Month and encourages all residents in Yolo County to register as organ, eye, and tissue donor; and

BE IT FURTHER RESOLVED, the Yolo County Board of Education and the Yolo County Superintendent of Schools encourage every Californian to register as organ, eye, and tissue donors on their driver's license or ID card at the Department of Motor Vehicles, and to talk to their family about giving the Gift of Life through organ, eye and tissue donation; and

Superintendent of Schools at a meeting held on Au	igust 13, 2024, by the following vote:
AYES: NOES: ABSTAIN: ABSENT:	
Shelton Yip, President Yolo County Board of Education	Garth Lewis County Superintendent of Schools

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County



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6. 3. RESOLUTION #24-25/03 Disability Voting Rights Week, September 9-13, 2024



Description

Approve RESOLUTION #24-25/03 Disability Voting Rights Week, September 9-13, 2024.

Recommendation

Staff recommends approval of RESOLUTION #24-25/03 Disability Voting Rights Week, September 9-13, 2024.

Supporting Documents



Disability Voting Rights Week

Contact Person

President Shelton Yip will present this resolution Kate Laddish, Chair, Yolo County Voting Accessibility Advisory Committee.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #24-25/3 Disability Voting Rights Week – September 9-13, 2024

WHEREAS, Disability Voting Rights Week is about protecting the rights of people with disabilities to participate fully in our democracy; and

WHEREAS, voting is the foundation of our democracy, and all voters should have the right to an accessible, private and independent option to vote; and

WHEREAS, in 2020, there were over 38 million people with disabilities who are eligible to vote but access barriers keep many disabled voters from accessing their right to vote, comprising nearly one-sixth of the American electorate; and

WHEREAS, in 2021, Yolo County is home to nearly 20,000 voting-age residents with some type of disability according to the 2021 American Community Survey; and

WHEREAS, people with disabilities make up the largest minority in the United States; and

WHEREAS, the disability community has a critical interest in policies and decisions made and enacted at local, state, and national levels that impact their lives directly; and

WHEREAS, states are seeing an increasing population with mobility, visual, communicative, physical, and/or cognitive impairments; and

WHEREAS, making sure people with disabilities have access to voting is essential if these policies are to meet the real needs of people with disabilities in our communities; and voting is one way for the disability community to have a say in the people and policies that impact our communities; and

WHEREAS, according to a Rutgers University study commissioned by the U.S. Election Assistance Commission, over 80% of voters with disabilities reported voting independently without any difficulty in 2020; and

WHEREAS, much of the recent progress for supporting voters with disabilities has occurred in the last 20 years since the passage of the Help America Vote Act passed in 2002; and

WHEREAS, there is still much work to do to fulfill the Help America Vote Act's promise of accessible elections for all people with disabilities; and

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools that September 9-13, 2024 is recognized as Disability Voting Rights Week and the community is encouraged to highlight the ongoing work to support voters with disabilities throughout the voting process; and

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 13, 2024, by the following vote:

AYES: NOES: None ABSENT: None	
Shelton Yip, President	Garth Lewis
Yolo County Board of Education	Yolo County Superintendent of Schools



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6. 4. RESOLUTION #24-25/04 California Native American Day, September 27, 2024



Description

Approve RESOLUTION #24-25/04 California Native American Day, September 27, 2024.

Recommendation

Staff recommends approval RESOLUTION #24-25/04 California Native American Day, September 27, 2024.

Supporting Documents



CA Native American Day Resolution 2024

Contact Person

Trustee Melissa Moreno will present the resolution to Albert Titman, Deputy Director, Native Dads Network.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #24/25-4 California Native American Day September 27, 2024

WHEREAS, an official state holiday, California Native American Day is a time-honored tradition in the California Native American community and provides an opportunity to learn about the history of the original stewards of our land and their vibrant cultures, rich traditions and deep-rooted heritages; and

WHEREAS, Native American Day began in California in 1939 when Governor Culbert Olson dedicated October 1st as "Indian Day"; and

WHEREAS, in 1968, California Tribal Leaders and Governor Ronald Reagan declared the fourth Friday of September as "California Indian Day"; and

WHEREAS, Native Americans are considered to be the first Americans to live in and populate the United States and by the time the first explorers and settlers arrived from Europe, Native Americans had populated the entire North American continent, from the Atlantic to the Pacific, and from the Gulf of Mexico all the way to the northern reaches of Canada; and

WHEREAS, the Yolo County Board of Education recognizes that our county office of education is located on the territory of the Patwin people, including the Yocha Dehe Wintun Nation; and

WHEREAS, the Yocha Dehe Wintun Nation is preserving Patwin traditions and cultures by helping families, protecting the environment and supporting communities in need; and

WHEREAS, the theme for the 57th annual California Native American Day on September 27, 2024 is "Recognizing 100 years of Citizenship and the Fight for the Right to Vote: 1924-2024" and is presented by the California Tribal Chairpersons' Association; and

WHEREAS, the Yolo County Board of Education takes great pride in recognizing California Native American Day on September 27, 2024 and calls upon educators and the community to observe this day with appropriate activities and programs, and to educate students about California tribes and the California Native American way of life;

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools honor California Native American Day on September 27, 2024, to mark the achievements and contributions of Indigenous peoples in California.

AYES: NOES: ABSTAIN: ABSENT:	
Shelton Yip, President Yolo County Board of Education	Garth Lewis County Superintendent of Schools

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of

Schools at a meeting held on August 13, 2024, by the following vote:



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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6. 5. RESOLUTION #24-25/05 In Support of High School Voter Weeks, September 16-27, 2024



Description

Approve RESOLUTION #24-25/05 In Support of High School Voter Weeks, September 16-27, 2024.

Recommendation

Staff recommends approval of RESOLUTION #24-25/05 In Support of High School Voter Weeks, September 16-27, 2024.

Supporting Documents



HS Voters Weeks Sept 20-30 (2024 Version)

Contact Person

Trustee Elizabeth Esquivel will present resolution to Dawniell Black, Executive Director, California History-Social Science Project.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #23-24/5 In Support of California High School Voter Weeks, September 16-27, 2024

WHEREAS, Education Code 49040 lists the last two full weeks in September as "High School Voter Weeks," and is supported by the Student Voter Registration Act of 2003, and,

WHEREAS, it is vital that youth in Yolo County play a critical role in our democracy by helping to choose the people who will lead us by voicing their opinions on the issues that are important to them; and

WHEREAS, eligible 16- and 17-year-olds can pre-register to vote and then automatically become active voters once they turn 18; and

WHEREAS, High School Voter Week are an opportunity for schools and civic organization to use traditional and nontraditional methods to focus on increasing voter registration and voter turnout, and work to educate communities on the importance of voting; and

WHEREAS, with the passage of Senate Bill 955 in 2022, students in grades 6-12 are now allowed to have one excused absence per year to participate in a civic or political event, provided that the student notifies the school ahead of the absence; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools endorse and support the High School Voter Weeks of September 16-27, 2024.

BE, IT FURTHER, RESOVLED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools encourage local school districts to develop outreach activities, such as holding voter registration drives and special events to deliver the message of how voting could impact local schools; and encourage high school students to coordinate activities to register eligible students and parents; and encourage teachers to conduct appropriate lessons related to voting, so that elementary and middle school students can encourage their parents to engage in the upcoming elections.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 13, 2024, by the following vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Shelton Yip, President	Garth Lewis
Yolo County Board of Education	County Superintendent of Schools



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

6. 6. RESOLUTION #24-25/06 In Support of School Attendance



Description

Approve RESOLUTION #24-25/06 In Support of School Attendance.

Recommendation

Staff recommends approval of RESOLUTION #24-25/06 In Support of School Attendance.

Supporting Documents



School Attendance 2024 version

Contact Person

Vice President Armando Salud-Ambriz will present this resolution to Jose Gutierrez, Principal, Alternative Education, Cesar Chavez Community School.



Yolo County Board of Education and Yolo County Superintendent of Schools

Resolution #24-25/6: In Support of School Attendance

WHEREAS, the Yolo County Board of Education believes that attendance is a critical element within the school system for the purpose of obtaining meaningful exposure to the core curriculum; and

WHEREAS, the Board of Education believes that an opportunity lost due to an absence cannot be fully secured through other means; and

WHEREAS, the Board of Education believes that individual virtual student learning and achievement is directly related to attendance matters and expects students to be in attendance virtually; and

WHEREAS, the Board of Education believes that the development of student attendance habits will directly affect workplace attendance and reliability; and

WHEREAS, research shows that students who are chronically absent are at the greatest risk of falling behind and dropping out of school, which directly impacts low-income, students with disabilities, and English language learners; and

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education is committed to and encourages local districts and schools to champion individual student success by having clearly defined attendance policies that maximize student achievement and mastery of core curriculum standards.

BE IT FURTHER RESOLVED, that the Yolo County Board of Education encourages and empowers teachers to adopt attendance as part of classroom-level grading policies where appropriate.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 13, 2024, by the following vote:

AYES: NOES: ABSTAIN:	
ABSENT:	
Shelton Yip, President	Garth Lewis
Yolo County Board of Education	County Superintendent of Schools



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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6. 7. RESOLUTION #24-25/01 Authorization to Open County School Facilities Fund #35



Description

In 2023-24, Yolo County Office of Education administration began the process to apply for facility hardship grant funding for the Greengate Structural project. The State Board of Allocation approved our application on June 26, 2024, and Superintendent Lewis signed the grant agreement with the Office of Public School Construction (OPSC) on August 1, 2024. Fund release authorization documentation is in progress and once submitted, our \$2,924,610 allocation of funds will be released to us. Now that we have received formal approval of facility hardship grant funds, we are required to open the County School Facilities Fund #35, as this is where state School Facility Program revenue and expenditures must be recorded. The attached resolution has been prepared to formally authorize YCOE and the County Treasury to open Fund 35 for this purpose.

Recommendation

For action, to approve Resolution #24-25/01 to open the County School Facilities Fund #35.

Supporting Documents



Res 24-25 01 Open Fund 35

Contact Person

Veronica Coronado, Associate Superintendent of Administrative Services, will present this item.

YOLO COUNTY OFFICE OF EDUCATION AUTHORIZATION TO OPEN COUNTY SCHOOL FACILITIES FUND #35 RESOLUTION #24-25/01

WHEREAS, the General Provisions of Chapter 12.5, the Leroy F. Greene School Facilities Act of 1998, Section 17070.43(a) of the California Education Code established in the county treasury a County School Facilities Fund for each local educational agency (LEA) in the county;

WHEREAS, Section 17070.43 authorizes the expenditure of funds from the County School Facilities Funds by the recipient LEA for qualifying school facilities expenditures for new construction, modernization, and/or facility hardship projects;

WHEREAS, Yolo County Office of Education applied for and has been approved to receive a facility hardship grant funding under the School Facility Program in the amount of \$2,924,610 for the Greengate Structural project;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Yolo County Office of Education does hereby authorize and direct the Yolo County Superintendent of Schools and Yolo County Treasury to open the County Schools Facilities Fund #35.

PASSED AND ADOPTED this 13th Day of August, 2024, by the Governing Board of the Yolo County Office of Education, California, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:	
	Shelton Yip, President Yolo County Board of Education
Garth Lewis, County Sup	erintendent of Schools and Secretary Ex-Officio



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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7. INFORMATION ITEMS



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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7. 1. Head Start/Early Head Start Reports @



Quick Summary / Abstract

The following reports are being presented to the Board as information:

- a. Program Report this is a standing report to the Board
- b. Attendance Report this is a standing report to the Board
- b. Financial Reports this is a standing report to the Board
- c. Policy Council Meeting Agenda this is a standing report to the Board
- d. Policy Council Meeting Minutes this is a standing report to the Board

Recommendation

For information.

Supporting Documents





Fiscal Report

LPC Meeting Agenda 06-11-2024

July Agenda

June Minutes

Contact Person

Shannon McClarin, Director, Early Childhood Education will present this item.



Garth Lewis Yolo County Superintendent of Schools

1280 Santa Anita Court, Ste. 100 Woodland, CA 95776-6127 PHONE (530) 668-6700 FAX (530) 668-3848 www.ycoe.org

Head Start Director's Report – July 2024

The school year for our 12-month programs began on July 3. We were happy to be able to provide two days of Pre-Service to our 12-month staff on July 1 and 2 so they received updates and refresher training prior to beginning their new school year.

We toured the new Early Childhood Education Center, which will be called the Dr. Jesse Ortiz, Jr. ECE Center on July 9 with our policy council parents, YCOE staff and a Woodland City Council member Vicky Fernandez.

We continue to submit documentation to Community Care Licensing who is supporting us with the licensing process for the Ortiz center. We met with our licensing analyst on July 14 to clarify information to ensure we provide the proper environment for our children.

We met with the Woodland Joint Unified School District Food Services staff to plan for food service and delivery to the Dr. Jesse Ortiz, Jr. Center on July 22.

The Early Childhood Education Management Team met in June and July to revisit and revise our program Mission, Vision, Beliefs and Guiding Principles. Our management team will present these documents to our staff on August 12 when all staff has time to be together for the YCOE Orientation. We will get feedback and input from all staff during this time and offer more time for feedback and input in the coming months.

We continue to monitor our active supervision procedures for our 12-month programs which are currently in session and offer coaching and support as needed.



Head Start / Early Head Start



Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: 7/12/2024			Report Outcomes for the month of June 2024				
#	Program	Site	Ages	Waiting Lists C = Complete () = Over Income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	18 – 36 months	C18 (2)	86.76%	12	12
2	EHS/State	Alyce Norman	6 wk. – 36 months	C21(2)	84.84%	27	<mark>2</mark> 5
1	EHS/State	Montgomery	24-36 months	C7 (0)	87.44%	12	12
0	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C11 (0)	NA	37	36
			SUB TOTAL	C57(4)	85.92%	88	85

HEAD START

					Average		
	Program	Site	Ages	Waiting Lists	Daily Attendance	Funded Enrollment	Current Enrollment
1					71.05%	20	20
2	HS/State	Alves Norman	3 – 5		91.18%	20	17
3	по/отате	Alyce Norman	3-5		68.16%	20	20
4				C35 (26)	94.74%	19	19
13	State ONLY	Alyce Norman	3 – 5		71.04%	16	16
11	HS/State	Alyce Norman	3 – 5		87.50%	20	20
12		-			65.00%	20	20
1	HS/State	Esparto	3 - 5	C9 (3)	87.50%	16	16
1					97.50%	16	16
2	HS/State	Greengate	3 – 5	C5 (5)	84.00%	20	20
1	HS/State	Plainfield	3 – 5	C1 (5)	76.36%	16	11
1	HS/State	Prairie	3 – 5	C6 (5)	93.00%	20	20
1	HS/State	Woodland Central	3 – 5	C5 (1)	83.67%	20	20
1	HS/State	Montgomery	3 - 5	C19 (0)	87.50%	20	20
1	State ONLY	Wolfskill	3-5	C0 (0)	80.00%	16	15

SUB TOTAL	C80 (45)	76.52%	279	270
PROGRAM TOTAL	C 137 (49)	85.92%	367	355

Attendance Notes:

Program	Working Budget	E	Current cpenditures	_	ear-To-Date expenditures	E	ncumbered	Balance	% of Budget Spent	% of Budget Encumbered	Unspent or Not Obligated
Head Start/Quality Improvement	\$ 3,415,038	\$	417,045	\$	3,096,828	\$	87,231	\$ 230,979	90.68%	2.55%	6.76%
Early Head Start/Quality Improvement	\$ 1,323,330	\$	139,372	\$	1,226,044	\$	35,733	\$ 61,553	92.65%	2.70%	4.65%
Head Start T&TA	\$ 34,554	\$	(10)	\$	33,578	\$	177	\$ 799	97.17%	0.51%	2.31%
Early Head Start T&TA	\$ 25,983	\$	(3)	\$	25,387	\$	-	\$ 596	97.71%	0.00%	2.29%
Head Start Non-Competing New	\$ 8,774	\$	-	\$	8,774	\$	-	\$ 0	100.00%	0.00%	0.00%
Total Grant	\$ 4,807,679	\$	556,404	\$	4,390,610	\$	123,141	\$ 293,928	91.32%	2.56%	6.11%

Credit Cards		Monthly			
Visa	\$	23,106.34			
Wal-Mart Nugget/Food 4 Less	\$ \$	203.62			
Interstate Oil	\$	252.83			
Total Credit Card Expense	\$	23,562.79			

\$	Costs 3,096,827.94	\$	774.206.99
			114,200.99
\$	33,577.51	\$	8,394.38
\$	1,226,043.60	\$	306,510.90
\$	25,387.27	\$	6,346.82
\$	4,381,836.32	\$	1,095,459.08
Am	nount Required:	\$	1,095,459.08
Act	tual In-Kind:	\$	1,292,372.56
*Sı	urplus/(Deficit):	\$	196,913.48
	\$ \$ Am Ac	\$ 1,226,043.60 \$ 25,387.27 \$ 4,381,836.32 Amount Required: Actual In-Kind:	\$ 1,226,043.60 \$ \$ 25,387.27 \$ \$ 4,381,836.32 \$ Amount Required: \$ Actual In-Kind: \$ *Surplus/(Deficit): \$

Administrative Percent Calculation	
Maximum allowed Adminitrative Percent:	15%
Calculated Percentage for the Month:	12%
Annual Percentage	13%

HEAD START & Q	UALITY IMPROVEMENT/PROGRA	MA HEAD START	7				
Resource 5210/Re	Resource 5219 not currently in use Recurso 5219 no esta actualmente en uso						
CATEGORY/CATE		Current/		Year	to Date		
Revenues/Ingreso	os:	\$ 3,415,0				3,415,038.00	
Expenditures/Gas	stos:						
	Salaries/Salarios		\$	112,912.03	\$	1,374,548.16	
	Benefits/Beneficios		\$	50,378.83	\$	558,067.55	
	Supplies/Provisiones		\$	105,509.43	\$	187,365.49	
	Parent Activities/Actividades de los	padres	\$	4,662.38	\$	7,520.06	
	Site Supplies/Articulos de oficina p	ara el centro	\$	100,847.05	\$	179,845.43	
	Contracted Services/Servicios Con		\$	89,707.91		382,507.57	
	Operations/Gastos de Operacion		\$	28,345.24		340,444.51	
			\$		\$	-	
	Indirect Costs/Castos Indirectos		\$	27,884.93	\$	235,600.70	
	Cafeteria Fund/transferencia al fone	do del café	\$	2,306.46	\$	18,293.96	
	Total Expenditures/Total de Gast	os	\$	417,044.83	\$	3,096,827.94	

EARLY HEAD ST. Resource 5212/Re	ART & QUALITY IMPROVEMENT/PROGRAMA EAF curso 5212	RLY HEAD	START		
CATEGORY/CATEGORIA			ent/	Yea	ar to Date
Revenues/Ingreso	os:			\$	1,323,330.00
Expenditures/Gas	stos:				
	Salaries/Salarios Benefits/Beneficios Supplies/Provisiones	\$ \$ \$	45,372.97 17,965.02 36,114.68	\$	542,974.59 211,226.37 78,036.98
	Parent Activities/Actividades de los padres	\$	1,632.94	\$	2,381.80
	Site Supplies/Articulos de oficina para el centro Contracted Services/Servicios Contratados Operations/Gastos de Operacion Building/Land Improvements Indirect Costs/Castos Indirectos Cafeteria Fund/transferencia al fondo del café	\$ \$ \$ \$ \$ \$	34,481.74 25,920.28 5,255.24 - 8,743.85	\$ \$ \$	75,655.18 218,027.28 68,760.43 - 94,455.45
	Total Expenditures/Total de Gastos	\$	139,372.04	\$	1,226,043.60

HEAD START T&TA/PROGRAMA HEAD START T & TA										
Resource 5208/Recurso 5208										
CATEGORY/CATE	Current/		Year	to Date						
Revenues/Ingreso	os:			\$	34,554.00					
Expenditures/Gastos:										
	Salaries/Salarios	\$	-	\$	-					
	Benefits/Beneficios	\$	-	\$	-					
	Supplies/Provisiones	\$	-	\$	1,136.56					
	Parent Activities/Actividades de los padres	\$	-	\$	-					
	Site Supplies/Articulos de oficina para el centro	\$	-	\$	1,136.56					
	Contracted Services/Servicios Contratados	\$	-	\$	5,999.61					
	Operations/Gastos de Operacion	\$	(9.54)	\$	26,441.34					
	Indirect Costs/Castos Indirectos	\$	-	\$	-					
	Total Expenditures/Total de Gastos	\$	(9.54)	\$	33,577.51					

EARLY HEAD	START T&TA/PROGRAMA EARLY HEAD START T & T	ΓΑ					
Resource 5218	8/Recurso 5218						
CATEGORY/C	ATEGORIA	Current/		Year	to Date		
Revenues/Ing	resos:		\$ 25,98				
Expenditures/	Gastos:						
	Salaries/Salarios	\$	_	\$	_		
	Benefits/Beneficios	\$	-	\$	-		
	Supplies/Provisiones	\$	-	\$	1,023.4		
	Parent Activities/Actividades de los padres	\$	-	\$	-		
	Site Supplies/Articulos de oficina para el centro	\$	-	\$	1,023.4		
	Contracted Services/Servicios Contratados	\$	-	\$	3,865.0		
	Operations/Gastos de Operacion	\$	(3.02)	\$	20,498.79		
	Indirect Costs/Castos Indirectos	\$	- 1	\$	-		
	Total Expenditures/Total de Gastos	\$	(3.02)	\$	25,387.2		

