

## **YOLO COUNTY OFFICE OF EDUCATION**

### **CLASS TITLE: BEHAVIOR SPECIALIST**

#### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, collaborate with classroom teachers and support staff to assess student skill areas and behavioral challenges; develop appropriate intervention and behavior plans and programs for students; provide staff training and lesson progression consultation.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Collaborate with classroom teachers and support staff to assess student skill areas and behavioral challenges; conduct Functional Analysis Assessments and develop intervention plans.

Assess various skill domains such as communication, self-help, play, social, cognitive and behavioral repertoires to determine strengths and deficit areas; assess initial and ongoing skill acquisition, development and generalization of skills.

Develop and implement effective Behavioral Intervention Plans (BIP'S) including data collection and program development; assume monitoring responsibility for BIP's and assure educational programs meet intensive needs of students identified with Autism Spectrum Disorder and other behavioral challenges; review data collection and prepare related reports.

Serve as a resource to teachers, staff, parents and school districts regarding assigned functions; develop effective working relationships with students, teachers, parents, and support staff.

Monitor intensive discrete trial and data based interventions to teach identified skills to preschool students; develop transition plans to facilitate independent functioning in the classroom.

Implement various communication systems and appropriate methodologies including Applied Behavior Analysis theories and techniques; adapt curriculum plans to individual student needs.

Provide staff training and lesson progression consultation; plan and implement quality in-service programs for classroom teachers and staff; conduct classroom and student observations as needed; drive a vehicle to conduct work.

Attend and participate in a variety of meetings and conferences related to assigned students and activities; maintain current knowledge of applicable laws, codes, regulations, policies and procedures.

Communicate with staff, administrators, outside agencies and parents to coordinate activities, exchange information and resolve issues.

Train and provide work direction to assigned staff; develop work schedules.

Operate a variety of office equipment including a computer and assigned software.

**OTHER DUTIES:**

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Positive behavioral intervention techniques.

Current methodologies, communication systems and intensive data driven programs related to students with autism.

Problems and concerns of students with special needs.

Theory and techniques of Applied Behavior Analysis.

Instructional methods and techniques.

Curriculum, goals and objectives of the department.

Operation of a variety of office equipment including a computer and assigned software.

Report writing techniques.

Interpersonal skills using tact, patience and courtesy.

Oral and written communication skills.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Applicable laws, codes, regulations, policies and procedures.

Principles of training and providing work direction.

**ABILITY TO:**

Develop and implement effective Behavioral Intervention Plans (BIP'S) including data collection and program development.

Assess student skill areas and behavioral challenges.

Understand and relate to children with special needs.

Implement various communication systems and appropriate methodologies.

Provide staff training and lesson progression consultation.

Develop transition plans to facilitate independent functioning in the classroom.

Monitor lesson progression of students.

Analyze situations accurately and adopt an effective course of action.

Communicate effectively both orally and in writing.

Establish and maintain cooperative and effective working relationships with others.

Work independently with little direction.

Prepare reports related to assigned activities.

Interpret, apply and explain applicable laws, codes, regulations, policies and procedures.

Operate a variety of office equipment including a computer and assigned software.

Train and provide work direction to others.

Meet schedules and time lines.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: bachelor's degree in psychology or a related field including six to nine units in the Applied Behavior Sciences, specialized training in managing aggressive and non-compliant behavior, one year of experience working with students diagnosed with autism and designing intensive intervention programs.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Office and classroom environment.  
Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate a computer keyboard.  
Hearing and speaking to exchange information in person and on the telephone.  
Seeing to read a variety of materials and observe students.  
Sitting or standing for extended periods of time.  
Bending at the waist, kneeling or crouching to reach materials and work with students.  
Lifting up to 50 pounds.

**HAZARDS:**

Contact with dissatisfied or abusive individuals.