

YOLO COUNTY OFFICE OF EDUCATION

CLASS TITLE: TEACHER

BASIC FUNCTION:

Under the direction of an Assistant Superintendent, Coordinator, Director, Principal, Vice Principal, instruct alternative education, special education, and Regional Occupational Program students individually, and in small groups, and whole class direct instruction in accordance with Yolo County Office of Education policies and procedures; develop and implement Individualized Education Plan (IEP), Individualized Family Service Plan (IFSP), and Individualized Learning Plan (ILP) goals, assess students, and coordinate programs to increase independence and functioning in society, socially, vocationally and academically.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Design and implement curriculum and lesson plans based on state content and performance standards; provide for individualized and group instruction; schedule instructional periods; assess student progress; teach various subjects utilizing specialized software as necessary; maintain related records.

Instruct students with special needs regarding individualized tasks to implement and achieve IEP/IFSP goals.

Participate as a member of multi-disciplinary IEP/IFSP/ILP teams; attend IEP/IFSP/ILP meetings; provide input to goals; conduct pre- and post-assessments and perform other data collection; prepare reports and maintain inter-agency and district contacts regarding IEP's, IFSP's and ILP's.

Perform specialized physical health care procedures as trained and assigned and in accordance with specialized training provided by a health specialist; as trained and qualified, operate and instruct students and staff in the use of various apparatus to assist in mobility and to lift and position students.

Assure the proper implementation of objectives for each student by trained individuals in accordance with IEP's and IFSP's, including positioning and range of motion activities.

Provide for the personal hygiene of students with special needs including toileting, diapering, feeding, and care giving.

Teach self-help skills involving personal hygiene; teach recreational/leisure skills.

Design and implement appropriate behavior management techniques for use in instructional and disciplinary purposes.

Plan and supervise field trips to the community for shopping, enrichment, or self-help teaching purposes or to other sites consistent with instructional objectives.

Arrange with other teachers and monitor the integration of students in regular school classrooms.

Interact with parents; conduct initial interviews and conferences with parents; discuss student progress with parents on an on-going basis.

Administer and monitor state and local student assessments.

Train and provide work direction and guidance to assigned assistants and specialists.

Participate in a variety of special project teams and committees; participate in teacher and staff meetings and other in-service training programs.

Prepare a variety of reports for parents, police, probation departments, community agencies, administration and others.

Provide job coaching, vocational training and other skills.

Provide CPR and first aid as necessary.

OTHER DUTIES:

Perform related duties as assigned.

ADAPTED PHYSICAL EDUCATION OPTION:

Travel from site to site to provide a physical education program for students who cannot participate in regular physical education programs.

Provide consultation, equipment and modifications to the general physical education program to include students with disabilities.

Perform initial evaluation of students referred to the program.

Requirement: Valid appropriate California Teaching Credential.

ALTERNATIVE EDUCATION OPTION:

Teach multiple subjects in a CalSAFE program, community school, community day school or juvenile hall including classroom and/or job site settings with students typically in the 7-12 grade.

Advise students and parents regarding academic and career issues; refer students and parents to appropriate agencies for family and substance abuse issues.

Maintain contact and partnerships with school districts, probation departments, other County agencies and the courts; refer regarding drug and alcohol intervention needs.

For Yolo County Conservation Partnership (YCCP), work/supervise students in the field/work sites including walking long distances and teach/participate during weeklong trips to work sites.

Requirement: Valid appropriate California Teaching Credential.

AUTISM PROGRAM OPTION:

Teach students with autism; monitor specific educational program for each student; familiarity with current practices in instructional methodology for children with autism.

Coordinate school and home programs for assigned students; refer students and parents to appropriate community resources.

Participate in diagnostic activities with multi-disciplinary team; establish specialized program for each assigned child.

Requirements: Valid appropriate California Teaching Credential; specialized behavioral and instructional courses.

DEAF AND HARD OF HEARING OPTION:

Provide assessments of children with hearing impairments and participate in development of an individualized family service plan or individualized education program.

Provide direct and consultative services to children who are deaf and hard of hearing; provide access to other resources; promote language development, family support and education.

Utilize techniques for receptive and expressive communication, including sign language, auditory enhancement and visual materials to communicate with and teach children; travel from site to site.

Requirements: Valid appropriate California Teaching Credential; fluent in sign language.

EARLY INTERVENTION SPECIALIST OPTION:

Perform needs assessments and evaluations for referred students (birth-five years); determine program eligibility.

Develop individualized family service plans and individualized program lessons for each student and support the IEP and the IFSP.

Provide support to staff and families in the program; develop family professional partnerships to enhance the family's capacity to meet student's needs.

Requirement: Valid appropriate California Teaching Credential.