Credit Cards	Monthly	Calculation of In-Kind	Contributions				Administrative Percent Calculation	
				llars Expended				
	Expense		,	rear-To-Date	In-	-Kind Required		
Visa	\$ 23,106.34	Head Start	\$	3,096,827.94	\$	774,206.99	Maximum Percent Allowed	15%
Wal-Mart	\$ -	HS T & TA	\$	33,577.51	\$	8,394.38		
Nugget/Food 4 Less	\$ 203.62	Early HS	\$	1,226,043.60	\$	306,510.90	Calculated Percent for the Month	12%
Interstate Oil	\$ 252.83	EHS T & TA	\$	25,387.27	\$	6,346.82		
		Total	\$	4,381,836.32	\$	1,095,459.08	Annual Percentage	13%
Total Credit Cards	\$ 23,562.79							
			Am	ount Required:	\$	1,095,459.08		
			Act	ual In-Kind:	\$	1,292,372.56		
			*Su	rplus/(Deficit):	\$	196,913.48		
		If deficit: will be returned	I to Federal Go	vernment from	unrest	tricted dollars		

Early Head Start & Quality Improvement

Resource 5212 EHS RS 5229 Not currently in use		Expended/Received Actual						
CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
Revenues	J	•	· ·					
All Other Federal	1,323,330	0	1,323,330	99,993	1,080,421	0	242,909	18.36%
Prior Year	0	0	0	0	0	0	0	#DIV/0!
COLA	0	0	0	0	0	0	0	
Total Revenues	1,323,330	0	1,323,330	99,993	1,080,421	0	242,909	18.36%
Expenditures								
Salaries	555,143	(5,914)	549,229	45,373	542,975	0	6,254	1.14%
Benefits	256,266	(35,202)	221,064	17,965	211,226	0	9,838	4.45%
Supplies	64,054	45,143	109,197	36,115	78,037	30,679	481	0.44%
Parent Activity Supplies & Food for Parent Meetings	2,013	706	2,719	1,633	2,382	338	(0)	-0.01%
Site Supplies	62,041	44,437	106,478	34,482	75,655	30,341	482	0.45%
Travel & Conference	20,548	(1,881)	18,667	970	17,229	1,124	314	1.68%
Dues & Memberships	968	(15)	953	0	952	0	1	0.13%
Insurance	1,829	(1,829)	0	0	0	0	0	#DIV/0!
Operations and Housekeeping	3,306	(3,024)	282	65	161	120	0	0.17%
Rentals, Leases, Repairs & Noncapitalized								
Improvements	1,234	0	1,234	58	1,011	221	2	0.12%
Direct Costs for Transfer of Services	52,270	(3,514)	48,756	4,060	48,514	0	242	0.50%
Professional/Contracted Services & Operating	220 445	7 700	040 004	25.020	040.007	0.447	04.700	40.040/
Expenditures	238,415	7,789	246,204	25,920	218,027	3,447	24,729	10.04%
Intergovernmental Fees	1,042	(5)	1,037	102	894	141	2	0.18%
Indirect Costs	115,692	(1,548)	114,144	8,744	94,455	0	19,689	17.25%
Equipment		0	0		0	0	0	0.00%
Land Improvments	12,563	0	12,563	0	12,563	0	1	
Total Expenditures	1,323,330	0	1,323,330	139,372	1,226,044	35,733	61,553	4.65%

PROGRAMA EARLY HEAD START

PRESUPUESTO DEL AñO FISCAL 2023/2024

Recurso 5212 Recurso 5229 no esta actualment en uso CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Ga Lo que va del año	astado/Recibido Sobrecargado	Balance	% %
Ingresos: Todos los otros Federales	1,323,330 0 0	0 0 0	1,323,330 0 0	99,993 0 0	1,080,421	0 0 0	242,909 0 0	18.36% #DIV/0!
Total de Ingresos Gastos:	1,323,330	0	1,323,330	99,993	1,080,421	0	242,909	18.36%
Salarios Beneficios Provisiones Artículos para las actividades de los padres y comida para	555,143 256,266 64,054	(5,914) (35,202) 45,143	549,229 221,064 109,197	45,373 17,965 36,115	542,975 211,226 78,037	0 0 30,679	6,254 9,838 481	1.14% 4.45% 0.44%
Artículos de oficina para el centro Viaje y Conferencia Cuotas y Membresías	2,013 62,041 20,548 968	706 44,437 (1,881) (15)	2,719 106,478 18,667 953	1,633 34,482 970 0	2,382 75,655 17,229 952	338 30,341 1,124 0	(0) 482 314	-0.01% 0.45% 2% 0%
Seguro Operations and Housekeeping Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas	1,829 3,306	(1,829) (3,024)	0 282 1,234	0 65 58	0 161 1,011	0 120 221	0 0	#DIV/0! 0%
Costos Directos para Transferencias de Servicios Servicios Profesionales/Contratados y Gastos de	52,270 238,415	(3, <mark>514</mark>) 7,789	48,756 246,204	4,060 25,920	48,514 218,027	0 3,447	242 24,729	0% 10%
Cuotas Intergubernamentales Gastos Indirectos Equipment	1,042 115,692 0	(5) (1,548) 0	1,037 0	102 8,744 0	894 94,455 0	141 0 0	2 19,689 0	0% 17% 0%
Total de Gastos	1,323,330	0	1,323,330	139,372	1,226,044	35,733	61,553	5%

HEAD START T&TA

Resource 5208 Expended/Received

CATEGORY Revenues	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	% %
All Other Federal	34,554	0	34,554	367	33,587	0	967	2.80%
COLA	0	0	0	0	0	0	0	
Total Revenues	34,554	0	34,554	367	33,587	0	967	2.80%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	1,188	(50)	1,138	0	1,137	0	1	0.13%
	4	(4)	•	•	•	•	0	//DI) //OI
Parent Activity Supplies & Food for Parent Meetings	1 107	(1)	0	0	0	0	0	#DIV/0!
Site Supplies	1,187	(49)	1,138	0	1,137	0	1	0.13%
Travel & Conference	27,166	249	27,415	(10)	26,441	177	797	2.91%
Contracted Services	6,200	(199)	6,001	0	6,000	0	1	0.02%
Indirect Costs	0	0	0	0	0	0	0	#DIV/0!
Total Expenditures	34,554	0	34,554	(10)	33,578	177	799	2.31%

PROGRAMA HEAD START T&TA

Recurso 5208				Presupuesto		G	astado/Recibido		
	CATEGORÍA	Presupuesto	Ajustes	Revisado	Actual	Lo que va del año	Sobrecargado	Balance	% %
Ingresos:	Todos los otros Federales	34,554	0	34,554	367	33,587	0	967	3%
	COLA	0	0	0	0	0	0	0	0%
	Total de Ingresos	34,554	0	34,554	367	33,587	0	967	3%
Gastos:									
	Salarios	0	0	0	0	0	0	0	0%
	Beneficios	0	0	0	0	0	0	0	0%
	Provisiones	1,188	(50)	1,138	0	1,137	0	1	0%
Artículo	os para las actividades de los padres y comida para las juntas		(1)	0	0	0	0	0	#DIV/0!
	Artículos de oficina para el centro		(49)	1,138	0	1,137	0	1	0%
	Viaje y Conferencia	27,166	249	27,415	(10)	26,441	177	797	3%
	Servicios Contratados	6,200	(199)	6,001	Ó	6,000	0	1	0%
	Gastos Indirectos	0	Ó	0	0	0	0	0	#DIV/0!
	Total de Gastos	34,554	0	34,554	(10)	33,578	177	799	2%

HEAD START & QUALITY IMPROVEMENT

Resource 5210 HS	& Quality Improvement RS 521	9* *	*RS 5219 Not currer	ntly in use	Expended/Received				%
	ATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
Revenues	All Other Federal	3,415,038	0	3,415,038	318,924	2,694,898	0	720,140	21.09%
	Indirect	0	0	0	0	0	0	0	0.00%
	COLA	0	0	0	0	0	0	0	0.00%
	Total Revenues	3,415,038	0	3,415,038	318,924	2,694,898	0	720,140	21.09%
Expenditures:									
Exponditures:	Salaries	1,445,044	(61,667)	1,383,377	112,912	1,374,548	0	8.829	0.64%
	Benefits	760,307	(167,570)	592,737	50,379	558,068	0	34,669	5.85%
	Supplies	149,924	67,700	217,624	105,509	187,365	29,275	983	0.45%
Parent Activity S	Supplies & Food for Parent Meetings	3,781	4,908	8,689	4,662	7,520	1,173	(4)	-0.04%
Í	Site Supplies	146,143	62,792	208,935	100,847	179,845	28,103	987	0.47%
	Travel & Conference	50,404	(10,756)	39,648	2,461	35,256	2,006	2,385	6.02%
	Dues & Memberships	7,621	(3,941)	3,680	0	3,677	0	3	0.07%
	Insurance	13,568	(13,568)	0	0	0	0	0	#DIV/0!
	Operations & Housekeeping	2,291	(1,192)	1,099	254	633	465	0	0.02%
Rentals, Lea	ses, Repairs & Noncapitalized								
	Improvements	5,599	(2)	5,597	232	4,763	834	0	0.00%
	Costs for Transfer of Services	309,000	(16,305)	292,695	25,031	292,581	0	114	0.04%
Professional/Co	ntracted Services & Operating	0.40.050	222.222		00 700	000 500	= 4 000	400.000	00.000/
	Expenditures	349,950	209,909	559,859	89,708	382,508	54,089	123,262	22.02%
	Intergovernmental Fees	4,475	(377)	4,098	367	3,534	561	4	0.09%
	Equipment	0	0	000.000	07.005	0	0	0	#DIV/0!
	Indirect Costs	298,559	(2,231)	296,328	27,885	235,601	0	60,727	20.49%
	Land and Improvements	18,296	0	18,296	2,306	18,294	0	2	0.01%
	Total Expenditures	3,415,038	0	3,415,038	417,045	3,096,828	87,231	230,979	6.76%

PROGRAMA HEAD START

Recurso 5210				Ga					
	CATECORÍA	Presupuesto	Ajustes	Revisado	Actual	Lo que va del año	Sobrecargado	Balance	%
Ingresees	CATEGORÍA								%
Ingresos:	Todos los otros Federales	3,415,038	0	3,415,038	318,924	2,694,898	0	720,140	21%
	COLA	0	0	0	0	0	0	0	0%
	Total Revenues/Total de Ingresos	3,415,038	0	3,415,038	318,924	2,694,898	0	720,140	21%
Gastos:									
	Salarios	1,445,044	(61,667)	1,383,377	112,912	1,374,548	0	8,829	1%
	Beneficios	760,307	(167,570)	592,737	50,379	558,068	0	34,669	6%
	Provisiones	149,924	67,700	217,624	105,509	187,365	29,275	983	0%
Artículos para la	as actividades de los padres y comida para las	0.704	4 000	2 222	4 000	7.500	4 470	(4)	00/
	juntas	3,781	4,908	8,689	4,662	7,520	1,173	(4)	0%
	Artículos de oficina para el centro	146,143	62,792	208,935	100,847	179,845	28,103	987	0%
	Viaje y Conferencia	50,404	(10,756)	39,648	2,461	35,256	2,006	2,385	6%
	Cuotas y Membresías	7,621	(3,941)	3,680	0	3,677	0	3	0%
	Seguro	13,568	(13,568)	0	0	0	0	0	#DIV/0!
		2,291	(1,192)	1,099	254	633	465	0	0%
Rentas, Ar	rendamientos, Reparaciones y Mejoras	5 500	(0)	F F07	000	4.700	20.4	•	00/
	No-Capitalizadas	5,599	(2)	5,597	232	4,763	834	0	0%
	ectos para Transferencias de Servicios	309,000	(16,305)	292,695	25,031	292,581	0	114	0%
Servicios F	Profesionales/Contratados y Gastos de								
	Operación	349,950	209,909	559,859	89,708	382,508	54,089	123,262	22%
	Cuotas Intergubernamentales	4,475	(377)	4,098	367	3,534	561	4	0%
	Mejoras a los Terrenos	0	0		0	0	0	0	#DIV/0!
	Gastos Indirectos	298,559	(2,231)	296,328	27,885	235,601	0	60,727	20%
	transferencia al fondo del café	18,296	0	18,296	2,306	18,294	0	2	0%
									0%
	Total de Gastos	3,415,038	0	3,415,038	417,045	3,096,828	87,231	230,979	7%

EARLY HEAD START T&TA

Resource 5218 Expended/Received

Pro transfer and the second se					%				
Revenues	CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
1101011400	All Other Federal	25,983	0	25,983	235	25,390	0	593	2.28%
	Total Revenues	25,983	0	25,983	235	25,390	0	593	2.28%
Expenditure	es Salaries	0	0	0	0	0	0	0	0.00%
	Benefits	0	0	0	0	0	0		0.00%
		4.070		4 005	_	4 000	U	0	
	Supplies	1,078	(53)	1,025	0	1,023		2	0.15%
Parent Activity	Supplies & Food for Parent Meetings	0	0	0	0	0	0	0	#DIV/0!
	Site Supplies	1,078	(53)	1,025	0	1,023	0	2	0.15%
	Travel & Conference	20,797	295	21,092	(3)	20,499	0	593	2.81%
	Contracted Services	4,108	(242)	3,866	0	3,865	0	1	0.03%
	Indirect Costs	0) O	0	0	0	0	0	#DIV/0!
	Total Expenditures	25,983	0	25,983	(3)	25,387	0	596	2.29%

Executive Summary 2023/2024 Fiscal Year JUNE 2024

PROGRAMA EARLY HEAD START T&TA

Recurso 52	218			Presupuesto		Ga	astado/Recibido		
Ingraece	CATEGORÍA	Presupuesto	Ajustes	Revisado	Actual	Lo que va del año	Sobrecargado	Balance	% %
Ingresos:	Todos los otros Federales	25,983 0	0	25,983	235	25,390	0	593	2%
	Total de Ingresos	25,983	0	25,983	235	25,390	0	593	2%
Gastos:									
	Salarios		0	0	0	0	0	0	0%
	Beneficios		0	4.005	0	4.000	0	0	0%
Artículo	Provisiones os para las actividades de los padres y		(53)	1,025	0	1,023	0	2	0%
Articulo	comida para las juntas	_	0	0	0	0	0	0	#DIV/0!
	Artículos de oficina para el centro	1,078	(53)	1,025	0	1,023	0	2	0%
	Viaje y Conferencia	20,797	295	21,092	(3)	20,499	0	593	3%
	Servicios Contratados	4,108	(242)	3,866	0	3,865	0	1	0%
	Gastos Indirectos	0	0	0	0	0	0	0	#DIV/0!
		0	0	0	0	0	0	0	0%
	Total de Gastos	25,983	0	25,983	(3)	25,387	0	596	2%

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HEAD START/EARLY HEAD START CREDIT CARD REPORT

MANAGER	VISA						
Shannon McClarin							
Travel/Conference Center Supplies TOTAL	\$ - \$ 18,630.78 \$ 18,630.78						
Angela Diaz							
Travel/Conference Center Supplies TOTAL	\$ - \$ -						
Katrina Hopkins							
Travel/Conference Center Supplies TOTAL	\$ 1,723.55 \$ 1,723.55						
Travel/Conference Center Supplies TOTAL	-						
Naomi Gonzalez							
Travel/Conference Center Supplies TOTAL	\$ 921.54 \$ 921.54						
Connie Luna							
Travel/Conference Center Supplies	\$ -						
	\$ -						
Travel/Conference Center Supplies	\$ 499.00 \$ 1,331.47 \$ 1,830.47						
VISA Grand Total	\$ 23,106.34						
Nugget/Food4Less InterState Oil	\$ 203.62 \$ 252.83						
Total \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 18,630.78 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,723.55 \$ 1,72							

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Programas Head Start/Early Head Start REPORTE DE TARJETAS DE CRÉDITO Año FISCAL 2023/2024

SUPERVISOR			VISA
Shannon McClarin			
Viaje/Conferencia Artículos para el centro		\$ \$	18,630.78 18,630.78
Gustavo Melgoza		•	10,000.70
Viaje/Conferencia Artículos para el centro	Total	\$ \$	- - -
Katrina Hopkins			
Viaje/Conferencia Artículos para el centro	Total	\$ \$	1,723.55 1,723.55
Jade Meihl			
Viaje/Conferencia Artículos para oficina	Total	\$ \$	<u>.</u>
Naomi Gonzalez			
Viaje/Conferencia Artículos para oficina	Total	\$ \$	921.54 921.54
Connie Luna			
Viaje/conferencia Articulos para oficina	Total	\$ \$	<u>-</u>
Nicole Castrejon			
Viaje/conferencia Articulos para oficina	Total	\$ \$	499.00 1,331.47 1,830.47
	VISA Grand Total	\$	23,106.34
NUGGET/FOOD 4 LESS INTERSTATE OIL		\$ \$	203.62 252.83

Total de Gastos Mensuales: \$ 23,562.79 ***

^{**&}quot;Estados de ceunta de als tarjetas de credito, estan despinsibles, si son solicitadas."

Headstart / Early Head Start

Step 1: Calculate % rent is administrative expense

		% of Total	Plant Services	% of Rent
		Square	Charges	allocated to
Administrative Square Footage	Total Square Footage	Footage	(FN 8000-8999)	Admin
-	-	#DIV/0!	\$ -	#DIV/0!

Dual Facility Costs - All Sites - July thru June										
		% of Total	Plant Services	% of Ren	t					
		Square	Charges	allocated t	.0					
Administrative Square Footage	Total Square Footage	Footage	(FN 8000-8999)	Admin						
360.00	22,125.00	0.013145	\$ 30,520.90	\$ 401	.19					

Step 2: Calculate maximum administrative expenses allowed for 15%

Federal Share	\$ 556,404.31	All Grants
Required 20 percent NFS	\$ 139,101.08	Non Federal Share
Total Approved Costs	\$ 695,505.39	
15% Aministrative Cost Limitation	\$ 104,325.81	

Step 3: Identify total administrative expenses

= Expenditures subject to indirect \$

Dual Facility Costs	\$ 401.19	Per Above Calculation in step 1
School Admin	\$ 20,560.40	Staff charged to Administration
General Admin	\$ 48,228.12	Indirect
Total	\$ 69,189.71	
Grant Expenditures	\$ 519,775.53	
Less Capital Outlay	\$ 2.306.46	

517,469.07

Currently Charged Admin Costs	
In-Kind Indirect	\$ -
In - Kind Administrative	\$ -
Administrative Total	\$ -

Step 4: Calculate actual administrative percentage and verify less or equal to 15%

Maximum allowed Administrative Percent:	15%
Calculated Percentage to date:	0%

May-24Calculation of Administrative Salaries

\$ \$ \$	6,912.92	Per Budget Report Object code 1xxx Per Budget Report Object code 2xxx Per Budget Report Object code 3xxx
\$	25,800.74	
\$	25,800.74	Adjustments - See FAR110 Report for Details
¢	25,800.74	

Salary Costs that should be Program Support

	Salai y Ci	osis that should be i rogram Support
\$	25,800.74	Total 1-6xxx admin costs from Budget Report
\$	914.60	Less 50% - Vanessa Lopez Program Support
		Less 50% - Program Support
\$	-	Less 50% - Program Support
\$	1,708.48	Less 50% Yolizma Villegas Flores - Program.
\$	2,617.26	Less 50% · Natasha Swinyer - Program Support
		Less 50% Stephanie Bibriesca - Program Support
\$	-	Less 50% Maria Cardenas - Program Support
		Less 50% - Program Support
		Less 50% - Program Support
\$	20.560.40	Total Administrative Costs

Executive Summary 2023/2024 Fiscal Year JUNE 2024

HEAD START/EARLY HEAD START

										Location										Grand
Month	Year		Other	Alyce Norman		ltinerant		Esparto		Lemen	Montgomery		Prairie/Plainfield		WCC/Winters		Greengate			Total
•																	-			
July	2023	\$	16,147.65	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16,147.65
August	2023	\$	301,551.22	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	301,551.22
September	2023	\$	381,509.81	\$ 8,708.46	\$	-	\$	1,130.74	\$	572.56	\$	256.17	\$	1,484.16	\$	-	\$	3,225.89	\$	396,887.79
October	2023	\$	1,505.58	\$ 5,640.30	\$	3,342.86	\$	1,100.39	\$	973.40	\$	3,302.02	\$	2,321.87	\$	2,326.67	\$	3,354.63	\$	23,867.72
November	2023	\$	-	\$ 9,960.97	\$	3,618.30	\$	1,218.93	\$	1,120.75	\$	4,116.40	\$	2,632.72	\$	1,483.69	\$	4,184.15	\$	28,335.91
December	2023	\$	-	\$ 6,823.51	\$	1,785.00	\$	423.16	\$	157.17	\$	2,907.64	\$	676.33	\$	711.37	\$	3,480.28	\$	16,964.46
January	2024			\$ 9,082.37	\$	3,399.50	\$	751.76	\$	821.16	\$	7,220.38	\$	2,255.51	\$	-	\$	4,841.60	\$	28,372.28
February	2024	\$	326.00	\$ 8,517.82	\$	3,354.29	\$	805.92	\$	539.22	\$	2,987.50	\$	2,328.33	\$	1,398.58	\$	4,096.59	\$	24,354.25
March	2024	\$	1,003.47	\$ 11,166.90	\$	3,113.42			\$	666.41	\$	3,735.10	\$	1,305.97	\$	1,861.86	\$	5,133.95	\$	27,987.08
April	2024	\$	411.06	\$ 12,028.22	\$	3,385.93	\$	1,308.14	\$	1,135.99	\$	4,408.26	\$	2,855.66	\$	2,199.90	\$	4,898.65	\$	32,631.81
May	2024	\$	365,511.58	\$ 7,746.68	\$	3,498.66	\$	1,408.51	\$	899.99	\$	4,775.55	\$	2,877.44	\$	1,559.85	\$	4,956.45	\$	393,234.71
June	2024	\$	193.44	\$ 1,065.87	\$	-	\$	-	\$	-	\$	778.37	\$	-	\$	-	\$	-	\$	2,037.68
		\$	1,068,159.81	\$ 80,741.10	\$	25,497.96	\$	8,147.55	\$	6,886.65	\$	34,487.39	\$	18,737.99	\$	11,541.92	\$	38,172.19	\$	1,292,372.56

Total Contribution Due based on actual dollars claimed:

		Dollars	
		Expended as of	
		05/31/24	In-Kind Required
Head Start & Qu	ality Improvement:	3,096,827.94	774,206.99
	Head Start T & TA:	33,577.51	8,394.38
Early Head Start & Qu	ality Improvement:	1,226,043.60	306,510.90
Early	Head Start T & TA:	25,387.27	6,346.82
_	·		
	·		
Total:		4,381,836.32	1,095,459.08

Amount Required: 1,095,459.08 Actual In-Kind: 1,292,372.56

*Surplus/(Deficit): 196,913.48

Surplus(Deficit): 196,913.48

If deficit: will be returned to Federal Government from unrestricted dollars

Headstart / Early Head Start 2023/2024 Fiscal Year Administrative Percentage Calculation July 1, 2023 - June 30, 2024

Step 1: Calculate % rent is administrative expense

		% of Total	Plant Services	% of Rent
		Square	Charges	allocated to
Administrative Square Footage	Total Square Footage	Footage	(FN 8000-8999)	Admin
1,440.00	130,680.00	0.011019		\$ -

Dual Facility Costs - All Sites July thru June						
% of Total Plant Services % of Rent						
Square Charges allocated to						
Administrative Square Footage	Total Square Footage	Footage	(FN 8000-8999)	Admin		
360.00 22,125.00 0.013145 \$ 353,338.40 \$ 4,644.60						

Step 2: Calculate maximum administrative expenses allowed for 15%

Federal Share	\$ 4,390,610.09	All Grants
Required 20 percent NFS	\$ 1,097,652.52	Non Federal Share
Total Approved Costs	\$ 5,488,262.61	
15% Aministrative Cost Limitation	\$ 823,239.39	

Step 3: Identify total administrative expenses

Dual Facility Costs	\$	4,644.60	Per Above Calculation in step 1
School Admin	\$	97,689.86	Staff charged to Administration
General Admin	\$	365,058.59	Indirect
Total	\$	467,393.05	
Grant Expenditures	\$	4,060,200.71	
Grant Expenditures Less Capital Outlay = Expenditures subject to indirect	\$ \$	4,060,200.71 30,856.46 4,029,344.25	

Currently Charged Admin Costs	Ф	467,393.05
In-Kind Indirect	\$	-
In - Kind Administrative	\$	-
Administrative Total	\$	467,393.05

Step 4: Calculate actual administrative percentage and verify less or equal to 15%

Maximum allowed Administrative Percent: 15%

Calculated Percentage to date: 9%

Executive Summary 2023/2024 Fiscal Year JUNE 2024

Calculation of Administrative Salaries

An	nual		Cu	rrent Month
\$	136,340.43	Per Budget Report Object code 1xxx	\$	11,361.70
\$	83,374.94	Per Budget Report Object code 2xxx	\$	6,912.92
\$	87,958.99	Per Budget Report Object code 3xxx	\$	7,526.12
\$	307,674.36	Total Salary Costs Charged to Admin	\$	25,800.74
\$	307,674.36	Per Employer Paid Benefit History Report	\$	25,800.74
		Adjustment:		
\$	307,674.36			

Salary Costs that should be Program Support

\$ 307,674.36	Total 1-6xxx admin costs from Budget Report	\$ 25,800.74
\$ 12,291.99	Less 50% - Vanessa Lopez Program Support	\$ 914.60
\$ -	Less 50% - Program Support	
\$ -	Less 50% - Program Support	\$ -
\$ 20,507.36	Less 50% Yolizma Villegas Flores - Program Support	\$ 1,708.48
\$ -	Less 50% - Program Support	
\$ 5,552.37	Less 50% Natasha Swinyer	\$ 2,617.26
\$ 9,995.94	Less 50% Maria Cardenas - Program Support	\$ -
\$ 13,618.13	Less 50% Stephanie Bibriesca - Program Support	
	Less 50% - Program Support	\$ -
	Less 50% - Program Support	\$ -
\$ 245.708.57	Total Administrative Costs	

HEAD START NON-COMPETING NEW

Resource 5256 Expended/Received

CATEGORY Revenues	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
All Other Federal	0	0	0	0	0	0	0	#DIV/0!
All other Fed Rev Carryover Total Revenues	8,774 8,774	0	8,774 8,774	8,774 0	8,774 0	0 0	0 8,774	100.00%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	2,432	414	2,846	0	2,847	0	(1)	-0.03%
Parent Activity Supplies & Food for Parent Meetings	0	0	0	0	0	0	0	#DIV/0!
Site Supplies	2,432	0	2,432	0	2,847	0	(415)	-17.06%
Travel & Conference Rentals, Leases, Repairs & Noncapitalized	0	0	0	0	0	0	0	#DIV/0!
Improvements	3,678	0	3,678	0	3,677	0	1	0.02%
Operations and Housekeeping	1,823	74	1,897	0	1,896	0	1	0.04%
Contracted Services	0	0	0	0	0	0	0	#DIV/0!
Other Transfers & Indirect Costs	841	(488)	353	0	353	0	(0)	-0.07%
Equipment	0	, ,	0	0	0	0	0	
Adjust IDR for 22/23		74						
Total Expenditures	8,774	0	8,774	0	8,774	0	0	0.00%

Notice of Public Meeting

YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday, June 11th, 2024, 11:30-1:00pm Yolo County Office of Education 1280 Santa Anita Court Conference Center Woodland, CA 95776

Effective January 2023 all LPC meetings will be held in person.

Meetings will be available for live stream viewing via Zoom.

This meeting shall be conducted in conformity with the Brown Act

Items may be taken out of order.

The mission of the Yolo County Childcare Planning Council is to serve as a forum to plan, promote and support the childcare needs of families and providers in Yolo County.

Our Core Values are:

- 1. The LPC strives to create positive changes by empowering its members to have an open, creative, and receptive mindset.
- 2. The LPC values human relationships that promote positive connection, care, and support.
- 3. We speak our truth in honor of ethical decision making.
- 4. We welcome, value and respect everyone regardless of differences.
- 5. The LPC advocates for fair and equitable childcare to ensure a bright

Item	Title of Item	Who	Description	Time	Notes
1	Call to Order and Introductions/Roll Call	Justine Jimenez	Introduction of Members and/or Guests	3 min	
2	Public Comment	All	Information	5 min	
3	Consent- Approve Agenda Consent- Approve 04-09-2024 Minutes	Justine Jimenez	Action	3 min	
4	Opportunity for members to state conflict and recusal	Justine Jimenez	Administrative	3 min	Please take this opportunity to review all agenda items and identify any potential conflict of interest
5	Placeholder for vote on remote attendance	All	Administrative	1 min	
6	LPC Strategic Plan Update	Justine Jimenez, Shannon McClarin/All	Information/Discussion	15 min	Update and discussion on the planning of the Strategic Plan
7	Yolo County Child Development Conference Update	Shannon McClarin/Kathleen Glassman	Information	5 min	Conference Report Out
8	QCC/Region 3/CA State Budget Updates	Shannon McClarin, Justine Jimenez	Information	15 min	Including State Budget due to May Revise
9	Road Map to the Future Needs Assessment Update	Shannon McClarin/Maria Arvizu- Espinoza	Information	15 min	Introduction of the Road Map to the Future Needs Assessment
10	Zip Code Priorities	Shannon McClarin/Kathleen Glassman	Information	5 min	
11	Member Updates	All	Information	10 min	Members should share relevant information, upcoming training or events, and report out about any participation in events or meetings attended as a representative of the LPC

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Shannon McClarin for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Shannon McClarin as soon as possible and preferably at least 24 hours prior to the meeting. Shannon McClarin, Coordinator

Yolo County Childcare Planning Council
Yolo County Office of Education

1280 Santa Anita Court, Suite 140; Woodland, CA 95776

(530) 668-3752

Shannon.McClarin@ycoe.org

I declare under penalty of perjury that the foregoing agenda was posted by June 7, 2024 on the bulletin board at the east entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, CA



Garth Lewis

Yolo County Superintendent of Schools

1280 Santa Anita Court, Ste. 100 Woodland, CA 95776-6127 PHONE (530) 668-6700 FAX (530) 668-3848

www.ycoe.org

Notice of Public Meeting

YOLO COUNTY OFFICE OF EDUCATION HEAD START/EARLY HEAD START/STATE FUNDED PROGRAMS POLICY COUNCIL MEETING AGENDA July 25, 2024, from 9:30 a.m. to 11:00 a.m. 1280 Santa Anita Court Suite 140 Woodland, CA 95776

1.0 Call to Order -

Action 2.0 Introductions/Recognition of Visitors –

Action 3.0 Consent Agenda:

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

3.1 Approval – July 25, 2024, Agenda

M1: M2:

3.2 Approval - June 27, 2024, Minutes

M1: M2:

Action 4.0 Public Comment:

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

Discussion & Possible Action

5.0 Adjourn to Closed Session: Cindy Nguyen, Executive Director HR

5.1 Employment of New Hires

M1: M2:

5.2 Employment of Substitutes

M1: M2:

5.3 Employment of Various Service Providers

M1: M2:

5.4 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint

M1: M2:

Open Session

Information, Discussion &

Possible Action 6.0 Financial Reports: - Catherine Vibert, Sr. Bus. Service Tech

6.1 Monthly Financial Report

Information, Discussion &

Possible Action 7.0 Regular Session

7.1 Old Business:

7.2 New Business:

Information 8.0 Program Operations: Service Area Reports

- **8.1** Program Director/ECE Shannon McClarin
- 8.2 Program Administrator HS/EHS Katrina Hopkins
- 8.3 Family Support Services Manager Nicole Castrejon
- 8.4 Health Services/Quality Assurance Manager Angela Diaz
- 8.5 Education Services Manager Silvia Meza-Lara
- **8.6** Disabilities/Mental Health Manager Naomi Gonzalez
- 8.7 Site Coordinator for EHS Connie Luna
- 8.8 Site Coordinator for HS Alyce Norman Marline Hernandez
 Site Coordinator for HS Prairie, Greengate, Esparto Sandra Hernandez
 Site Coordinator for HS Plainfield, Montgomery HS, Woodland Central
 Center, Winters –

Discussion 9.0 Site Program Reports –

9.1 Community Updates- Community Members

9.2 Alyce Norman EHS & HS Representative

9.3 Esparto Center HS Representative

9.4 Home Base EHS Representative

9.5 Greengate Center HS Representative

9.6 Lemen Center EHS Representative

9.7 Marguerite Montgomery EHS & HS Representative

9.8 Plainfield Center HS Representative

9.9 Prairie Center HS Representative

9.10 Wolfskill Center HS Representative

9.11 Woodland Central Center HS Representative

Information,
Discussion &
Possible Action

10.0 Suggested Future Agenda Item(s)

Information/ Action 11.0 Confirmation Next Meeting Date

*Regular Meeting- Thursday August 22, 2024, at 9:30am

M1: M2:

Action 12.0 Motion for Adjournment

M1: M2:

The meeting shall be conducted in conformity with the Brown Act. Items may be taken out of order.

Notice:

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Maria Cardenas (530) 668-3756 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Vanessa Lopez as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)

Yolo County Office of Education Head Start/Early Head Start Programs 1280 Santa Anita Court, Suite 140, Woodland, CA 95776

(530) 668-3030 / (530) 668-3840 [fax]



Garth Lewis

Yolo County Superintendent of Schools

1280 Santa Anita Court, Ste. 100 Woodland, CA 95776-6127 PHONE (530) 668-6700 FAX (530) 668-3848

www.ycoe.org

HEAD START/EARLY HEAD START POLICY COUNCIL MEETING MINUTES June 27, 2024, at 9:30 am - 11:00 am 1280 Santa Anita Court Suite 140 Woodland CA 95776

Council Members Present:

Kati Ojeda Silvia Parra Alysia Damián Maribel Mora Maria Davila

YCOE Administration:

Cindy Nguyen, HR Executive Director Corwin Lowe, Assistant Director Maria Arvizu-Espinoza, Associate Superintendent Gustavo Aguilar, IFS Director Garth Lewis, Superintendent

Community Members Present:

YCOE Staff:

Catherine Vibert, Sr. Bus. Service Tech.
Marco Raya, Interpreter
Vanessa Lopez, HS/EHS Secretary
Nicole Castrejon, FSS Manager
Shannon McClarin, ECE Director
Naomi Gonzalez, Disabilities/Mental Health Manager
Angela Diaz, Health Serv./Quality Assurn. Manager
Natasha Swinyer, Administrative Secretary
Marlene Hernandez, HS Site Coordinator

AFSCME Council 57:

Amelia Abonce, FSSA Specialist/Union Representative

Action

1.0 Call to Order - 9:42 am

2.0 Introductions/Recognition of Visitors

3.0 Consent Agenda:

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

Action

3.1 Approval - June 27, 2024, Agenda

M1: Kati Ojeda M2: Silvia Parra

3.2 Approval – May 23, 2024, Minutes

M1: Kati Ojeda M2: Silvia Parra

Action 4.0 Public Comment: None

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

Discussion & 5.0 Adjourn to Closed Session: Cindy Nguyen, HR Executive Director **Possible Action**

5.1 Employment of New Hires:

M1: Kati Ojeda M2: Silvia Parra

5.2 Employment of Substitutes: None

M1: M2:

5.3 Employment of Various Service Providers: None

M1: M2:

5.4 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint: *None*

M1: M2:

Open Session Information, Discussion &

Possible Action 6.0 Financial Reports: - Catherine Vibert, Sr. Bus. Service Tech

6.1 Monthly Financial Report

Catherine reported on the financials for the month of May 2024.

Discussion &

Possible Action 7.0 Regular Session:

7.1 Old Business: None

7.2 New Business: None

Information 8.0 Program Operations: Service Area Reports

8.1 Program Director/ECE - Shannon McClarin

Shannon shared with the members a visual on what the classrooms at the ECE location look like. Also discussed what day in the second week in July would be best to go visit the site. The best date decided would be July 9th at 9:30 AM.

Shannon introduced Marlene Hernandez as the new site coordinator for Alyce Norman HS. Marlene shared some her background with the members and staff.

8.2 Program Administrator HS/EHS - Katrina Hopkins

Shannon read her report.

8.3 Family Support Services Manager - Nicole Castrejon

Nicole read her report.

8.4 Health Services/Quality Assurance Manager - Angela Diaz

Angela read her report.

- 8.5 Education Services Manager -
- 8.6 Disabilities/Mental Health Manager Naomi Gonzalez

Naomi read her report.

- 8.7 Site Coordinator for EHS Connie Luna
- 8.8 Site Coordinator for Alyce Norman Jackie Tam
 Site Coordinator for Prairie, Greengate, Esparto Sandra Hernandez
 Site Coordinator for Plainfield, Montgomery HS, Woodland Central
 Center, Winters Silvia Meza-Lara

Shannon read the report.

Information, Discussion &

Possible Action 9.0 Suggested Future Agenda Item(s): None

Discussion 10.0 Program Reports

10.1 Community Updates- Community Members- Alysia shared there are a lot of activities going on in the community this summer.

10.2 Alyce Norman EHS & HS Representative - None

10.3 Esparto Center HS Representative – **None**

10.4 Home Base EHS Representative - None

10.5 Greengate Center HS Representative – Maria D. asked who can attend the visit to the ECE site. Shannon mentioned just the policy council members at this time.

10.6 Lemen Center EHS Representative- None

10.7 Marguerite Montgomery EHS & HS Representative- None

10.8 Plainfield Center HS Representative - None

10.9 Prairie Center HS Representative- None

10.10 Wolfskill Center HS Representative- None

10.11 Woodland Central Center - None

Action 11.0 Confirmation Next Meeting Date July 25, 2024, at 9:30 AM

M1: Kati Ojeda M2: Maria Davila

Action 12.0 Motion for Adjournment: 10:20 am

M1: Kati Ojeda M2: Maria Davila

The meeting shall be conducted in conformity with the Brown Act. Items may be taken out of order.

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auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact, Vanessa Lopez as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)

Yolo County Office of Education Head Start/Early Head Start Programs 1280 Santa Anita Court, Suite 140, Woodland, CA 95776 (530) 668-3030 / (530) 668-3840



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 2. Attendance for Dan Jacobs, Cesar Chavez Community School, Yolo County Career Program, and the Cesar Chavez Extension Program.

Description

Attendance for Dan Jacobs, Cesar Chavez Community School, Yolo County Career Program, and the Cesar Chavez Extension Program.

Supporting Documents



Data for BoardJunefinal 2024



Data for BoardJunefinal 2024

Contact Person

Stan Mojsich, Assistant Superintendent, Equity and Support Services & Jose Gutierrez, Principal, Alternative Education will present this item.

ATTENDANCE REPORTS

Cesar Chavez Community School - Woodland Yolo County Career Program (YCCP) Chavez Extension Program



Program Enrollment

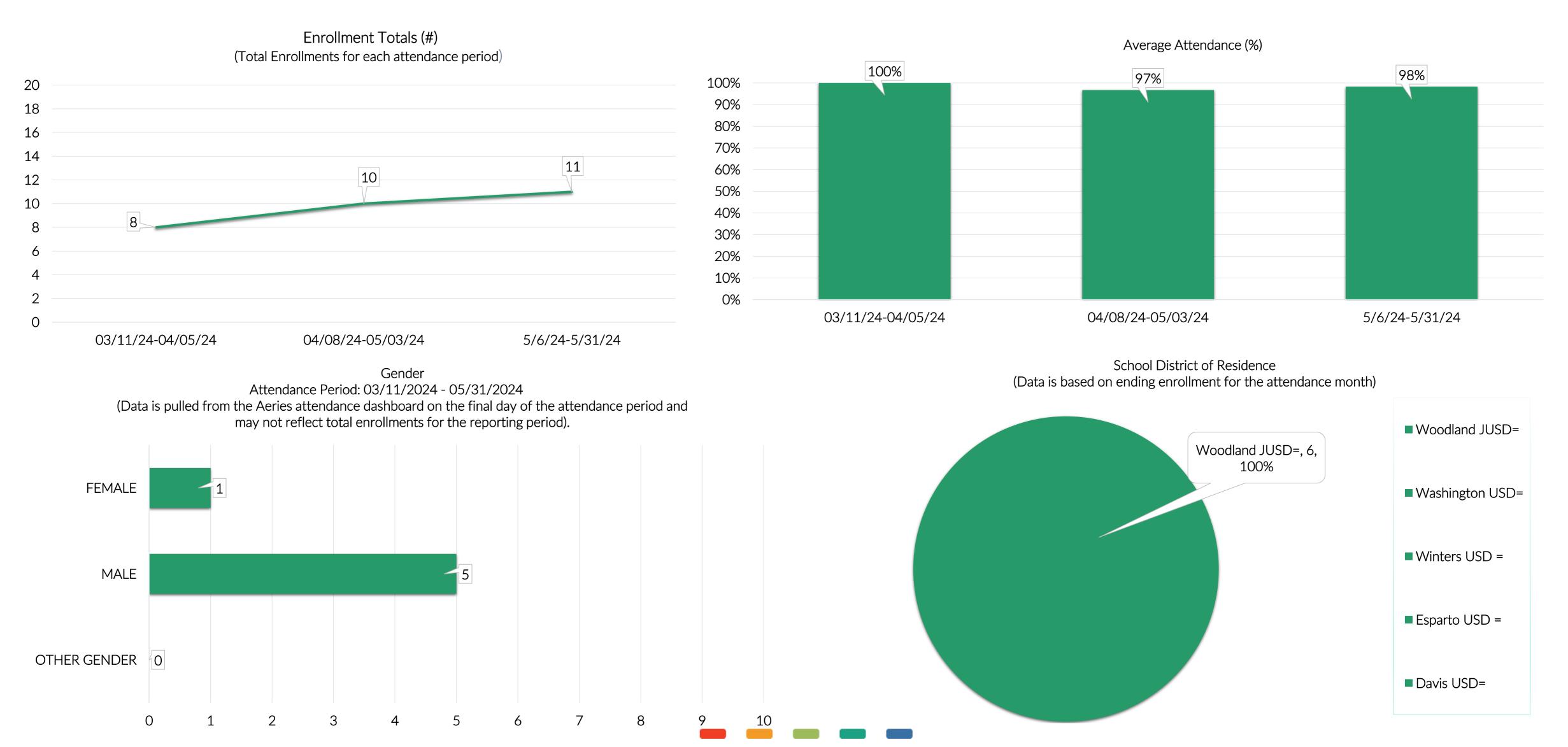
	Dan Jacobs	Cesar Chavez	YCCP	Chavez Extension Program
Enrollment				
Program Notes:	Duration (days): 1. 120+: 2 2. 30+: 0 3. 15+: 3 4. 5+: 4	In-person instruction: 18 Independent Study: 15	'	In-person instruction: 0 Independent Study: 14
	 9 New Enrollments 	O New Enrollments	O New Enrollments	O New Enrollment