ORIENTATION AND MOBILITY SPECIALIST OPTION:

Teach visually impaired children to move safely and independently.

Orient students to new environments; take students on community lessons.

Travel from site to site to assist students in walking independently from one location and to use proper guide skills.

Requirement: Valid appropriate California Teaching Credential.

ORTHOPEDICALLY IMPAIRED OPTION:

Provide instruction to special day class of students with orthopedic disabilities.

Perform initial evaluations and periodic assessments; participate in determining educational goals for each student.

Coordinate use and repair of adaptive equipment and technology.

Requirement: Valid appropriate California Teaching Credential.

RESOURCE SPECIALIST OPTION:

Provide direct instruction in academic, career and vocational development to Resource Specialist Program students on a one-to-one or small group basis.

Provide instruction to RSP students in one or more schools. Travel from school to school as required.

Assess student's performance levels, using a variety of appropriate instruments, in cooperation with other specialists.

Provide staff development services to teachers and other staff.

Requirement: Valid appropriate California Teaching Credential.

ROP OPTION:

Provide job coaching and work experience opportunities for students.

Align curriculum with state academic and industry standards.

Coordinate advisory committee and partner with post-secondary on articulation agreements.

Requirement: Valid appropriate California Teaching Credential.

SEVERELY EMOTIONALLY DISTURBED OPTION:

Provide direct instruction and a therapeutic program for emotionally disturbed students in a group or individually.

Monitor and establish behavior and reward systems.

Participate in development of mental health plans.

Requirement: Valid appropriate California Teaching Credential.

SEVERELY HANDICAPPED OPTION:

Teach and assist students individually and in groups in achieving IEP goals; teach independent living skills and social skills; use behavior intervention techniques.

Assess students periodically using accepted instruments as well as observation; participate in development of IEP's.

Perform toileting and other activities for students with special needs.

Requirement: Valid appropriate California Teaching Credential.

VISUALLY IMPAIRED OPTION:

Teach Braille reading, writing and Nemeth math to blind and low vision students to become independent learners in the classroom.

Conduct functional vision assessments; prepare report; travel from site to site to provide service to clients.

Adapt Braille materials; consult with teachers and parents regarding needs and learning characteristics of students.

Requirement: Valid appropriate California Teaching Credential.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

California State Adopted Standards and assessment instruments.

Principles, theories, practices, methods and techniques used in curriculum development and classroom instruction for assigned program.

Classroom procedures and appropriate student conduct.

Child guidance principles and practices related to children and adult students with special education needs.

Problems and concerns of students with special needs.

Curriculum and lesson plan development to meet IEP/IFSP/ILP or other educational goals.

Equipment operation related to special education students.

Terminology involved in special education or alternative education programs.

Principles of training and providing work direction.

Proper lifting techniques.

Interpersonal skills using tact, patience and courtesy.

Applicable sections of the State Education Code and other applicable laws.

Research methods and report writing techniques.

Basic computer operation.

First aid and CPR.

IEP/IFSP/ILP process.

Behavior modification techniques.

Student and parent rights with respect to alternative education and special education programs.

ABILITY TO:

Perform specialized procedures to assist high-risk students.

Instruct special education or alternative education students in individualized tasks to achieve IEP/IFSP/ILP goals.

Understand and relate to children with special needs.

Operate and demonstrate the use of laboratory materials and equipment.

Monitor and evaluate student progress.

Train and provide work direction to others.

Establish and maintain cooperative and effective working relationships with others.

Maintain records and prepare reports.

Compile and verify data and prepare reports.

Maintain current knowledge of program rules, regulations, requirements and restrictions.

Analyze situations accurately and adopt an effective course of action.

Interact effectively and sensitively with individuals from diverse backgrounds and demonstrate an understanding, patient and receptive attitude toward children.

Maintain confidentiality of student information.

Work independently with little direction.

Meet schedules and time lines.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree and additional certification related to students served.

LICENSES AND OTHER REQUIREMENTS:

Valid appropriate California Teaching Credential.

Some positions within this classification may require specialized skills such as sign language or Braille.

Some positions in this class may be itinerant and travel from site to site.

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Alternative education, regular education, special education classroom environments, and community work environments including indoor and outside environments under varied weather conditions.

Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Lifting and moving children and adult students and equipment which involves lifting up to 50 pounds.

Reaching overhead and above shoulders.

Pushing wheelchairs.

Kneeling or crouching to change diapers and to assist students with other tasks.

Hearing, speaking and/or signing to exchange information and provide instruction.

HAZARDS:

Providing specialized physical health care procedures to students with exposure to body fluids.

Exposure to students who may become hostile or disorderly and who may exhibit physical aggression.