Attendance Update: 07/25/2024

Dan Jacobs School

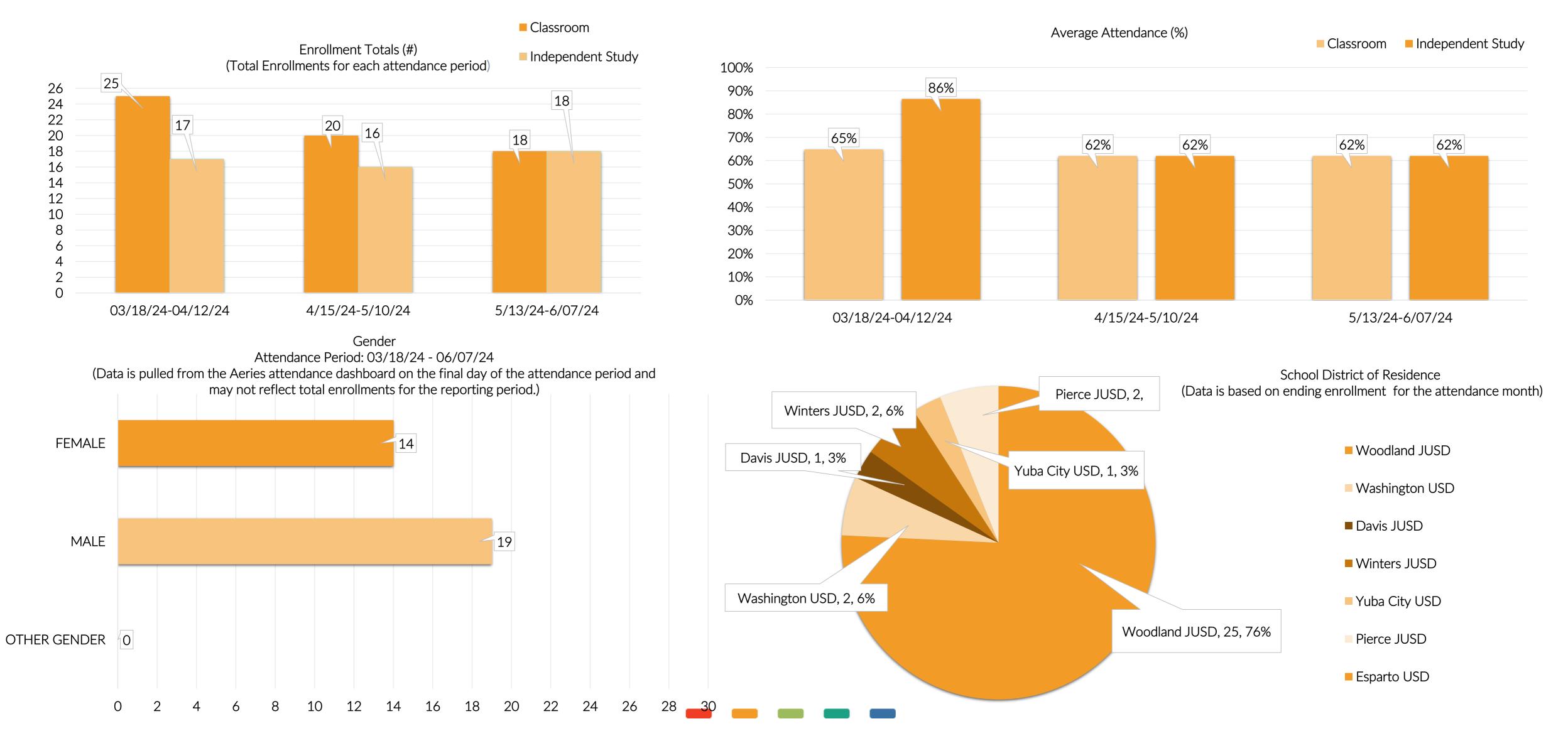
Months 10-12 (2023-2024)

Attendance Period: 3/11/2024 - 05/31/2024



Cesar Chavez Community School - Woodland

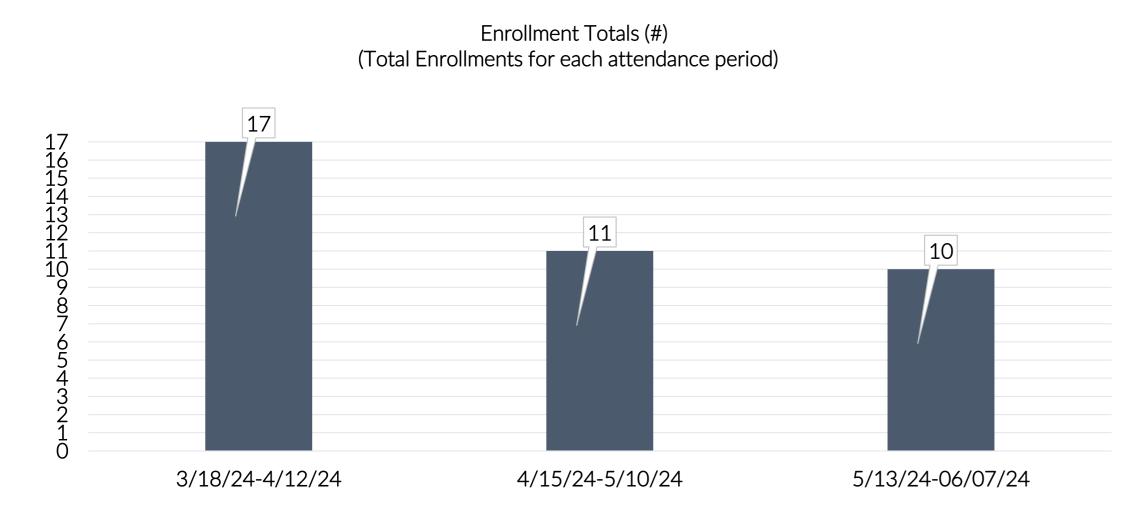
Month 8-10 (2023-2024)
Attendance Period: 03/18/2024- 06/07/2024

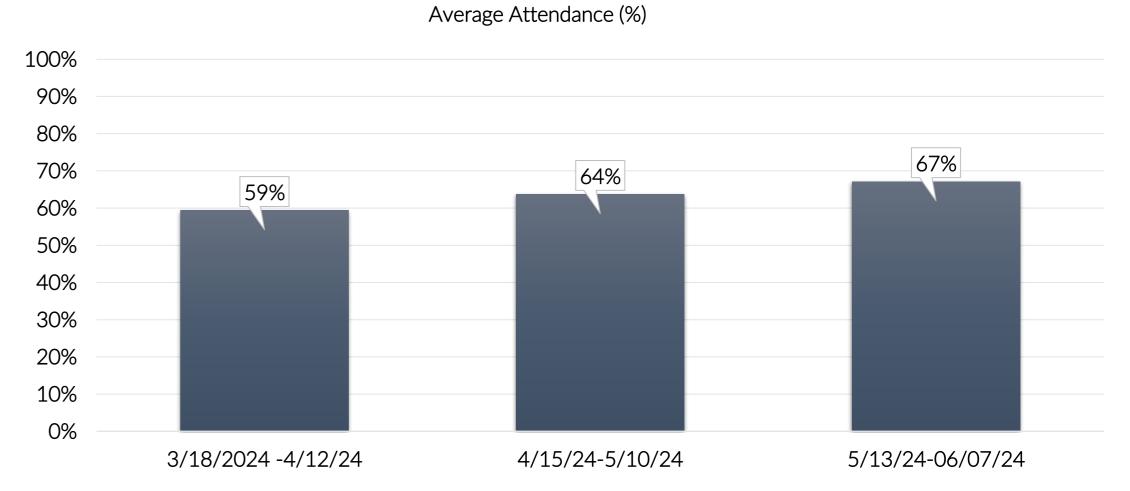


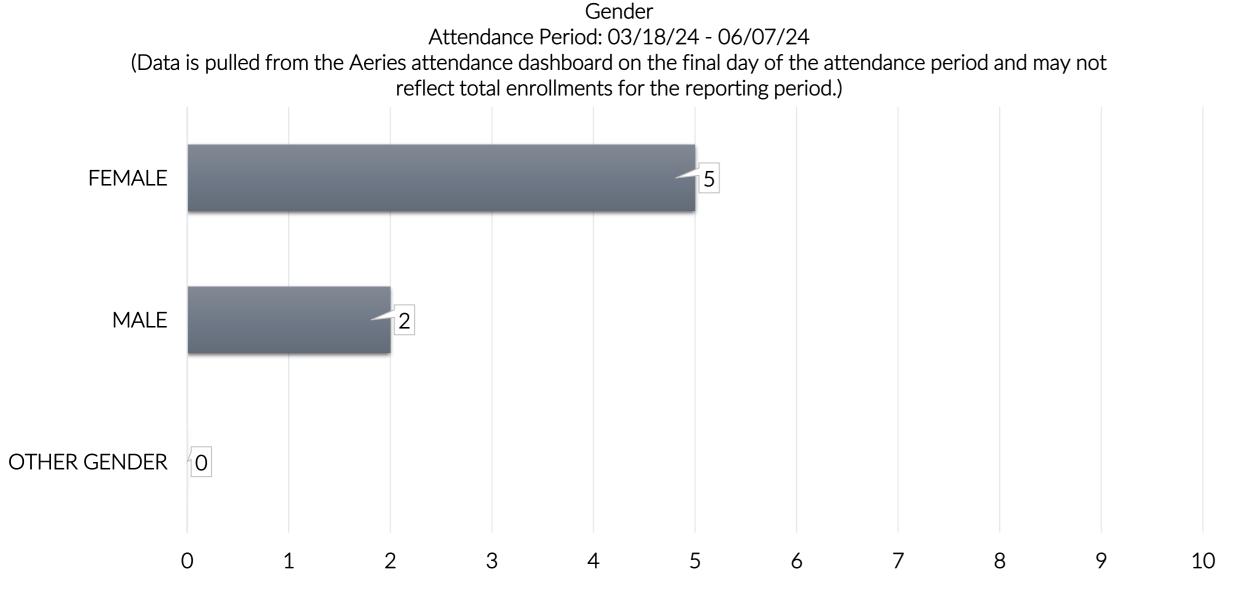
5

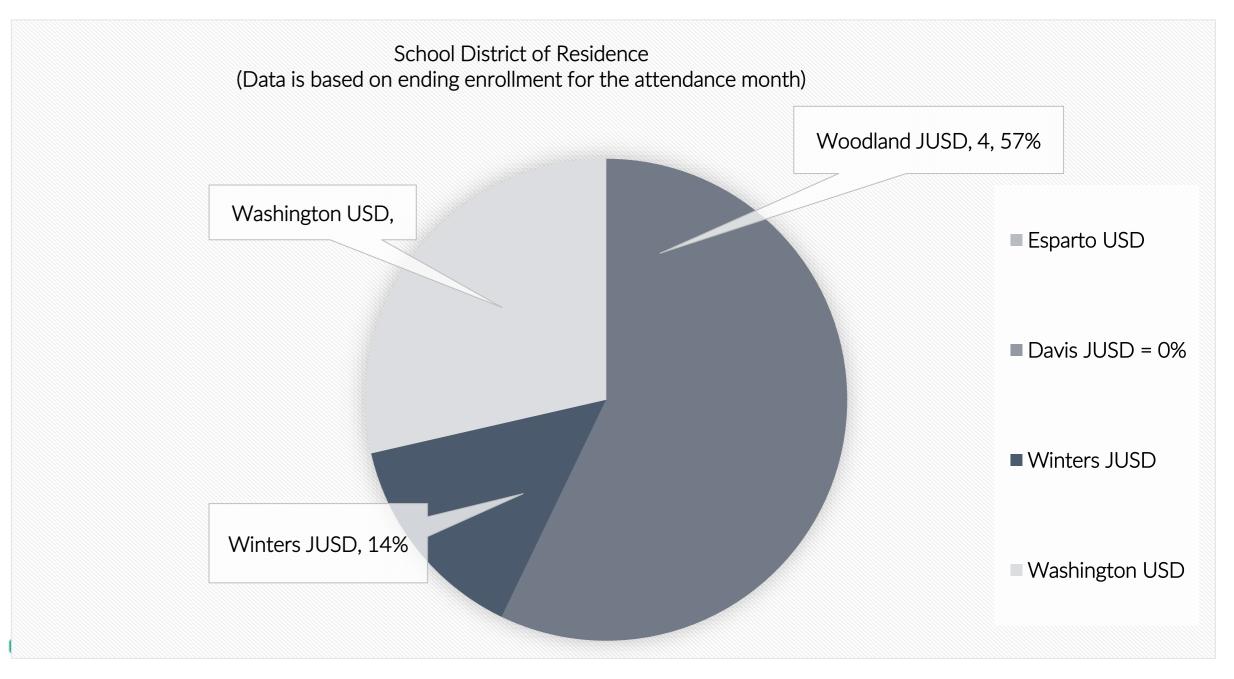
YCCP (Yolo County Career Program)

Month 8-10 (2023-2024)
Attendance Period: 03/18/2024- 06/07/2024





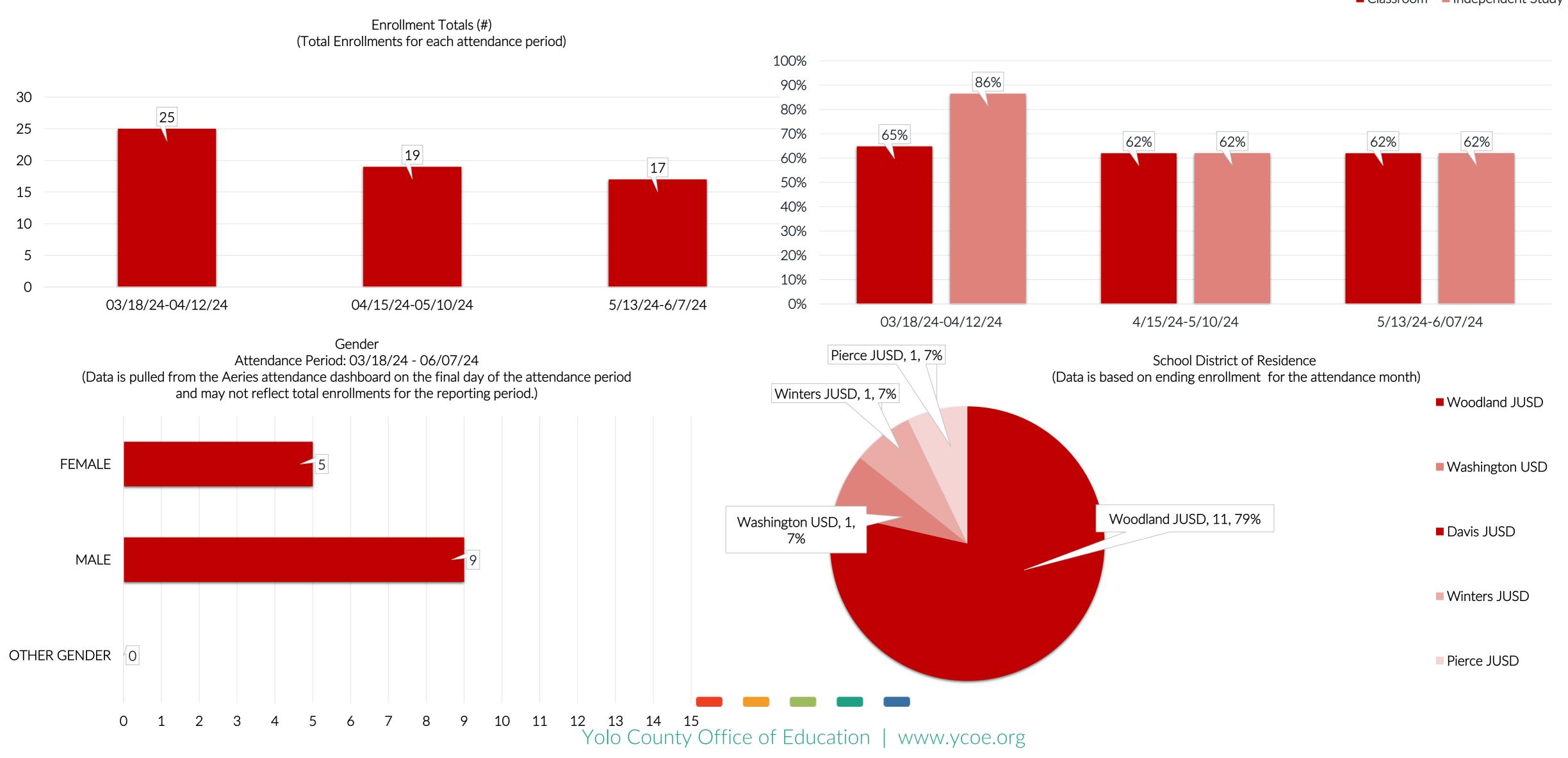




Chavez Extension Program

Month 8-10 (2023-2024)
Attendance Period: 03/18/2024 - 06/07/2024





THANK YOU





YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 3. Williams Quarterly Report on Yolo County Identified Schools: Covering the months of April, May, and June 2024.

Description

Each year the County Superintendent of Schools must prepare quarterly reports for the County Board of Education that reflect the results of visits to the schools in the county, identified as eligible for Williams Monitoring, as a result of the Williams Settlement per California Education Code 1240 (updated in 2021 with the passage of AB 599). The list of schools identified for monitoring by the California Department of Education (CDE) include schools identified for Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI) or schools where 15% or more of the teachers do not posses a valid and clear or preliminary teaching credential. The list of schools currently identified for 2023-24 include schools in Washington USD, Woodland JUSD and Empowering Possibilities in International Charter (EPIC) in West Sacramento. More information on schools eligible for Williams Monitoring can be found at https://www.cde.ca.gov/eo/ce/wc/willamsmonitoring.asp. Davis JUSD, Esparto USD and Winters JUSD do not currently have sites identified for monitoring but are included in the Uniform Complaints section of the report.

Recommendation

For Information.

Supporting Documents



Q4 Letter YCBE 2024

Contact Person

Heather Schlaman, Coordinator, Language and Literacy will present this item.



Garth Lewis Yolo County Superintendent of Schools

1280 Santa Anita Court, Ste. 100 Woodland, CA 95776-6127 www.ycoe.org TEL (530) 668-6700 FAX (530) 668-3848

Williams Quarterly Report for Three Required Areas and Optional Reporting of Uniform Complaints Quarter of April, May, and June 2024

August 1, 2024

Shelton Yip, President Armando Salud-Ambriz, Vice President Elizabeth Esquivel Melissa Moreno Tico Zendejas

Dear Trustees:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the fourth quarterly report for fiscal year 2023-2024 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of visits to the Empowering Possibilities International Charter and the Williams-identified schools in the Washington Unified and the Woodland Joint Unified school districts for the period of April, May, and June 2024.

The purpose of my teams' visits as specified in California Education Code 1240 was to:

- 1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science, and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health.
- 2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
- 3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies pursuant to Education Code 44258.9.

2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, Westfield Village Elementary, Westmore Oaks, Dingle Elementary, Lee Middle School, Ramón S. Tafoya Elementary and Empowering Possibilities International Charter schools, are functioning.

Following are definitions of key terms included in the report:

- "Sufficient textbooks or instructional materials" mean each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an "emergency or urgent threat" is a "condition that poses a threat to the health or safety of pupils or staff while at school."
- "Good Repair" means the school facilities are clean, safe, and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in "good repair."

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Stonegate Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Westfield Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westmore Oaks Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Joint Unified School District:

Dingle Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Ramón S. Tafoya Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Lee Middle School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Charter School:

Empowering Possibilities International Charter: No visits occurred.

School Facilities:

Washington Unified School District:

Elkhorn Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Stonegate Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westfield Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westmore Oaks Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Joint Unified School District:

Dingle Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Ramón S. Tafoya Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Lee Middle School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Charter School:

Empowering Possibilities International Charter: No visits occurred.

School Accountability Report Card:

Washington Unified School District: The SARC reports for 2022-23 were reviewed in May. All sites had links to SARC reports on school websites. The SARCs were all complete.

Woodland Joint Unified School District: The SARC reports for 2022-23 were reviewed in May. All sites had links to SARC reports on school websites.

Empowering Possibilities International Charter: The SARC reports for 2022-23 were reviewed in May. All sites had links to SARC reports on school websites.

Teacher Misassignments and Teacher Vacancies:

Quarterly report submissions were reviewed. No complaints were received during this quarter.

Uniform Complaints:

A review of the quarterly submissions from all five Yolo County districts showed two complaints received and two complaints resolved.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	2	2	0
Facilities Conditions	0	0	0
TOTALS	2	2	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions necessary to address the needs identified in my report.

Sincerely,

Garth Lewis

Yolo County Superintendent of Schools



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 4. 2023-2024 – Fourth Quarterly Report on Williams Uniform Complaints for YCOE Schools 🖉



Description

Statutory changes to the Williams Settlement as stated in California Education Code 35186 (d) requires that a school district report summarized data on the nature and resolution of all Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. Further, the summaries must be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report must include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses must be available as public records. Education Code 35186 (a) states that a school district shall use the Uniform Complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. The 20-21 YCOE Fourth Quarter on Williams Uniform Complaints Education Code 35186 is attached.

Recommendation

For Information

Supporting Documents



Q4 YCBE UCP

Contact Person

Heather Schlaman, Coordinator, Language and Literacy will present this item.

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

Yolo County Office of Education

District:					
Person comp	leting this form: Heather So	chlamar	Title: Coordinator, Language and Literacy		
Quarterly Re (check one)	port Submission Date:				
			October 2023		
			January 2024		
			April 2024		
		X	July 2024		
Date for info	rmation to be reported pub	licly at į	governing board meeting: August 13,2024		
Please check	the box that applies:				
X	No complaints were filed with any school in the district during the quarter indicated above.				
0	Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.				

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	_ 0	0 -

Garth Lewis
Print Name of District Superintendent

Signature of District Superintendent

July 29, 2024



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 5. Sufficiency of Instructional Materials Resolution



Description

Sufficiency of Instructional Materials Resolution will be presented to the board on September 10, 2024.

Recommendation

For Information.

Supporting Documents



Sufficiency or Insufficiency of Instructional Materials Resolution 2024

Contact Person

Heather Schlaman, Coordinator, Language and Literary will present this item.



Resolution #22-23/08: Regarding Sufficiency or Insufficiency of Instructional Materials, 2024-25

WHEREAS, the governing board of the Yolo County Office of Education, in order to comply with the requirements of *Education Code* Section 60119, held a public hearing on September 10th, 2024, at 3:30 PM, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and:

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the development of the Local Control and Accountability Plan and in the public hearing, and;

WHEREAS, the information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Yolo County Office of Education, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects for Cesar Chavez Community School and Dan Jacobs School.

- Mathematics Agile Minds, Intensified Mathematics I
- **Edgenuity** Edgenuity supplies comprehensive, standards-aligned electronic high school courses for all content areas that are available to all students via the Internet. All students are issued Chromebooks on which they access the materials.

Therefore, it is resolved that for the 2024-25 school year, the Yolo County Office of Education has provided each enrolled pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 10 th day of September 2024.	
AYES: NOES: None ABSTAIN: None ABSENT: None	
By: Shelton Yip, President	Date: September 10, 2024
ATTESTED TO:	
Garth Lewis Yolo County Superintendent of Schools	



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 6. 2023-24 Annual Average Daily Attendance (ADA) Report @



Description

Attached is the 2023-2024 Annual ADA Report.

Recommendation

For information only.

Supporting Documents



2023-2024 Annual Attendance

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

YOLO COUNTY OFFICE OF EDUCATION Average Daily Attendance (ADA) 2023/2024 Annual June 30, 2024

	2023/24 Adopted Budget (A)	2023/24 Period 1 Actual (B)	2023/24 Period 2 Actual (C)	2023/24 Annual Actual (D)
PROGRAM				
Cesar Chavez Community School (CCC) Cesar Chavez Extension Program	15.00 11.00	19.49 12.46	20.49 11.82	21.26 11.83
Yolo County Career Program (YCCP)	30.00	7.36 39.31	7.45 39.76	7.23 40.32
Juvenile Hall	1.00	8.32	7.42	7.73
Special Education Special Education - ESY		122.28 9.90	124.80 9.90	126.30 9.90

Special Education ADA by District

	ESY	P1	P2	ANNUAL
Davis	1.54	17.06	17.74	18.11
Esparto	0.38	7.39	6.80	7.13
Washington	2.59	30.74	33.41	33.88
Winters	1.38	16.59	16.65	16.69
Woodland	4.01	50.50	50.20	50.49
	9.90	122.28	124.80	126.30



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 7. Public Disclosure of Costs Associated with the 2024-25 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and American Federation of State, County and Municipal Employees (AFSCME) Union

Description

This agenda item and attached documents are being presented to publicly disclose the costs associated with the collective bargaining agreement between YCOE and AFSCME, for the 2024-25 fiscal year.

Recommendation

For information only.

Supporting Documents





Tenative Agreement YCOE_AFSCME Certificated_Signed 5.22.24

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

SUMMARY

	ICE OF COLLECT		NO NOIZEEMENT		
COUNTY OFFICE	Yolo County Office	e of Education			
Bargaining Unit	AFSCME (Certifica	ated & Classified)			
Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	DESCRIPTION	19300	N-GOING OR
AFSCME	2024-2025	\$ 124,563	Salary schedule increase of 2.35% effective 7/1/2024		ONGOING
AFSCME	2024-2025	\$ 246,095	\$2,500 retention payment to		ONE-TIME
AFSCME	2024-2025	\$ 26,400	\$25 increase to monthly employer contirubtion for health benefits; \$9,900 annual benefit cap		ONGOING
AFSCME	2024-2025	\$ 78,790	Langevity for 20 years at 69/		ONGOING
AFSCME	2024-2025	\$ 1,038	Increase master's stipend from \$750 to \$1,000)	ONGOING
NEXT MONETARY REOPENER A	AND DATE				7/1/202
COSTS OF SETTLEMENT	ACCOUNT	CURRENT YEAR	YEAR TWO	YE	AR THREE
Certificated Salaries	1000-1999	264,890	117,250		122,759
Classified Salaries	2000-2999	89,562	47,414		48,125
Employee Benefits	3000-3999	122,434	91,365		92,432
Total		476,886	256,028		263,316
State Reserve Standard a. Total General Fund 01 expenditu b. State Standard Minimum EUR P c. State Standard Minimum EUR an	ercentage	es (including costs of	all 24/25 proposals)	\$	34,865,72 ² 39 1,045,972
Budgeted Unrestricted Reserve (a. General Fund budgeted Unrestri b. General Fund budgeted Unrestri c. Special Reserve Fund budgeted d. Special Reserve Fund budgeted	cted EUR cted Unappropriated amou EUR			\$ \$ \$ \$	1,045,972

CERTIFICATION

In accordance with Government Code section 3547.5(b), I hereby certify that the costs incurred by the school district under this agreement can be met by the county office during the agreement's term.

Superintendent

Date

Associate Superintendent of Admin Services

Date

1,045,972

\$

e. Total County Office budgeted Unrestricted reserves.

5/22/24 2:35 pm

TENTATIVE AGREEMENT

YOLO COUNTY SUPERINTENDENT OF SCHOOLS AND AFSCME CLASSIFIED CHAPTER RE 2024-2027 SUCCESSOR CONTRACT NEGOTIATIONS

May 22, 2024

The Parties agree to conclude 2024-2027 successor contract negotiations as stated below.

(1) Salary and Benefits. The Parties agree to the following:

Increase salary schedule by Head Start COLA of 2.35%, effective July 1, 2024; and

\$25 increase to monthly employer contribution for health benefits (monthly from \$800 to \$825; annually from \$9,600 to \$9,900); and

Add Longevity for 20 years at 6%; and

Increase master's stipend from \$750 to \$1,000; and

A one-time retention stipend of \$2,500 to all unit members actively employed anytime during the 2023-2024 school year that continue their employment with YCOE throughout the 2024-2025 school year. The stipend shall be paid in two payments, the first in November 2024 and the second in May 2025. Employees must be in active status when payments are issued.

(2) Article 14: Leaves. The parties agree to revise Article 14 as follows:

14.1 Bereavement Leave

Employees shall be granted a leave with full pay in the event of a death in the employee's immediate family. The leave shall be for a period not to exceed five (5) days (three (3) days are without loss of pay with the additional two (2) days from the employees other available and qualifying leaves), unless the death occurs out of state or outside a radius of 300 miles from the YCOE office in which case the leave shall be for not more than five (5) days without loss of pay. The immediate family is defined to include husband, wife, domestic partner, mother (including foster or adoptive), father (including foster or adoptive), sister, (including related by adoption or common legal parent) brother (including related by adoption or common legal parent), son, daughter, mother-in-law, father-in-law, son-in-law, daughter-in-law, step-mother, step-father, legal guardian, or other person who stood in loco parentis to the employee when the employee was a child, step-son, step-daughter, foster son, foster daughter, legal ward, person to whom the employee stands in loco parentis, brother-in-law, sister-in-law, grandparent, grandchild,

or any relative of either spouse living in the immediate household of the employee, or any designated person related by blood or whose association with the unit member who is the equivalent of a family relationship. The designated person may be identified by the unit member at the time the unit member requests the leave. A unit member may designate only one such person as an "immediate family" member per 12-month period (rolling forward). Within ten (10) days of returning, the employee shall provide documentation as defined below, including the name of the deceased, city and state, date of death, and relationship to employee. This may be accomplished by including the information in the comments section on the Absence Request Form.

14.1.1 Documentation includes but is not limited to a death certificate, a published obituary, or written verification of death, burial or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency.

14.10 Paternity Parental Leave

The YCOE shall provide parental leave consistent with the requirements set forth in Assembly Bill 2393 and Education Code section 45196.1. Specifically, a classified employee may use his or her sick leave for purposes of parental leave for a period of up to 12 workweeks. When the employee has exhausted all available and accumulated sick leave, and continues to be absent for parental leave, the employee may then use differential leave (Article 14.6) for the remainder of the 12 workweek period of parental leave, if needed. Parental leave is defined as "leave for reason of the birth of a child of the employee, or the placement of a child with an employee in connection with the adoption or foster care of the child by the employee." This leave is commonly referred to as "bonding leave". Pursuant to Education Code section 45196.1.

An employee who must be absent from duty because of disability as a result of pregnancy, miscarriage, childbirth, and recovery therefrom is eligible for leave which shall be taken first from available sick leave and then pursuant to Entitlement to Other Sick Leave as described in subsection 14.6. Disabilities of this nature shall be treated as temporary disabilities for all job related purposes and shall be treated as such under any health plan available in connection with employment.

14.14.6.1 <u>Maternity Pregnancy Related Disability</u> Leave

14.14.6.1 Requests for maternity pregnancy related disability leave shall be submitted as far in advance of the commencement of the leave as possible and shall include the duration of the leave. Appropriate verification of disability shall be submitted for use of any sick leave during maternity pregnancy related disability leave.

NEW Reproductive Loss Leave

14.15.1 An eligible unit member may take up to five (5) days of reproductive loss leave following a reproductive loss event that would have made the unit member a

- parent if successful. A unit member must have been employed for at least thirty (30) days prior to the commencement of the leave to be eligible. The thirty (30) days need not be consecutive.
- 14.15.2<u>A</u> "reproductive loss event" is defined as the day or, for a multiple-day event, the final day of a failed adoption, failed surrogacy, miscarriage, stillbirth, or an unsuccessful assisted reproduction (i.e., an unsuccessful artificial insemination or embryo transfer).
 - 14.15.2.1 A "failed adoption" includes the dissolution or breach of an adoption agreement with the birth mother or legal guardian, or an adoption that is not finalized because it is contested by another party.
 - 14.15.2.2 <u>A "failed surrogacy" includes both the dissolution or breach of a surrogacy agreement, or a failed embryo transfer to the surrogate.</u>
 - 14.15.2.3A "miscarriage" includes a miscarriage suffered by the employee or the employee's spouse or registered domestic partner, or a miscarriage suffered by another individual if the unit member would have been a parent of a child born as a result of the pregnancy (e.g. a miscarriage suffered by a unit member's surrogate).
 - 14.15.2.4 <u>Documentation confirming a unit member's reproductive loss event will be kept confidential.</u>
 - 14.15.3 Days for reproductive loss leave may be taken nonconsecutively.
 - 14.15.4 Such leave must be completed within three months of the reproductive loss event, or the final day of a reproductive loss event for a multiple-day event.
 - 14.15.5 <u>If a unit member experiences more than one reproductive loss event within a 12-month period, the unit member may take up to 20 days within a 12-month period.</u>
 - 14.15.6 A unit member may use bereavement leave, accrued and available sick leave, personal leave, vacation or compensatory time off for reproductive loss leave. If no such paid leaves are available, reproductive loss leave shall be unpaid.
 - 14.15.7 The parties intend for this Section to be interpreted consistent with Government Code section 12945.6.
- (3) Article 9 Pay and Allowances. The Parties agree to revise Article 9.11 as follows:
 - 9.11 Out-of-Class Pay

Any employee required to work out of class in a higher classification for a period of one hour or more than five (5) during the working days in a fifteen (15) calendar period will

receive a 5% increase for all hours worked out-of-class, when such work is requested by the supervisor, manager or director.

(4) Article 2 Term of Agreement. The Parties agree to revising Article 2 as follows:

2.1 Term of Agreement

This Agreement shall remain in full force and effect from July 1 2021 2024 through 30 June 30 2024-2027.

2.2 Reopeners

The parties may reopen negotiations on the Compensation (Article 9) and Health Benefits (Article 11) and two additional Articles only for the 2021-2022 and 2022-2023 and 2023-2024 2025-2026 and 2026-2027 fiscal years upon notification prior to November 1 January 15.

(5) Article 4 Evaluations. The Parties agree to revise Article 4.2 as follows:

4.2 Evaluation

Each employee shall receive a copy of the Performance Evaluation for review between by employer and employee prior to placement in the personnel file. Evaluations become a part of the employee's permanent personnel record. Evaluations shall be in accordance with the YCOE Head Start/Early Head Start policy on staff performance evaluations. (Appendix E). No evaluation shall be made based upon hearsay statements but shall only be based upon the direct observation of the evaluator or signed supportive documentation. Any evaluation of substandard rating shall include specific recommendations in writing for improvements and provisions for assisting the employee in implementing any recommendations made.

(6) Article 5.1 AFCSME Rights. The Parties agree to revise Article 5 as follows:

5.1.1 The right of access at reasonable times to areas in which employees work. Reasonable times shall *be-include* lunch or break time or before or after work. AFSCME representatives shall inform management prior to visiting work sites. 5.2 Distribution of Contract

5.2 Distribution of Contract

AFSCME and YCOE shall split the cost of printing bargaining unit agreements for all Head Start certificated employees including at least ten (10) copies for new employees. YCOE will print and distribute contracts to management post the contract on website and allow for employees to print as needed.

(7) Article 9 Pay and Allowances. The Parties agree to revise Article 9 as follows:

9.3 Payroll Errors

Any payroll error for an employee in the bargaining unit shall be corrected not later than three (3) five (5) working days after the payroll error is discovered. If the payroll error results in the unit member incurring bank late charges or fees, YCOE will reimburse the unit member up to \$50 for such bank late charges or fees, as determined and approved by YCOE. At the unit member's request, payroll may provide a written explanation to the bank to assist with reversing the late charges or fees.

9.8 Mileage

Any employee in the bargaining unit required to use his/her vehicle on YCOE business shall be reimbursed at the prevailing rate per mile for all miles driven on behalf of the YCOE. <u>Consistent with SP 4133</u>, <u>Tthe mileage computation shall include mileage necessary to return to the employees normal job site after the completion of YCOE business.</u> This amount shall be payable in a separate warrant drawn against YCOE Head Start/Early Head Start funds.

9.12 Overpayments

If an employee is overpaid, the employee shall repay YCOE in one of the following ways:

- A. Have the entire amount of the overpayment deducted from the next paycheck;
- B. Sign an agreement with YCOE to have 20% of the overpayment deducted from the employee's pay for five months;
- C. Sign an agreement to have the overpayment deducted in equal amounts for as long as the overpayment existed.

If the employee does not choose option B or C above within 15 days of becoming aware of the overpayment, Option A shall be effected. If the employee chooses installment payments and leaves YCOE employment prior to completion of repayment, the remaining debt shall be deducted from the final check or the employee shall pay the amount to YCOE by each or check on separation.

Any payroll error resulting in overpayment for an employee in the bargaining unit shall be confirmed and corrected in accordance with Education Code section 44042.5, with the YCOE first providing notice of the overpayment and afford the employee an opportunity to meet to discuss repayment options.

New Article 9.15.4 Bilingual Pay

Bilingual Pay YCOE may designate bilingual positions which require bilingual skills (oral and written) to be used on an as needed basis. To qualify for Bilingual Pay, a person must demonstrate fluent oral skills and minimal written skills. The duties of a bilingual position may include interpreting (oral) at IEP meetings and may include preparing a brief written note at such meetings (such as a list of goals). A unit member required to provide bilingual services will be paid an additional 5% increase only for hours worked providing these

services, when such work is requested by the supervisor. The unit member will submit a timesheet for Bilingual Pay to payroll by the first working day of the next month.

(8) Article 14 Leaves. The Parties agree to revise Article 14 as follows:

14.8 Personal Necessity Leave

Any seven (7) days of absence earned for sick leave under section 14.4 of this Article may be used by the employee, at his/her election, in cases of personal necessity on the following basis:

- 14.8.1 The death of a member of the employee's immediate family when additional leave is required beyond that provided in section 14.1 of this Article.
- 14.8.2 As a result of an accident or illness involving an employee's person or property or the person or property of his/her immediate family.
- 14.8.3 When resulting from an appearance in any court or before any administrative tribunal as a litigant, party, or witness.
- 14.8.4 Verified emergencies which were beyond the control of the individual.
- 14.8.5 Inability to get to the unit member's assigned place of duty because of circumstances beyond his/her control.
- 14.8.6 Traditionally recognized religious holidays and observances.
- 14.8.4 Such other reasons approved by the Superintendent, or designee, prior to taking the leave.

14.9 Personal Business

Each employee shall be entitled to a total of three (3) days paid leave annually, which can be taken in hourly increments, for the purpose of conducting personal business. (e.g., appointments, meetings, or other personal business engagements during the work day). This leave may be taken after providing three (3) business days prior written notice and obtaining the approval of the employee's supervisor. This leave may not be taken consecutively without prior approval of the employee's supervisor. The employee's supervisor will take action on the leave request within the three (3) business days requested notification period. The three (3) business day notification period may be waived at the discretion of the supervisor on a case by case basis for unforeseen circumstances. These days shall not be deducted from sick leave. This leave shall not be unreasonably denied.

(9) Article 8 Hours and Overtime. The Parties agree to adding a new sub-article 8.8 as follows:

New Article 8.8 – County Office Calendar

The length of the school term and holidays shall be consistent with the generally accepted practices of Yolo County School Districts. Amount of workdays to be determined based on program and needs of YCOE.

The Parties agree that this Tentative Agreement is subject to ratification by the Association and approval by the Superintendent.

For AFSCME Classified

For AFSCME Classified

5/22/24 2131 pm

TENTATIVE AGREEMENT

YOLO COUNTY SUPERINTENDENT OF SCHOOLS AND AFSCME CERTIFICATED CHAPTER RE 2024-2027 SUCCESSOR CONTRACT NEGOTIATIONS

May 22, 2024

The Parties agree to conclude 2024-2027 successor contract negotiations as stated below.

(1) Salary and Benefits. The Parties agree to the following:

Increase salary schedule by Head Start COLA of 2.35%, effective July 1, 2024; and

\$25 increase to monthly employer contribution for health benefits (monthly from \$800 to \$825; annually from \$9,600 to \$9,900); and

Add Longevity for 20 years at 6%; and

Increase master's stipend from \$750 to \$1,000; and

A one-time retention stipend of \$2,500 to all unit members actively employed anytime during the 2023-2024 school year that continue their employment with YCOE throughout the 2024-2025 school year. The stipend shall be paid in two payments, the first in November 2024 and the second in May 2025. Employees must be in active status when payments are issued.

(2) Article 14: Leaves. The Parties agree to revise Article 14 as follows:

14.1 Bereavement Leave

Employees shall be granted a leave with full pay in the event of a death in the employee's immediate family. The leave shall be for a period not to exceed five (5) days (three (3) days are without loss of pay with the additional two (2) days from the employees other available and qualifying leaves), unless the death occurs out of state or outside a radius of 300 miles from the YCOE office in which case the leave shall be for not more than five (5) days without loss of pay. The immediate family is defined to include husband, wife, domestic partner, mother (including foster or adoptive), father (including foster or adoptive), sister, (including related by adoption or common legal parent) brother (including related by adoption or common legal parent), son, daughter, mother-in-law, father-in-law, son-in-law, daughter-in-law, step-mother, step-father, legal guardian, or other person who stood in loco parentis to the employee when the employee was a child, step-son, step-daughter, foster son, foster daughter, legal ward, person to whom the employee stands in loco parentis, brother-in-law, sister-in-law, grandparent, grandchild,

or any relative of either spouse living in the immediate household of the employee, or any designated person related by blood or whose association with the unit member who is the equivalent of a family relationship. The designated person may be identified by the unit member at the time the unit member requests the leave. A unit member may designate only one such person as an "immediate family" member per 12-month period (rolling forward). Within ten (10) days of returning, the employee shall provide documentation as defined below, including the name of the deceased, city and state, date of death, and relationship to employee. This may be accomplished by including the information in the comments section on the Absence Request Form.

14.1.1 Documentation includes but is not limited to a death certificate, a published obituary, or written verification of death, burial or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency.

14.10 Parental Leave

The YCOE shall provide parental leave consistent with the requirements set forth in Assembly Bill 2393 and 375 and Education Code section 44977.5. Specifically, a certificated employee may use his or her sick leave for purposes of parental leave for a period of up to 12 workweeks. When the employee has exhausted all available and accumulated sick leave, and continues to be absent for parental leave, the employee may then use differential leave (Article 14.6) for the remainder of the 12 workweek period of parental leave, if needed. Parental leave is defined as "leave for reason of the birth of a child of the employee, or the placement of a child with an employee in connection with the adoption or foster care of the child by the employee." This leave is commonly referred to as "bonding leave". Pursuant to Education Code section 44977.5.

An employee who must be absent from duty because of disability as a result of pregnancy, miscarriage, childbirth, and recovery therefrom is eligible for leave which shall be taken first from available sick leave and then pursuant to Entitlement to Other Sick Leave as described in subsection 14.6. Disabilities of this nature shall be treated as temporary disabilities for all job related purposes and shall be treated as such under any health plan available in connection with employment.

14.14.6.1 <u>Maternity-Pregnancy Related Disability</u> Leave

14.14.6.1 Requests for maternity pregnancy related disability leave shall be submitted as far in advance of the commencement of the leave as possible and shall include the duration of the leave. Appropriate verification of disability shall be submitted for use of any sick leave during maternity pregnancy related disability leave.

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parent if successful. A unit member must have been employed for at least thirty (30) days prior to the commencement of the leave to be eligible. The thirty (30) days need not be consecutive.

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- (3) Article 9 Pay and Allowances. The Parties agree to revise Article 9.11 as follows:
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receive a 5% increase for all hours worked out-of-class, when such work is requested by the supervisor, manager or director.

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Any payroll error for an employee in the bargaining unit shall be corrected not later than three (3) five (5) working days after the payroll error is discovered. If the payroll error results in the unit member incurring bank late charges or fees, YCOE will reimburse the unit member up to \$50 for such bank late charges or fees, as determined and approved by YCOE. At the unit member's request, payroll may provide a written explanation to the bank to assist with reversing the late charges or fees.

9.8 Mileage

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9.12 Overpayments

If an employee is overpaid, the employee shall repay YCOE in one of the following ways:

- A. Have the entire amount of the overpayment deducted from the next paycheck;
- B. Sign an agreement with YCOE to have 20% of the overpayment deducted from the employee's pay for five months;
- C. Sign an agreement to have the overpayment deducted in equal amounts for as long as the overpayment existed.

If the employee does not choose option B or C above within 15 days of becoming aware of the overpayment, Option A shall be effected. If the employee chooses installment payments and leaves YCOE employment prior to completion of repayment, the remaining debt shall be deducted from the final check or the employee shall pay the amount to YCOE by each or check on separation.

Any payroll error resulting in overpayment for an employee in the bargaining unit shall be confirmed and corrected in accordance with Education Code section 44042.5, with the YCOE first providing notice of the overpayment and afford the employee an opportunity to meet to discuss repayment options.

New Article 9.15.4 Bilingual Pay

Bilingual Pay YCOE may designate bilingual positions which require bilingual skills (oral and written) to be used on an as needed basis. To qualify for Bilingual Pay, a person must demonstrate fluent oral skills and minimal written skills. The duties of a bilingual position may include interpreting (oral) at IEP meetings and may include preparing a brief written note at such meetings (such as a list of goals). A unit member required to provide bilingual services will be paid an additional 5% increase only for hours worked providing these

services, when such work is requested by the supervisor. The unit member will submit a timesheet for Bilingual Pay to payroll by the first working day of the next month.

(8) Article 14 Leaves. The Parties agree to revise Article 14 as follows.

14.8 Personal Necessity Leave

Any seven (7) days of absence earned for sick leave under section 14.4 of this Article may be used by the employee, at his/her election, in cases of personal necessity on the following basis:

- 14.8.1 The death of a member of the employee's immediate family when additional leave is required beyond that provided in section 14.1 of this Article.
- 14.8.2 As a result of an accident or illness involving an employee's person or property or the person or property of his/her immediate family.
- 14.8.3 When resulting from an appearance in any court or before any administrative tribunal as a litigant, party, or witness.
- 14.8.4 Verified emergencies which were beyond the control of the individual.
- 14.8.5 Inability to get to the unit member's assigned place of duty because of circumstances beyond his/her control.
- 14.8.6 Traditionally recognized religious holidays and observances.
- 14.8.47Such other reasons approved by the Superintendent, or designee, prior to taking the leave.

14.9 Personal Business

Each employee shall be entitled to a total of three (3) days paid leave annually, which ean shall be taken in half day or full day increments, for the purpose of conducting personal business. (e.g., appointments, meetings, or other personal business engagements during the work day). This leave may be taken after providing three (3) business days prior written notice and obtaining the approval of the employee's supervisor. This leave may not be taken consecutively without prior approval of the employee's supervisor. The employee's supervisor will take action on the leave request within the three (3) business days requested notification period. The three (3) business day notification period may be waived at the discretion of the supervisor on a case by case basis for unforeseen circumstances. These days shall not be deducted from sick leave. This leave shall not be unreasonably denied.

(9) Article 8 Hours and Overtime. The Parties agree to adding a new sub-article 8.8 as follows:

New Article 8.8 – County Office Calendar

The length of the school term and holidays shall be consistent with the generally accepted practices of Yolo County School Districts. Amount of workdays to be determined based on program and needs of YCOE.

The Parties agree that this Tentative Agreement is subject to ratification by the Association and approval by the Superintendent.



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 8. Public Disclosure of Costs Associated with the 2024-25 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and California School Employees Association (CSEA), Chapter #639

Description

This agenda item and attached documents are being presented to publicly disclose the costs associated with the collective bargaining agreement between YCOE and CSEA, Chapter #639, for the 2024-25 fiscal year.

Recommendation

For information only.

Supporting Documents



Notice of Collective Bargaining Agreement-CSEA 8.2024



Tenative Agreement YCOE_CSEA_Signed 7.2.24

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

SUMMARY				
NOTICE	OF COLLECT	IVE BARGAIN	ING AGREEMENT	
COUNTY OFFICE	Yolo County Office	of Education		
Bargaining Unit	CSEA (Classified)			
Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	DESCRIPTION	ON-GOING OR ONE-TIME
CSEA	2024-2025	\$ 82,058	Salary schedule increase of 0.856% effective 7/1/2024	ONGOING
CSEA	2024-2025	\$ 312,032	\$2,500 retention payment to unit members that continue their employment with YCOE in 2024- 2025	
CSEA	2024-2025	\$ 43,800	\$25 increase to monthly employer contirubtion for health benefits; \$9,900 annual benefit	ONGOING
	LVLTLVLV	70,000	A one-time hiring bonus of \$1,500.00 to each regular Paraeducator hired after the date of signing and employed for the duration of the current	ONCOING
CSEA	2024-2025	\$ 39,000	2024-2025 school year.	ONE-TIME
NEXT MONETARY REOPENER AND D	ATE			7/1/2025
COSTS OF SETTLEMENT	ACCOUNT CODES	CURRENT YEAR	YEAR TWO	YEAR THREE
Certificated Salaries	1000-1999	_	-	
Classified Salaries	2000-2999	378,112	59,999	60,899
Employee Benefits	3000-3999	98,778	67,205	67,922
Total		476,890	127,204	128,821
State Reserve Standard a. Total General Fund 01 expenditures, tr b. State Standard Minimum EUR Percent		es (including costs of	all 2024-25 proposals)	\$ 34,865,721 3%
c. State Standard Minimum EUR amount				\$ 1,045,972
Budgeted Unrestricted Reserve (after i		agreement)		
General Fund budgeted Unrestricted E General Fund budgeted Unrestricted U Special Reserve Fund budgeted EUR		nt		\$ 1,045,972 \$ -
c. Special Reserve Fund budgeted EURd. Special Reserve Fund budgeted Unappe. Total County Office budgeted Unrestrice	propriated amount			\$ - \$ - \$ 1,045,972
c. Total County Office budgeted Offiestiff	ieu reserves.			\$ 1,045,972

CERTIFICATION

In accordance with Government Code section 3547.5(b)	, I hereby certify that the costs incurred by the schoo
district under this agreement can be met by the	e county office during the agreement's term.

Associate Superintendent of Admin Services

Superintendent

Tentative Agreement

The Yolo County Office of Education And California School Employees Association Chapter #639

Amended July 1, 2024

The Yolo County Office of Education ("YCOE") and the California School Employees Association, and its YCOE Chapter #639 ("CSEA") (YCOE and CSEA collectively the "Parties") agree on May 3, 2023 to conclude successor contract negotiations for the 2022-2023, 2023-2024, and 2024-2025 school years, with amendments as follows for 2024-25 school year only:

2024-2025

- 1) The salary schedule will be increased by 80% of the final COLA for the 2024-2025 school year, effective July 1, 2024 (80% of the final funded COLA of 1.07% = 0.856%.); AND
- 2) \$25 increase to the monthly employer contribution for health benefits (monthly from \$800 to \$825; annually from \$9,600 to \$9,900); AND
- 3) A one-time retention stipend of \$2,500 to all unit members actively employed anytime during the 2023-2024 school year that continue their employment with YCOE throughout the 2024-2025 school year. The stipend shall be paid in two payments, the first in November 2024 and the second in May 2025. Employees must be in active status when payments are issued. This is non-precedent setting and will be effective the 2024-2025 school year only and shall not be included in the collective bargaining agreement.
- 4) A one-time hiring bonus of \$1,500.00 to each regular Paraeducator hired after the date of signing and employed for the duration of the current 2024-2025 school year. The hiring bonus will be pro-rated based on percentage of year served and shall be paid in monthly installments beginning with the first pay warrant for the first month of employment. Paraeducator receiving the hiring bonus shall not be eligible to transfer out of the job classification during the first year of employment. This is non-precedent setting and will be effective the 2024-2025 school year only and shall not be included in the collective bargaining agreement.

Austin Creamer, CSEA #639 President Date

Date

Tentative Agreement

May 3, 2023

The Yolo County Office of Education ("YCOE") and the California School Employees Association, and its YCOE Chapter #639 ("CSEA") (YCOE and CSEA collectively the "Parties") agree on May 3, 2023 to conclude successor contract negotiations for the 2022-2023, 2023-2024, and 2024-2025 school years, as follows:

(1) Article 9 and 11 - Salary and Benefits.

2023-2024

- 1) The salary schedule will be increased by 75% of the final COLA for the 2023-2024 school year, effective July 1, 2023 (75% of the currently projected COLA of 8.13% = 6.1%.); AND
- 2) A one-time retention payment of \$2,000 to all unit members employed anytime during the 2022-2023 school year that continue their employment with YCOE throughout the 2023-2024 school year (payment to be issued in October 2023); AND



- 3) \$50 increase to the monthly employer contribution for health benefits (monthly from \$750 to \$800; annually from \$9,000 to \$9,600); AND
- 4) Increase the associate's degree stipend from \$300 to \$450, and the bachelor's stipend from \$600 to \$900.

2024-2025

- 1) The salary schedule will be increased by 75% of the final COLA for the 2024-2025 school year, effective July 1, 2024 (75% of the currently projected COLA of 3.54% = 2.7%.); AND
- 2) \$25 increase to the monthly employer contribution for health benefits (monthly from \$800 to \$825; annually from \$9,600 to \$9,900); AND
- 3) The YCOE agrees that if the YEA unit receives a greater increase to salary and benefits for 2024-2025 than provided in 1) and 2) above, CSEA will receive the same increase.
- (2) Article 2: Term of Agreement. The Parties agree to revise Article 2 as follows:
 - 2.1 Term of Agreement

This Agreement shall remain in full force and effect up to and including June 30, 20225.

2.2 Reopener

to a service of

Strike current language and replace with:

The parties agree the contract is closed.

(3) Article 14: Leaves. The Parties agree to revise Article 14 as follows:

14.14 Prior Notice, Permission and Verification of Absences

14.14.3.23

Any employee absent because of illness for more than five (5) consecutive workdays shall provide a physician's certification that the employee was ill and unable to work, and which will also include a release to return to work, on his/her the day they return to work.

14.1 Bereavement Leave (revise sentences below as follows to address AB 1949)

The leave shall be for a period not to exceed three (3) five (5) days (three (3) days are without loss of pay with the additional two (2) days from the employees other available and qualifying leaves), or not more than five (5) days if unless the death occurs out of the state or outside a radius of 300 miles from the YCOE office in which case the leave shall be for not more than five (5) days without loss of pay.

(4) Article 5: Organizational Rights. The Parties agree to add the applicable terms of their AB 119 MOU starting under a new sub-article beginning with 5.3 Notice to CSEA of New Hires as follows:

5.3 Notice to CSEA of New Hires

5.3.1 The YCOE shall provide CSEA notice of any newly hired employee, within ten (10) days of date of hire, via an electronic mail. Notification shall include the following information: full legal name, date of hire, job title, and site.

5.4 Employee Information

5.4.1 "Newly hired employee" or "new hire" means any classified employee whether permanent, full time, part time, hired by the YCOE, and who is still employed as of the date of the new employee orientation It also includes all employees who are or have been previously employed by the YCOE and whose current position has placed them in the bargaining unit represented by CSEA. For those latter employees, for purposes of this article only, the "date of hire" is the date upon which the employee's employee status changed such that the employee was placed in the CSEA unit.

5.4.2 The YCOE shall provide CSEA Headquarters with contact information on the new hires. The information will be provided to CSEA Headquarters electronically via a mutually agreeable secure FTP site or service, on the last working day of the month in which they were hired. This contact information shall include the following items, with each field in its own column:

- i. First Name;
- ii. Middle Initial;
- iii. Last Name;
- iv. Suffix (e.g. Jr., III)
- v. Job Title;
- vi. Department;
- vii. Primary Worksite Name;
- viii. Work Telephone Number;
- ix. Home Street Address (Incl. Apartment #)
- x. <u>City</u>;
- xi. State;
- xii. Zip Code (5 Or 9 Digits);
- xiii. Home Telephone Number (10 Digits);
- xiv. Personal Cellular Telephone Number (10 Digits);
- xv. Personal Email Address Of The Employee;
- xvi. Last Four Numbers Of The Social Security Number;
- xvii. Birth Date;
- xviii. Employee ID;
- xix. CalPERS Status (Y/N);
- xx. Hire Date.
- 5.4.2.1 This information shall be provided to CSEA regardless of whether the newly hired employee was previously employed by the YCOE.
- 5.4.2.2 In the event no one is hired on any particular month, the YCOE shall send an e-mail to CSEA confirming they did not hire any new staff that month.
- 5.4.3 Periodic Update of Contact Information: The YCOE shall provide CSEA and its Chapter 639 with a list of all bargaining unit members names and contact information on the last working day of September, January, and May. The information will be provided to CSEA Chapter 639 electronically. This contact information shall also include the following information, with each field listed in its own column:
 - xxi. First Name;
 - xxii. Middle Initial;
 - xxiii. Last Name;
 - xxiv. Suffix (e.g. Jr., III)
 - xxv. <u>Job Title;</u> xxvi. Department;

xxvii. Primary Worksite Name;

xxviii. Work Telephone Number;

xxix. Home Street Address (Incl. Apartment #)

xxx. <u>City;</u> xxxi. State;

xxxii. Zip Code (5 Or 9 Digits);

xxxiii. Home Telephone Number (10 Digits);

xxxiv. Personal Cellular Telephone Number (10 Digits);

xxxv. Personal Email Address Of The Employee;

xxxvi. Last Four Numbers Of The Social Security Number;

xxxvii. Birth Date; xxxviii. Employee ID;

xxxix. CalPERS Status (Y/N);

xl. Hire Date.

5.5 New Employee Orientation

5.5.1 "New employee orientation" means the onboarding process of a newly hired public employee, whether in person, online, or through other means or mediums, in which employees are advised of their employment status, rights, benefits, duties and responsibilities, or any other employment-related matters.

5.5.2 The YCOE shall provide CSEA mandatory access to its new employee orientations. CSEA shall receive not less than ten (10) days' notice in advance of an orientation, except that a shorter notice may be provided in a specific instance where there is an urgent need critical to the YCOE's operations that was not reasonably foreseeable.

5.5.2.1 In the event the YCOE conducts a group orientation, CSEA shall have one (1) hour of paid release time for two (2) CSEA representatives, including the Chapter President or designee, to conduct the orientation session. Said release time shall not be counted against the total release time contained elsewhere in the collective bargaining agreement. The CSEA Labor Relations Representative may also attend the orientation session.

5.5.2.2 In the event the YCOE conduct one-on-one orientations with new employees, CSEA shall have thirty (30) minutes of paid release time for one (1) CSEA representative to conduct the orientation session. Said release time shall not be counted against the total release time contained elsewhere in the collective bargaining agreement. The CSEA Labor Relations Representative may also attend the orientation session.

5.5.3 The YCOE shall include the CSEA membership application and a CSEA provided link for an electronic application, in any employee orientation packet

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of YCOE materials provided to any newly hired employee. CSEA shall provide the copies of the CSEA membership applications to the YCOE for distribution.

5.5.4 The orientation shall be held on YCOE property during the workday of the employee(s), who shall be on paid time.

- 5.5.5 During CSEA's orientation session, no YCOE manager or supervisor or non-unit employee shall be present.
- (5) Article 4: Personnel Files. The Parties agree to amend this sentence in Article 4.2 as follows:

It is understood that in signing the Evaluation Report Form (Appendix A), the employee's signature does not necessarily imply agreement with the conclusions of the supervisor/evaluator.

The Parties also agree to amend the Classified Employee Evaluation Form, as attached.

(6) Article 25: Professional Growth. The Parties agree to amend Article 25.1 as follows:

The employee shall submit a completed Professional Growth form (Appendix B) to his/her manager for approval prior to course enrollment and, after receiving approval, shall submit the form to Human Resources at least five working days prior to the commencement of the course.

The Parties also agree to amend the Classified Request For Professional Growth Incentive Form, as attached.

(7) Article 19: Layoff and Reemployment. The Parties agree to amend Article 19.2 and 19.20 as follows:

19.2 Notice of Layoff

When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, or when there is a lack of funds, affected employees shall be given notice of layoff on or before March 15th in accordance with Education Code section 45117 (excluding those employees in specially funded programs which shall receive notice not less than sixty (60) days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights). The layoff notices will include the contact information for the Chapter President and Labor Relations Representative (failure to include this contact information shall not invalidate the layoff). Failure to give written notice to the affected employee(s) under the provisions of this section shall invalidate the layoff.

19.20 Seniority List

A seniority list of the classification(s) where layoff will occur shall be made available to CSEA at least five (5) working days prior to sending out layoff notices to the affected employees and will be posted at <u>all</u> the following work sites: Greengate, Plainfield, Infant Program and at a work site in West Sacramento.

The Parties agree this Tentative Agreement is subject to ratification by the unit and approval of the Superintendent.

For YCOE

Margie Valenzuela

Executive Director, Human Resources

Garth Lewis Superintendent For CSEA

Austin Creamer

President, YCOE Chapter #639

Labor Relations Representative



Yolo County Office of Education CLASSIFIED EMPLOYEE EVALUATION FORM

NAME_____JOB TITLE:____

A 9

EVALUATION DATE HIRE DATE	PERMANENT	PROBAT	ΓΙΟΝΑ	ARY		
YOLO COUNTY OFFICE OF EDUCATION STAND	ARDS					
<u>INSTRUCTIONS:</u> Certain areas are expected to be standard at appropriate box. Suggestions and/or an overall comment by sup section. An employee comment area is also provided.	all times. Place an "X" in the exervisor may be made at the e	e end of this	Exceeds Standards	Meets Standards	Below Standards	Not Applicable
QUALITY OF WORK: Consider the extent to which work is well-organized, thorough, and effective?	s completed. Is work accurate	te,				
QUANTITY OF WORK: Consider the extent to which the at to quantity standards for the job.	E II II PILLITO A BLOOM DOOR SOUL SECOND	es • Activity sections				
WORK HABITS: Consider the employee's effectiveness in care of equipment and materials, etc.	1000 MM2					
OBSERVANCE OF TIME & SCHEDULES: Consider the extra to office hours and work schedules.						
 TAKING ACTION INDEPENDENTLY: Consider the extent initiative in his work, identifying and correcting errors, initiat 	ing work activities, etc.					
 MEETING WORK COMMITMENTS: Consider the extent to assignments, meets deadlines, follows established policies and personal business does not interfere with commitments and tire 	d procedures, etc. (ex: is on					
 ANALYZING SITUATIONS AND MATERIALS: Consider applies consistently good judgment in analyzing work situatio sound conclusions. 						
 EFFECTIVENESS UNDER STRESS: Consider the extent to composure and uses good judgment in stressful situations. 	which the employee maintai	ns				
9. <u>GROOMING & STANDARDS FOR PROFESSIONAL DRES</u> extent to which employee <u>uses exercises safety and good judgment</u> for the individual job situation and work site.	SS/APPEARANCE: Consider tt in appropriate dress and gro	er the coming				
10. <u>POSITIVE ATTITUDE:</u> Does the employee exhibit a positive organization in general?	e attitude toward the job and	the				
11. <u>ACCEPTING DIRECTION:</u> Consider the extent to which the of direction and constructive criticism from supervisor and pee		ince				
12. <u>COMMUNICATION</u> : Consider the extent to which the employment communication skills, both verbal and written.	oyee uses appropriate					
13. <u>RELATIONSHIPS WITH PEOPLE:</u> Consider the extent to we needs and desires of other people, treats others with respect and and confidence, etc.	which the employee recognized courtesy, inspires their resp	es the pect				
14. <u>SUPERVISING THE WORK OF OTHERS:</u> Consider the em and controlling work activities, motivating and developing submethods and results, if applicable.		nning				
145. ADMINISTERING WORK PROGRAMSPROFESSIONAL effectiveness and desire in improving himself on the job and developmental developments of the professional growth objectives.	GROWTH: Consider the enoping ability to accept greate	nployee's r				

SUPERVISOR SUGGESTIONS OR COMMENTS:	
EMPLOYEE COMMENTS:	
I acknowledge that I have seen and discussed this evaluation my performance status and does not necessarily imply that I	with my supervisor. My signature means that I have been advised of agree with the evaluation.
Signature of Employee	Date
Signature of Supervisor	Date

 $\tau_{i,j+1} = (\tau_{i,j})_{i,j}$

YOLO COUNTY OFFICE OF EDUCATION CLASSIFIED EMPLOYEES

Appendix &

REQUEST FOR PROFESSIONAL GROWTH INCENTIVE

Rmnlovee	
 Must submit to supervisor prior to enrollment in course. Submit the white and yellow copies to the Human Resources Department; retain the pink copy as your receipt. Notification of approval or denial shall be provided within 10 business days of days. 	thin 10 business days of date for the perfect of th
	and a company of the
Name: Department:	
	Date:
(TRANSCRIPTS OR PROOF OF COURSE WORK MUST BE SUBMITTED UPON COMPURED OF COURSE WORK MUST BE SUBMITTED UPON COMPURED OF COURSE WORK MUST BE SUBMITTED UPON COMPUTED OF COURSE OF COURSE OF COURSE WORK MUST BE SUBMITTED UPON COMPUTED OF COURSE OF COURSE WORK MUST BE SUBMITTED UPON COMPUTED OF COURSE	UST BE SUBMITTED UPON COMPI PETON OF COMPA
COURSE/TRAINING SOURCE OF PROFESSIONAL GROWTH	THE TENTION OF COURSE/TRAINING).
DALES	
Please write a brief description of each professional growth session requested. (Attach description on a separate sheet if necessary)	otion on a separate sheet if necessary
Human Resources Use Only:	
Previously approved hours = Hours approved this request = Total number of hours = Total allowable hours = Stinend	
Carry-over to next fiscal year =	Effective Date
G/Human Resources/Forms/Class Professional Growth Incentive - 07/01	Yellow: Employee final copy White: Personnel File



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

Printed: 08/09/2024 02:31 PM

7. 9. Public Disclosure of Costs Associated with the 2024-25 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and Yolo Education Association (YEA), Chapter #71

Description

This agenda item and attached documents are being presented to publicly disclose the costs associated with the collective bargaining agreement between YCOE and YEA, Chapter #71, for the 2024-25 fiscal year.

Recommendation

For information only.

Supporting Documents



Notice of Collective Bargaining Agreement-YEA 8.2024



Tenative Agreement YCOE_YEA_Signed 5.31.24

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

NOTICE OF COLLECTIVE BARGAINING AGREEMENT

COUNTY OFFICE Yolo County Office of Education

Bargaining Unit YEA (Certificated)

Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	DESCRIPTION	ON-GOING OR ONE-TIME
YEA	2024-2025	\$ 43,238	Salary schedule increase of 0.856% effective 7/1/2024	ONGOING
YEA	2024-2025	\$ 124,680	\$2,500 retention payment to unit members that continue their employment with YCOE in 2024-2025	ONE-TIME
YEA	2024-2025	\$ 14,700	\$25 increase to monthly employer contirubtion for health benefits; \$9,900 annual benefit cap	ONGOING
YEA	2024-2025	\$ 5,610	Increase the Staff Coordinator stipend from \$3,473 to \$4,500, effective July 1, 2024:	ONGOING
YEA	2024-2025	\$ 27,366	Add one (1) additional optional workday for the 2024-2025 school year only with training to focus on student engagement.	ONE-TIME
YEA	2024-2025	\$ 3,913	Add a Step 26 under Column Class V on the Certificated	ONGOING

NEXT MONETARY REOPENER AND DATE

7/1/2025

COSTS OF SETTLEMENT	ACCOUNT CODES	CURRENT YEAR	YEAR TWO	YEAR THREE
Certificated Salaries	1000-1999	165,470	44,011	44,671
Classified Salaries	2000-2999	-	·	-
Employee Benefits	3000-3999	54,037	26,118	25,515
Total		219,507	70,129	70,186

\$ 34,865,721
3%
\$ 1,045,972
\$

Budgeted Unrestricted Reserve (after impact of proposed agreement)	20030	
a. General Fund budgeted Unrestricted EUR	\$	1,045,972
b. General Fund budgeted Unrestricted Unappropriated amount	\$	101 A 100 CO 101
c. Special Reserve Fund budgeted EUR	\$	-
d. Special Reserve Fund budgeted Unappropriated amount	\$	-
e. Total County Office budgeted Unrestricted reserves.	\$	1,045,972

CERTIFICATION

In accordance with Government Code section 3547.5(b), I hereby certify that the costs incurred by the school district under this agreement can be met by the county office during the agreement's term.

Superintendent

Date

Associate Superintendent of Admin Services

Date

TENTATIVE AGREEMENT

May 31, 2024

The Yolo County Office of Education ("YCOE") and the Yolo Education Association ("YEA") (YCOE and YEA collectively the "Parties") agree on May 31, 2024 to conclude negotiations for the 2024-2025 school year as follows.

(1) Salary and Benefits.

- 1) The salary schedule will be increased by 80% of the final funded COLA for the 2024-2025 school year, effective July 1, 2024; AND
- \$25 increase to monthly employer contribution for health benefits (monthly from \$800 to \$825; annually from \$9,600 to \$9,900); AND
- 3) A one-time retention stipend of \$2,500 to all unit members actively employed anytime during the 2023-2024 school year that continue their employment with YCOE throughout the 2024-2025 school year. The stipend shall be paid in two payments, the first in November 2024 and the second in May 2025. Employees must be in active status when payments are issued; AND
- 4) Increase the Staff Coordinator stipend from \$3,473 to \$4,500, effective July 1, 2024: AND
- 5) Add one (1) additional optional workday for the 2024-2025 school year only (from 182-183 or 192 to 193, as applicable), with training to focus on student engagement. Unit members will be paid via time sheet at the daily rate, as stated in Article 3.1.5 factoring in this additional day, as stated in the attached MOU; AND
- 6) Add a Step 26 under Column Class V on the Certificated Bargaining Unit salary schedule, at the rate of \$107,210.00 (Not including 80% of final funded COLA referenced in #1, above.
- (2) Article 10 Certificated Employee Evaluations. The Parties agree to adopt the attached new evaluation forms for School Nurses, School Psychologists, Mental Health Therapists, and Speech Language Therapists, consistent with Article 10.3 below. The Parties also agree to revise Article 10.1.3 and 10.3.2 as provided below.
 - 10.1.3 Any evaluation forms used in conjunction with this Article shall be approved by the Association and Superintendent. <u>Teacher evaluation forms shall be consistent with the California Standards for the Teaching Profession</u>.
 - 10.3 PROCEDURES FOR EVALUATION AND ASSESSMENT OF NON-INSTRUCTIONAL CERTIFICATED UNIT MEMBERS

- 10.3.1 Unit members with non-instructional job classifications shall be evaluated in accordance with YCOE established job responsibilities.
- 10.3.2 Certificated non-instructional unit members shall be evaluated not less than once every other year consistent with the process and timelines articulated in Article 10.1.
- 10.3.3 Individual objectives must be consistent with the educational and professional goals, objectives, and standards established by the YCOE for specific program to which the unit member is assigned.
- 10.3.4 If a formal observation of performance is used as an assessment technique, the unit member will be made aware of when the observation is to be conducted and by whom. The unit member should prepare for the observer(s) a brief outline of the activity to be observed, including purpose and desired result. This provision does not preclude non-scheduled and informal visitations and observations as additional useful assessment techniques.
- (3) Article 19 Salaries. The Parties agree to revise Article 19.11 as follows:
 - 19.11 Payroll Errors INCORRECT SALARY PLACEMENT. Errors in the current salary schedule placement made by the YCOE shall only be corrected during the fiscal year in which they are discovered upon proof that the error has been made. Such corrections shall only apply to the current fiscal year.

Any payroll error resulting in underpayment for an employee in the bargaining unit, including incorrect salary placement, shall be corrected not later than three (3) working days after the payroll error is discovered. If the payroll error results in the unit member incurring bank late charges or fees, YCOE will reimburse the unit member up to \$50 for such bank late charges or fees, as determined and approved by YCOE. At the unit member's request, payroll may provide a written explanation to the bank to assist with reversing the late charges or fees.

Effective July 1, 2025, any payroll error resulting in overpayment for an employee in the bargaining unit shall be confirmed and corrected in accordance with Education Code section 44042.5, with the YCOE first providing notice of the overpayment and afford the employee an opportunity to meet to discuss repayment options.

(4) Article 22 – Leaves. The Parties agree to revise Article 22 as follows:

22.2 PARENTAL LEAVE

The YCOE shall provide parental leave consistent with the requirements set forth in Assembly Bill 2393 and 375 and Education Code section 44977.5. Specifically, a certificated employee may use their sick leave for purposes of parental leave for a period of up to 12 workweeks. When the employee has exhausted all available and accumulated

sick leave, including any leave granted through the Child Bonding Leave Bank (Article 31), and continues to be absent for parental leave, the employee may then use differential leave for the remainder of the 12 workweek period of parental leave, if needed. Parental leave is defined as "leave for reason of the birth of a child of the employee, or the placement of a child with an employee in connection with the adoption or foster care of the child by the employee." This leave is commonly referred to as "bonding leave". Pursuant to Education Code section 44977.5.

An employee who must be absent from duty because of disability as a result of pregnancy, miscarriage, childbirth, and recovery therefrom is eligible for leave which shall be taken first from available sick leave and then pursuant to subsection 22.1.6. Disabilities of this nature shall be treated as temporary disabilities for all job related purposes and shall be treated as such under any health plan available in connection with employment.

- **22.3 IMMEDIATE FAMILY SICK LEAVE.** A unit member shall be entitled to use their sick leave in the case of illness or injury of a member of the immediate <u>family as defined in 22.4.1</u> when the presence of the unit member is necessary. These days shall be deducted from the unit member's regular sick leave allocation.
- 22.3.1Such days of leave are not cumulative.

22.4 BEREAVEMENT LEAVE

- 22.4.1 Every unit member shall be entitled to three (3) consecutive days of paid leave of absence on account of the death of any member of his/her immediate family. Where travel of more than two hundred (200) miles, one way, from the unit member's home is required, the unit member shall be entitled to no more than six (6) consecutive days of paid leave. Immediate Family - The mother (including foster or adoptive), father (including foster or adoptive), step-parent, legal guardian, or other person who stood in loco parentis to the employee when the employee was a child, grandfather, grandmother, grandchild of the unit member or of the spouse of the unit member, spouse, domestic partner, son, sonin- law, daughter, daughter-in-law, step child, foster son, foster daughter, legal ward, person to whom the employee stands in loco parentis, brother or sister (including related by adoption or common legal parent) of the unit member or spouse, any relative living in the immediate household of the unit member, or any designated person related by blood or whose association with the unit member is the equivalent of a family relationship. The designated person may be identified by the unit me at the time the unit member requests the leave. A unit member may designate only one such person as an "immediate family" member per 12-month period (rolling forward).
- 22.4.2 This leave shall not be deducted from sick leave.

- **22.4.3** The YCOE shall require the use of bereavement leave before personal necessity leave days are used for purposes allowed in this paragraph.
- **22.4.4** For verification, the unit member shall provide information identifying the family relationship of the deceased on the absence reporting system; except in unusual cases where the YCOE may require additional verification of the unit member.

(New) Article 22.18 - Reproductive Loss Leave

- 22.18.1An eligible unit member may take up to five (5) days of reproductive loss leave following a reproductive loss event that would have made the unit member a parent if successful. A unit member must have been employed for at least thirty (30) days prior to the commencement of the leave to be eligible. The thirty (30) days need not be consecutive.
- 22.18.2A "reproductive loss event" is defined as the day or, for a multiple-day event, the final day of a failed adoption, failed surrogacy, miscarriage, stillbirth, or an unsuccessful assisted reproduction (i.e., an unsuccessful artificial insemination or embryo transfer).
 - 22.18.2.1 A "failed adoption" includes the dissolution or breach of an adoption agreement with the birth mother or legal guardian, or an adoption that is not finalized because it is contested by another party.
 - 22.18.2.2.1A "failed surrogacy" includes both the dissolution or breach of a surrogacy agreement, or a failed embryo transfer to the surrogate.
 - 22.18.2.3 A "miscarriage" includes a miscarriage suffered by the employee or the employee's spouse or registered domestic partner, or a miscarriage suffered by another individual if the unit member would have been a parent of a child born as a result of the pregnancy (e.g. a miscarriage suffered by a unit member's surrogate).
 - 22.18.2.4 <u>Documentation confirming a unit member's reproductive loss event will be kept confidential.</u>
 - 22.18.2.5 Days for reproductive loss leave may be taken nonconsecutively.
 - 22.18.2.6 Such leave must be completed within three months of the reproductive loss event, or the final day of a reproductive loss event for a multiple-day event.
 - 22.18.2.7 If a unit member experiences more than one reproductive loss event within a 12-month period, the unit member may take up to 20 days within a 12-month period.

- 22.18.2.8 A unit member may use bereavement leave, accrued and available sick leave, personal leave, vacation or compensatory time off for reproductive loss leave. If no such paid leaves are available, reproductive loss leave shall be unpaid.
- 22.18.2.9 The parties intend for this Section to be interpreted consistent with Government Code section 12945.6.

The Parties agree this Tentative Agreement is subject to ratification by the unit and approval of the Superintendent.

For YCOE

For YEA

Interim Executive Director, Human Resources

Cyndi Hale President, YEA

MEMORANDUM OF UNDERSTANDING

Between

YOLO COUNTY SUPERINTENDENT OF SCHOOLS

and the

YOLO EDUCATION ASSOCIATION

Regarding: Hiring Bonus 2024-2025 May 31, 2024

The Yolo County Superintendent of Schools (County Superintendent) and the Yolo Education Association (Association) recognize that, due to current labor market conditions, it is difficult for the County Superintendent to recruit and hire employees within the bargaining unit. Therefore, the County Superintendent and the Association agree as follows:

- 1. Current hard-to-fill positions are identified as Special Education job classifications.
- 2. The County Superintendent shall pay a one-time hiring bonus of \$10,000 to each full-time Speech and Language Specialist employee hired after the date of the signing of this MOU and employed for the duration of the current school year.
- 3. The County Superintendent shall pay a one-time hiring bonus of \$6,000 to each full-time Special Education employee in all other classifications hired after the date of the signing of this MOU and employed for the duration of the current school year.
- 4. Hiring bonus payments will be prorated based on FTE, not to exceed 1.0 FTE, and percentage of year served. The hiring bonus shall be paid in monthly installments beginning with the first pay warrant for the first month of employment.
- 5. Certificated staff receiving hiring bonuses and who are re-elected, shall not be eligible to transfer out of the job classification for three (3) years without County Superintendent approval.
- 6. Depending on changes in labor market conditions, the County Superintendent may eliminate any of the Special Education job classifications from hiring bonus eligibility or add new job classifications identified as hard-to-fill, upon thirty (30) days advance notice to the Association.

7. This MOU will be effective the 2024-2025 s	school year only.
Emil Densen	MAA
Cindy Ngayen	Cyndi Hale
Interim Executive Director, Human Resources	President
Yolo County Office of Education	Yolo Education Association

Date

05/31/24

Date 50690477.1/005485,00112

MEMORANDUM OF UNDERSTANDING

YOLO COUNTY OFFICE OF EDUCATION AND YOLO EDUCATION ASSOCIATION

Teacher Credentialing Intern Programs 2024-2025 and 2025-2026 School Years

May 31, 2024

The Yolo County Office of Education ("YCOE") and the Yolo Education Association ("YEA") enter into this Memorandum of Understanding ("MOU") for the 2024-2025 and 2025-2026 school years regarding Teacher Credentialing Intern Programs ("Programs") or "Programs").

RECITALS

WHEREAS, there are Teacher Credentialing Intern Programs located in Yolo County and surrounding areas operated by regional consortiums and University partners which provide an alternative certification pathway for individuals interested in entering the teaching profession to address the teacher shortage in identified credential areas; and

WHEREAS, the Programs provide intern teacher candidates with Commission accredited Pre-service coursework, year-long coursework, resources, credentialing services, and technical assistance all aligned to the California Standards for the Teaching Profession (CSTP) and Teacher Performance Expectations (TPE); and

WHEREAS, the YCOE and YEA desire to enter into this MOU to memorialize their understanding regarding intern teacher candidates participating in such Programs during the 2024-2025 and 2025-2026 school years.

NOW THEREFORE, the parties agree to the terms set forth below:

- 1. Intern teachers ("Program Interns") participating in a Program approved by YCOE, and hired by YCOE during the 2024-2025 and 2025-2026 school years shall be members of the bargaining unit. Wages, benefits, hours, and other terms and conditions of employment covered by this MOU and the contract with YEA shall be provided to all Program Interns. Program Interns shall be placed on the Non-Credentialed Class 0 and appropriate Step of the certificated salary schedule when first hired, based on their years of experience throughout their employment with YCOE while participating in the Program.
- 2. YCOE agrees to pay the Program tuition costs up to a maximum of \$10,000 dollars per school year for the 2024-2025 and 2025-2026 school years (not to exceed a total of \$20,000) for Program Interns employed by YCOE for the 2024-2025 and 2025-2026 school years, that remain in good standing while enrolled in any YCOE approved Program. Tuition payments shall be made directly to the Program.

- 3. No Program Intern shall replace a currently employed bargaining unit member.
- 4. A Program Intern shall be classified as a probationary employee. Following completion of the Program, if he/she is reelected by the YCOE to serve in a position requiring certification qualifications for the next succeeding school year, he/she shall be classified as a second year probationary employee during that second year.
- 5. A Program Intern that completes the Program and at least one (1) complete school year and two (2) complete consecutive school years in a position requiring certification qualifications as a probationary employee shall be granted permanent status when he/she is reelected for the next succeeding school year to a position requiring certification qualifications.

The parties agree this MOU does not establish a precedent in such matters and may not be asserted by any party as a precedent.

AGREED:

Date Signed: 05/31/24

yndi Hale, President

Cindy Nguyen

Yolo Education Association

Date Signed: 5/31/24

Interim Executive Director Human Resources

Yolo County Office of Education

A. MEMORANDUM OF UNDERSTANDING

YOLO COUNTY OFFICE OF EDUCATION AND YOLO EDUCATION ASSOCIATION RE ADDITIONAL PROFESSIONAL DEVELOPMENT DAY

2024-2025 SCHOOL YEAR ONLY

May 28, 2024

The Yolo County Office of Education ("YCOE") and the Yolo Education Association ("YEA") enter into this Memorandum of Understanding ("MOU") regarding the addition of one (1) professional development day to the 2024-2025 school year, only. The Parties agree as follows:

- 1. One (1) additional optional workday will be added for the 2024-2025 school year only (from 182 to 183 or 192 to 193, as applicable), with training to focus on student engagement.
- 2. Unit members will be paid via time sheet at the daily rate, as stated in Article 3.1.5 of the YCOE and YEA Agreement, factoring in this additional day.
- 3. This MOU is effective for the 2024-2025 school year only, unless extended by mutual agreement of the Parties.
- 4. The Parties agree that this MOU is not precedent setting and may not be asserted by any Party as establishing a precedent.

AGREED

For YCOE

For YEA

Cindy Nguyen
Cindy Nguyen
Interim Executive Director, Human Resources
Yolo County Office of Education

Date: 5/31/24

Date: 05/31/24



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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7. 10. Public Disclosure of Costs Associated with the 2024-25 Settlement between the Yolo County Office of Education (YCOE) and Management and Confidential Employees

Description

This agenda item and attached documents are being presented to publicly disclose the costs associated with the settlement between YCOE and Management and Confidential employees for the 2024-25 fiscal year.

Recommendation

For information only.

Supporting Documents



Notice of Collective Bargaining Agreement-Management.Confidential 8.2024

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

SUMMARY

COUNTY OFFICE	Yolo County Office	of Education		Yolo County Office of Education			
Bargaining Unit	Management & Co	onfidential (Certificated	d & Classified)				
Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	DESCRIPTION	ON-GOING OR ONE-TIME			
Management & Confidential	2024-2025	\$ 78,626	Salary schedule increase of 0.856% effective 7/1/2024	ONGOING			
Management & Confidential	2024-2025	\$ 154,940	\$2,500 retention payment to employees that continue their employment with YCOE in 2024- 2025	ONE-TIME			
Management & Confidential	2024-2025	\$ 15,900	\$25 increase to monthly employer contirubtion for health benefits; \$9,900 annual benefit	ONGOING			
Management & Confidential	2024-2025	\$ 15,900	сар	ONGOING			
NEXT MONETARY REOPENER AN	ID DATE			7/1/202			
COSTS OF SETTLEMENT	ACCOUNT CODES	CURRENT YEAR	YEAR TWO	YEAR THREE			
Certificated Salaries	1000-1999	104,745	27,654	28,068			
Classified Salaries	2000-2999	86,847	32,325	32,810			
Employee Benefits	3000-3999	57,874	35,332	35,820			
Total		249,466	95,310	96,698			
State Reserve Standard a. Total General Fund 01 expenditure b. State Standard Minimum EUR Per c. State Standard Minimum EUR ame	centage	es (including costs of a		\$ 34,865,721 39 \$ 1,045,972			
Budgeted Unrestricted Reserve (at a. General Fund budgeted Unrestrict b. General Fund budgeted Unrestrict c. Special Reserve Fund budgeted E d. Special Reserve Fund budgeted U e. Total County Office budgeted Unre	ed EUR ed Unappropriated amou UR nappropriated amount			\$ 1,045,972 \$ - \$ - \$ - \$ 1,045,972			

district under this agre	eement can be i	met by the county office during the agreement's	term.
Sarrheuro	8/6/24	1 VM Coronado	18/5/24
Superintendent	Date	Associate Superintendent of Admin Services	Date



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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7. 11. Monthly Board Financial Report



Description

Per request of the County Board of Education, attached are the current financial reports for June 2024 and July 2024.

Recommendation

For information only.

Supporting Documents



July 24 Board Financial Report



June 2024 Financial Report

Contact Person

Veronica Coronado, Associate Superintendent, Administrative Services, will present this item.

007 COUNTY SCHOOL SERVIC J67486 FINANCIAL STATEMENT FOR PERIOD 07/01/2024-07/31/2024 GLD500 L.00.03 08052024 1427 PAGE 1

Aug Board	Y SCHOOL SERVIC J6/48 I Meeting (July 2024)		ibivi for fbriod o	17/01/2024-07/31/20	721 GEDOOO E.00.0	.5 00002021 1127 1	LAGE I
	TED/RESTRICTED COMBINED	FUND: 01 GE	NERAL FUND				
OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USEI
		REVEN	UE DETAIL				
		16,229,331.00	275,000.00	16,504,331.00	283,569.00	16,220,762.00	
	FEDERAL REVENUES :	520,756.00 5,845,788.00		520,756.00 5,845,788.00	13,004.00	507,752.00	2.49
	OTHER STATE REVENUES : OTHER LOCAL REVENUES :	12,065,111.00	120.000.00	12.185.111.00	188,238.00 458.985.06	11.726.125.94	3.22 3.76
				12,185,111.00			
* TOTAL Y	EAR TO DATE REVENUES * *	34,660,986.00 *	395,000.00 *	35,055,986.00 *	943,796.06 *	34,112,189.94 *	2.69
		EXPEN	DITURE DETAIL				
	CERTIFICATED SALARIES :	6,928,113.00	1,960.00	6,930,073.00 10.442.949.38	185,522.13	6,744,550.87	2.67
	CLASSIFIED SALARIES :	10,413,414.38				9,996,887.48	4.27
	EMPLOYEE BENEFITS :	8,347,051.00	12,605.00	8,359,656.00	247,933.58		2.96
	BOOKS AND SUPPLIES :	1,162,009.77	3,981.00-	1,158,028.77 8,095,434.60	855.70	1,157,173.07	0.07
	SERVICES, OTHER OPER. EXPENSE:	8,050,366.60	45,068.00	8,095,434.60	324,500.74	7,770,933.86	4.00
	CAPITAL OUTLAY :	119,666.00	6,000.00	125,666.00	10.00-	125,676.00	0.00
	DIRECT SUPPORT/INDIRECT COSTS:	1,037,364.04-		1,037,364.04-	.00	1,037,364.04-	0.00
* TOTAL Y	EAR TO DATE EXPENDITURES * *		91,187.00 *	34,074,443.71 *	1,204,864.05 *	32,869,579.66 *	3.53
		OTHER	R FINANCING SOURC	ES (USES)			
	OTHER USES :	. 0.0	12.703.00-	12,703.00-	.00	12,703.00-	0.00
	CONTRIB RESTRICTED PROGRAMS:	.00	,	.00	.00	•	NO BDGT
* TOTAL Y	EAR TO DATE OTHER FINANCING *	.00 *	12,703.00-*	12,703.00-*	.00 *	12,703.00-*	0.00
OBJECT NUMBER	DESCRIPTION			BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE	
ASSETS AN	D LIABILITIES :	FUND	RECONCILIATION				
9110	CASH IN COUNTY TREASURY			10,560,323.47*	1,665,855.09-	8,894,468.38	

^{*}Estimated, actuals pending year-end close

	CTED/RESTRICTED COMBINED	FUND: 01 G	ENERAL FUND 				
OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGE % USE
		REVE	NUE DETAIL				
	REVENUE LIMIT SOURCES :	16,474,243.00		21,218,276.94	15,850,605.24	5,367,671.70	74.7
	FEDERAL REVENUES :				799,601.93	783,350.31	50.5
			·	6,045,460.84	5,679,692.30	365,768.54	93.9
	OTHER LOCAL REVENUES :	10,743,111.00	1,600,635.54	12,343,746.54	4,289,058.19	8,054,688.35	34.7
* TOTAL Y	YEAR TO DATE REVENUES * *	33,484,486.00 *	7,705,950.56 *	41,190,436.56 *	26,618,957.66 *	14,571,478.90 *	64.6
		EXPE	NDITURE DETAIL				
	CERTIFICATED SALARIES :	6,737,281.00	238,423.02	6,975,704.02	6,576,952.14	398,751.88	94.2
	CLASSIFIED SALARIES :	9,653,285.00	435,176.42-		8,753,809.78	464,298.80	94.9
	EMPLOYEE BENEFITS :	7,967,238.00	424,512.23-	7,542,725.77	6,407,516.63	1,135,209.14	84.9
	BOOKS AND SUPPLIES :	1,165,502.00			865,431.67	826,319.64	51.1
	SERVICES, OTHER OPER. EXPENSE:			12,146,127.18	7,883,196.90	4,262,930.28	64.9
	CAPITAL OUTLAY :	1,426,082.00			1,576,765.64		
	DIRECT SUPPORT/INDIRECT COSTS:			1,064,221.51-	732,361.35-	331,860.16-	68.8
* TOTAL Y	YEAR TO DATE EXPENDITURES * *	34,140,041.00 *	5,871,861.72 *	40,011,902.72 *	31,331,311.41 *	8,680,591.31 *	78.3
		OTHE	R FINANCING SOURC	CES (USES)			
	INTERFUND TRANSFERS - IN :	472,777.00	472,216.32-	560.68	.68	560.00	0.1
	INTERFUND TRANSFERS - OUT :	588,163.00-	583,257.49	4,905.51-	34,589.71-	29,684.20	705.1
	CONTRIB RESTRICTED PROGRAMS:	.00		.00	.00	.00	NO BDG
* TOTAL Y	YEAR TO DATE OTHER FINANCING *	115,386.00-*	111,041.17 *	4,344.83-*	34,589.03-*	30,244.20 *	796.0
OBJECT NUMBER	DESCRIPTION			BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE	
		FUND	RECONCILIATION				
ASSETS AN	ND LIABILITIES :	2 010	2 2 2 2 2 2 2 2 2 2 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 3 2 4 2 4				
9110	CASH IN COUNTY TREASURY			12,032,707.53	1,472,384.06-	10,560,323.47	



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7. 12. YCOE 2024-25 Organizational Charts @



Description

YCOE 2024-25 Organzinational Charts.

Recommendation

For information.

Supporting Documents



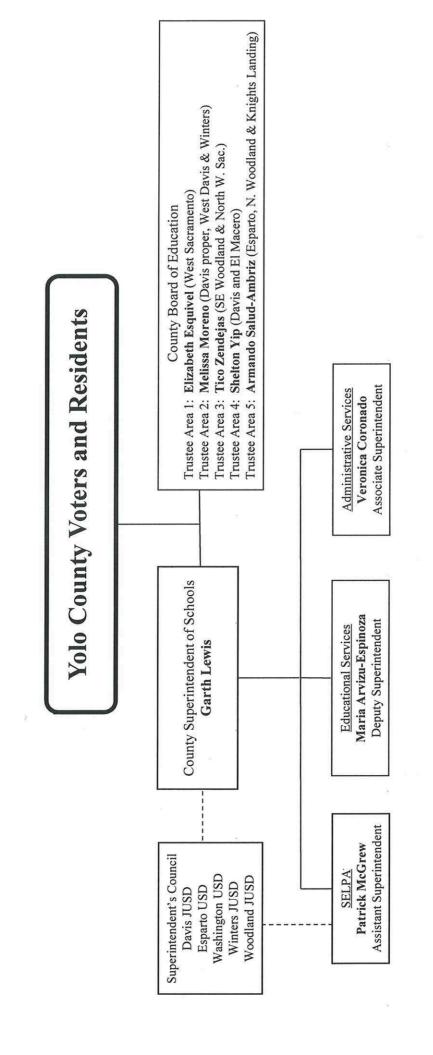
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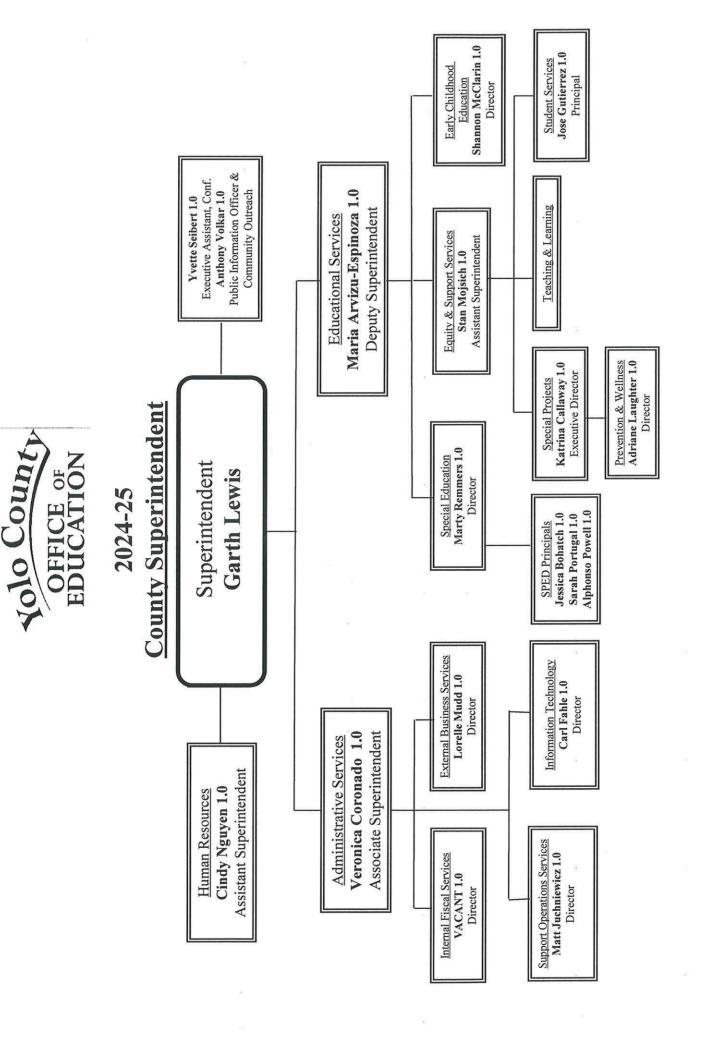
Contact Person

Superintendent Garth Lewis will present this item.



2024-25







2024-25

Educational Services Division

Maria Arvizu-Espinoza, 1.0 Deputy Superintendent

Le Taunya Westergaard 1.0

Director/LCCPC Coordinator Early Childhood Education Shannon McClarin 1.0 Project Coordinator

Marty Remmers 1.0 Special Education Director

Equity & Support Services

Administrative Assistant

VACANT.50

Anissa Iniguez 1.0

Program Data Analyst

Assistant Superintendent

Stan Mojsich, 1.0

Jessica Bohatch-Easton 1.0 Principal

Program Administrator HS/EHS

Katrina Hopkins 1.0

Kathleen Glassman 1.0

Program Administrator Early

Alphonso Powell 1.0 Sarah Portugal 1.0 Principal

Jocelyn Barrios 1.0 Principal

Program Coordinator I-College & Career

Teaching & Learning

VACANT 1.0

Program Coordinator II-Multi-Tiered

Catherine Irwin 1.0

Readiness

Monica Aceves Robles 1.0

Principal

Katrina Callaway 1.0

Equity & Support

Executive Director

lose Gutierrez 1.0 Student Services

Program Specialist I

Program Coordinator II-Language &

Heather Schlaman 1.0

Systems of Support

Administrative Secretary 1.0

Prevention & Wellness Adriane Laughter 1.0 Andrew Martinez 1.0 Program Specialist I

Director

Youth Outreach &

VACANT 1.0

Homeless Services

Certificated 6.0 Classified 4.0 Edwin Ortega Beltran 1.0

Literacy

Program Specialist I

Hayley Yasui 1.0

Disabilities/Mental Health Manager

Naomi Gonzalez 1.0

Learning & Care

Education Services Manager

Nicole Castrejon 1.0

Silvia Meza Lara 1.0

Robyn Grippa 1.0 Behavior Analyst Behavior Analyst Administrative Secretary 2.0 Certificated 39.60 Secretary 1.0

Classified 69.8125

Health Services/Quality Assurance

Marlene Hernandez 1.0

Manager

M. Connie Luna-Garcia 1.0

Maria Robles 1.0

Site Coordinator

Site Coordinator

Sandra Hernandez 1.0

Site Coordinator

Site Coordinator

Family Support Services Manager

Angela Diaz 1.0

Adult Education An Ta 1.0

Program Specialist I-College & Career

Readiness

Administrative Secretary

Classified 1.0

Program Specialist III/Administrator Eric Banuelos 1.0

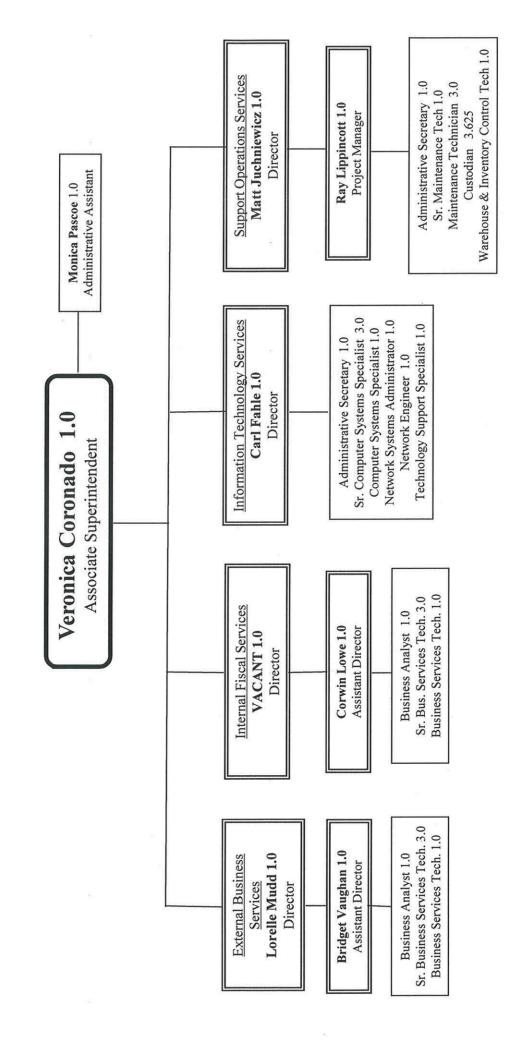
Adult Education Workforce Specialist

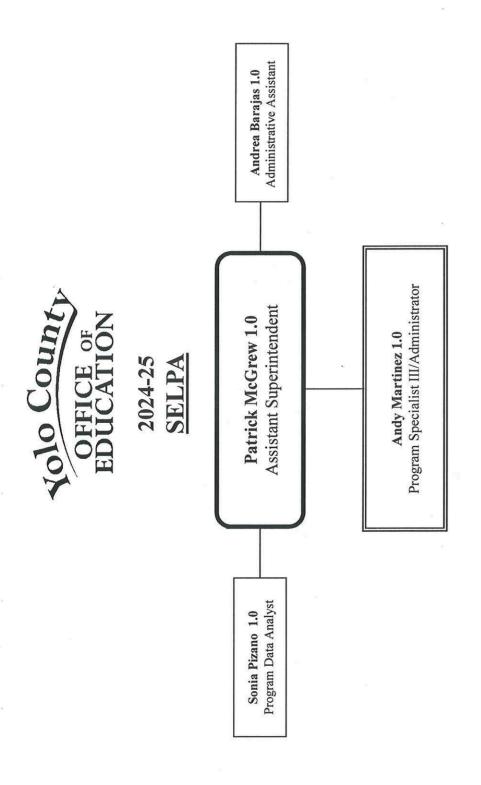
Administrative Secretary 1.0

Administrative Secretary 1.0 Certificated 70.1563 Classified 14.5 Secretary 1.0

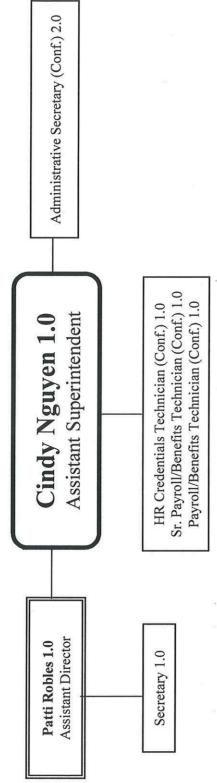


2024-25 Administrative Services Division











YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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7. 13. ACSA's Educational Institution Service for School Board Members



Description

Discuss ACSA's Educational Institution Service for School Board Members.

Recommendation

For information and discussion.

Supporting Documents



Contact Person

President Shelton Yip will present this item.



officers

president Rafael Plascencia president-elect Daryl F. Camp, Ed.D. vice president Rene Rickard, Ed.D. vice president Rene Rickard, Ed.D. vice president Rene Rickard, Ed.D. vice president Parvin Ahmadi executive director Edgar Zazueta, Ed.D.

July 2024

TO: Superintendents

FROM: Margarita Cuizon-Armelino, Deputy Executive Director

SUBJECT: FY24-25 ACSA's Educational Institution Service for School Board Members

Current pressure on public schools requires California educational leaders to be even more creative, decisive and effective. An essential way to ensure that your district's school board members have the best possible resources at hand to meet that challenge is through ACSA's Educational Institution Services.

Board members receive:

- ACSA Alerts, up-to-the-minute email notifications on state and federal budget issues that impact K-12 funding.
- EdCal, the only weekly California education publication, which includes state, national and association news as well as CareerConnect, a comprehensive listing of administrative job openings.
- Leadership, ACSA's award-winning professional magazine, which highlights the success stories of school leaders, and features best practices from experts as well as commentary on the key issues facing educators.
- Reduced registration fees at ACSA workshops, conferences and academies.
- Access to a thriving community of school leaders and a vast network of resources to help school board members better navigate the hot topics affecting CA education as they relate to school administrators.

ACSA's Educational Institution Service is designed to keep board members informed and involved as active partners. Start the new school year with an information edge by using the enclosed statement to subscribe.

Please complete the form on the reverse side and return it to ACSA at the remittance address indicated on the form or mail to ACSA at 1029 J Street, Ste 500, Sacramento CA 95814.

EDUCATIONAL INSTITUTION SERVICES FOR SCHOOL BOARD MEMBERS Enrollment Form July 1, 2024 – June 30, 2025

Yolo COE Attn: Superintendent 1280 Santa Anita Ct Ste 100 Woodland, CA 95776 District # 5710579 Inst. Sycs # 000-98-2280

DISTRICT FEE / COUNT	FY FEE \$1,000
Please check one of the following payment methods:	Purchase Order Enclosed
Authorized Signature Contributions or gifts to ACSA are not deductible as charitable contribution	Email / Phone # Date ons for federal income tax purposes.
Please supply a list of current Board Members with hon ACSA Legislative Alerts). You may attach a separate pa	
Name: Home Addre	ess:
Email Addro	ess:
Name: Home Addre	ess:
Email Addre	ess:
Name: Home Addre	ess:
Email Addre	ess:
Name: Home Addre	ess:
Email Addre	ess:
Name: Home Addre	ess:
Email Addre	ess:
Name: Home Addre	
	ess:
SUPERINTENDENT'S NAME:	
Please complete and return form along	
For Purchase Order:	For District Checks, please mail to:
Email to: memberservices@acsa.org or mail to	ACSA
ACSA	P O Box 742061
1029 J Street, Ste 500	Los Angeles CA 90074-2061
Sacramento, CA 95814	
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YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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8. SUGGESTED FUTURE AGENDA ITEM(S)

Description

- Update on EL RISE Future meeting
- Status of Juvenile Hall Cost and How many students (Requested by Trustee Moreno at Board Retreat)



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING 08/13/2024 - 03:30 PM

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9. ADJOURNMENT